

The Governing Board of Central New Mexico Community College convened for a regular meeting on February 10, 2015, at 5 p.m., at the Joseph M. Montoya Campus, H Building, Room 126, 4700 Morris NE, Albuquerque, New Mexico.

Mr. DeWitte, Chair, called the meeting to order at 5:04 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Diana Chavez, clerk of the Board, called roll.

Present: Michael D. DeWitte, Chair  
Mark D. Armijo, Vice Chair  
Deborah L. Moore, Secretary  
Pauline J. Garcia  
Penelope S. Holbrook  
Blair L. Kaufman  
Robert P. Matteucci, Jr.

#### PUBLIC COMMENT

There were no requests for public comment.

#### STATEMENT OF CLOSED MEETING

Mr. DeWitte stated that the Governing Board met in closed session on February 2, 2015, to discuss collective bargaining matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H) (5) and 10-15-1 (I)(2), New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). The meeting related only to the matter listed on the notice of meeting and no action was taken.

#### APPROVAL OF THE AGENDA

Mr. DeWitte introduced for consideration approval of the agenda. He asked that agenda item 9 be moved behind after agenda item 14. Ms. Garcia made and Mr. Kaufman seconded a motion to approve the agenda as amended. The vote on the motion was: Mr. DeWitte—yes; Mr. Armijo—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

#### ITEMS OF GENERAL CONSENT

##### Minutes of the January 13, 2015, meeting and Resolution 2015-08, Employment of Personnel

Mr. DeWitte introduced for consideration approval of the minutes of the January 13, 2015 meeting (see pages 30280-30282), and Resolution 2015-08, employment of personnel (see pages 30333-30334). Mr. Kaufman made and Ms. Moore seconded a motion to approve the items jointly. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

#### REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

##### President's Report

President Katharine Winograd began her report by thanking Governing Board Member Penelope Holbrook for her service to CNM since 1999 and presented her with flowers and gifts from the CNM community (see pages 30335-30336). Ms. Holbrook chose not to seek re-election in 2015 and this was her last full Board meeting. Dr. Winograd announced that Virginia Trujillo won the District 2 seat and current members Mark Armijo and Robert Matteucci Jr. were unopposed in the election. All three will be sworn in for a four-year term at the March 10, 2015 Governing Board meeting. She presented the CNM Candy Dish Awards to members of the Cooperative for Teaching and Learning Faculty Professional Development Team. The team members in attendance were: John Wright, Erica Reed, Carol Ross, Jim

Batzer, Judith Tomasson, Rinita Mazumdar, Ann Wolfe, and Cynthia Griffin Ediger. She also recognized Jane Bardall, Gail Feigenbaum and Dai Nguyen, who were unable to attend. She also presented Candy Dish Awards to the group of staff who assisted with U.S. Department of Education requirements for the Student Status Confirmation Report. They included: Dawn Kenney, Glen Damiani, Lee Carrillo, Gina Woodhouse and Lindsay Raymond. President Winograd announced that CNM received the Hopkins Award for Excellence in Ethical Practice by a Non-Profit Organization by the Samaritan Counseling Center of Albuquerque. Dr. Winograd reported that as part of CNM's Black History Month celebrations, a showing of the documentary "Slavery by Another Name" was scheduled for February 19 on Main Campus. Lastly, she announced that Tax Help New Mexico is open to qualifying individuals for free tax preparation. All Governing Board members shared their thanks and appreciation to Ms. Holbrook. Ms. Holbrook thanked everyone for their support.

#### Board Committee Reports

Mr. Kaufman, Audit Committee Chair, stated the Committee had met on January 21 and considered the Student Complaint Process Internal Audit—Agenda item 8.

Mr. Armijo, Capital Outlay Committee Chair, stated the Committee had met on January 22 and considered agenda item 9) budget adjustment for Degree Works Academic Planning Software Implementation Project.

Ms. Moore, Finance Committee Chair, stated the Committee had met on January 21 and heard a budget status report, a student default management plan report and reviewed the 2016 budget recommendations.

Ms. Holbrook, Planning Committee member, stated the committee had met on January 20 and received new program proposal listed as agenda items 10, 11, 12, 13 and 14.

Mr. DeWitte, Executive Committee Chair, stated the committee had met on January 28 and approved the Governing Board agenda.

#### JMMC Campus Report

Billy Lorne, student success team leader, presented the Montoya Campus report that included enrollment numbers, disciplines and course offerings. He stated the J Building and the Wayfinding Projects were ongoing. He discussed campus activities including the Guest Speaker Series, a 50 Gallon for 50 Years Blood Drive, Recycle Mania and various activities related to Black History Month. Mr. Lorne stated that the CNM Connect Office continues to assist students with scholarships and academic advisement.

#### RESOLUTION 2015-09, INTERNAL AUDIT REPORT 2015-01: STUDENT COMPLAINT PROCESS AUDIT

Mr. DeWitte introduced for consideration Governing Board Resolution 2015-09, Internal Audit Report 2015-01: Student Complaint Process (see pages 30337-30349). Mark Lovato, senior staff auditor, presented the report, stating all findings had been addressed. Mr. Kaufman thanked the audit staff for the report and emphasized the need to highlight compliments as well as complaints. President Winograd shared that positive feedback cards are used on campus to allow employees and students to compliment employees. Mr. Kaufman made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Mr. Armijo—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

#### RESOLUTION 2015-11, BENCH JEWELRY CERTIFICATE OF ACHIEVEMENT

Mr. DeWitte introduced for consideration Governing Board Resolution 2015-11, Bench Jewelry Certificate of Achievement (see pages 30354-30357). Erica Volkers, dean of the School of Communication, Humanities & Social Sciences, requested approval of the new certificate that would provide a new skill set to students and help with employability. She stated the certificate is embedded in the Fine Arts Degree. Ms. Garcia made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

#### RESOLUTION 2015-12, TEACHING & LEARNING ONLINE CERTIFICATE OF ACHIEVEMENT

Mr. DeWitte introduced for consideration Governing Board Resolution 2015-12, Teaching & Learning Online Certificate of Achievement (see pages 30358-30361). Ms. Volkers presented the resolution and stated that the new offering would package coursework for online certification for post-secondary educators with the potential to attract students from around the country. Ms. Moore made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Mr. Armijo—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

#### RESOLUTION 2015-13, SUBSTANCE ABUSE COUNSELOR CERTIFICATE OF COMPLETION

Mr. DeWitte introduced for consideration Governing Board Resolution 2015-13, Substance Abuse Counselor Certificate of Completion (see pages 30362-30366). Ms. Volkers stated this certificate of completion would be embedded in the Human Services Degree and would allow students to become Licensed Alcohol and Drug Abuse Counselors (LADAC). Ms. Moore made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Mr. Armijo—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

#### RESOLUTION 2015-14, ENVIRONMENTAL PLANNING & DESIGN ASSOCIATE OF ARTS

Mr. DeWitte introduced for consideration Resolution 2015-14, Environmental Planning & Design Associate of Arts (see pages 30367-30372). Ms. Volkers presented the resolution, stating the degree would provide a pathway for students wanting to complete a Bachelor of Arts in Environment, Planning and Design at the University of New Mexico. Ms. Garcia made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Mr. Armijo—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

#### RESOLUTION 2015-15, COMPUTER SCIENCE ASSOCIATE OF SCIENCE

Mr. DeWitte introduced for consideration Resolution 2015-15, Computer Science Associate of Science (see pages 30373-30377). John Cornish, dean of the School of Math, Science & Engineering, presented the resolution, stating the purpose of the degree is to provide a transfer pathway to the School of Engineering at the University of New Mexico. Ms. Garcia thanked staff members for bringing these new offerings for consideration and for fostering partnerships with UNM and local businesses, as well as providing students with more options to become more employable. Ms. Garcia made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Mr. Armijo—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

#### RESOLUTION 2015-10, BUDGET ADJUSTMENT FOR DEGREE WORKS ACADEMIC PLANNING SOFTWARE IMPLEMENTATION PROJECT

Mr. DeWitte introduced for consideration Governing Board Resolution 2015-10, budget adjustment for Degree Works Academic Planning Software Implementation Project (see pages 30350-30353). Joe Gieri, executive director for Information Technology Services, presented the resolution, stating the project was initially approved as part of the Master Plan in April 2014 for \$309,101. He stated in developing the detailed statement of work, it was determined that additional custom program development was required to provide continued support for two software programs used in the current system—proactive degree search and graduation application. Mr. Gieri stated the additional programming would increase the original estimate by \$100,907 for a total project cost of \$410,208. Ms. Holbrook made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Ms. Garcia—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes. Motion carried.

BOARD COMMENT

Mr. DeWitte thanked Ms. Holbrook once again for her 16 years of service to the CNM Governing Board. Ms. Holbrook thanked everyone for their support.

NEXT MEETING ANNOUNCEMENT

Mr. DeWitte announced that the next regular meeting of the Governing Board would be Tuesday, March 10, 2015, at 5 p.m., at the Main Campus, Student Resource Center, Richard Barr Board Room, 835 Buena Vista Dr. SE, Albuquerque, New Mexico. He also announced items to be considered for the March 10 agenda should be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by February 23.

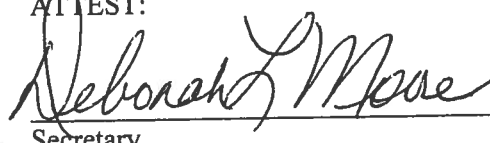
ADJOURNMENT

The meeting adjourned at 5:45 p.m.

APPROVED:

  
Chair

ATTEST:

  
Secretary