

The Governing Board of Central New Mexico Community College convened for a regular meeting on May 12, 2015, at 5 p.m., at the Rio Rancho Campus, Room 101, 2601 Campus Boulevard NE, Rio Rancho, New Mexico.

Ms. Moore, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Diana Chavez, clerk of the Board, called roll.

Present: Deborah L. Moore, Chair
Mark D. Armijo, Vice Chair
Pauline J. Garcia, Secretary
Blair L. Kaufman
Robert P. Matteucci, Jr.
Virginia M. Trujillo

Absent: Michael D. DeWitte

PUBLIC COMMENT

There were no requests for public comment.

APPROVAL OF THE AGENDA

Ms. Moore introduced for consideration approval of the agenda. Ms. Trujillo made and Mr. Kaufman seconded a motion to approve the agenda. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Ms. Garcia—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the April 14, 2015, meeting and Resolution 2015-35, Employment of Personnel

Ms. Moore introduced for consideration approval of the minutes of the April 14, 2015 meeting (see pages 30426-30430), and Resolution 2015-35, employment of personnel (see pages 30632-30633). Mr. Kaufman made and Mr. Armijo seconded a motion to approve the items jointly. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Ms. Garcia—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

Rio Rancho Mayor Gregory Hull made a brief visit thanking CNM for its efforts in supporting Rio Rancho, helping with workforce needs and offering a strong education system for the Rio Rancho community.

President's Report

President Katharine Winograd began her report by thanking the Rio Rancho Campus staff for hosting the meeting (see pages 30634-30635). She presented the CNM Candy Dish Awards to Job Connection Services staff members Amanda Rubio, Rhonda Ross, Beth Moreno-Perine, Theresa Baca, Tonya Rihani and Eloy Chavez for their recent work on the Annual Clothing Exchange. Faculty and staff donate gently used professional clothing and students are able to select the free clothes for job interviews. She also presented a CNM Candy Dish Award to Willie Smoker, administrative/technical assistant in TRIO Student Support Services, for organizing the Student Employee Recognition Awards and Luncheon. Dr. Winograd stated approximately 690 students participated in the 2015 Spring Graduation Ceremony that was held on Saturday, May 9. She stated overall, 2,231 students graduated with 2,722 associate degrees and certificates. Thirty-nine high school students graduated from the College & Career High School with seniors completing 424 CNM courses totaling 1,273 credit hours. She mentioned that

applications were being accepted for the 2015-16 school year. President Winograd reported 14,623 students had registered for Summer Term—down about five percent from same time last year. She recognized Lyric Hammonds, a CNM nursing student for receiving a \$1,000 Nightingale Nursing Scholarship. Ms. Hammonds is the president of the CNM Student Nurses Association and also volunteers at Presbyterian Hospital's Child Life Program. Lastly, Dr. Winograd announced that applications are being accepted for the second IGNITE Community Accelerator program that begins June 12 at CNM's STEMulus Center with an application deadline of May 29.

Board Committee Reports

Mr. Kaufman, Audit Committee Chair, stated the Committee met on April 16 and approved agenda item 7) Internal Audit Report 2015-02: Letter of Appointment – FLAC Process Audit.

Mr. Armijo, Capital Outlay Committee Chair, stated the Committee had not met in April.

Mr. Matteucci, Finance Committee member, stated the Committee had met on April 23 and discussed the Committee's role and responsibilities and the third quarter budget status report.

Ms. Trujillo, Planning Committee member, stated the committee had met on April 21 and heard the Student Engagement Action Project Team's final recommendations, received a presentation on the CNM New Mexico Nextbook and received a report on the School of Adult & General Education.

Ms. Moore, Executive Committee Chair, stated the committee had met on April 22 and approved agenda item 8) a revision to the Employee Handbook Section 12.02 and Governing Board Handbook Section 5.08—both related to Dangerous Substances. She stated the Committee also approved the Governing Board agenda.

Rio Rancho Campus Report

Jennifer Cornish, multi-campus executive director, stated the mission of the multi-campus group was to ensure consistent quality experiences for students, faculty and staff. She thanked Geraldine Alires, Tracey Blocker and Gloria Penner of the CNM Connect office at the Rio Rancho Campus for their daily work at the campus. She presented enrollment data for the campus and for the AMREP site in Rio Rancho, and she discussed activities and events at the campus. Ms. Cornish stated that the 2015 Fall Term will mark the fifth anniversary of the campus. She noted that a multi-campus student survey was conducted in fall 2014. As a result, options for food services continue to be reviewed, as well as options for advisement, financial aid and other student services. SKYPE, a video meeting tool, is being considered to help students in Rio Rancho avoid having to travel to a different campus to access certain services. Paula Nellessen, a biology faculty member, stated that potential study/research areas for biology students at the Rio Rancho Campus are being evaluated in an effort to reduce the need for students to travel long distances for academic research.

RESOLUTION 2015-36, INTERNAL AUDIT REPORT 2015-02: LETTER OF APPOINTMENT – FLAC PROCESS AUDIT

Ms. Moore introduced for consideration Governing Board Resolution 2015-36, Internal Audit Report 2015-02: Letter of Appointment – Faculty Load and Compensation (FLAC) Process Audit (see pages 30636-30646). Allen Leatherwood, director of internal audit, stated an electronic module was purchased by administration to update the method used for processing pay for part-time faculty and full-time faculty with course overloads. He noted six findings with administration's remarks. Ms. Garcia voiced concerned over the findings and stated she appreciated administration's response and action to correct further payroll issues. Mr. Kaufman made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Ms. Garcia—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

RESOLUTION 2015-37, REVISION TO EMPLOYEE HANDBOOK SECTION 12.02 DANGEROUS SUBSTANCES AND GOVERNING BOARD HANDBOOK SECTION 5.08 DANGEROUS SUBSTANCES

Ms. Moore introduced for consideration Governing Board Resolution 2015-37, revision to Employee Handbook Section 12.02 Dangerous Substances and Governing Board Handbook Section 5.08

Dangerous Substances (see pages 30647-30650). Victoria Martinez, Academic Affairs director, stated the Culinary Arts Department was preparing for an accreditation site visit from the American Culinary Federation Education Foundation. She stated that based on a previous recommendation from the last site visit, CNM was requesting approval to modify the language in the Employee and Governing Board handbooks to allow alcoholic beverages within the Culinary Arts Department for academic use and training. Ms. Garcia stated the Executive Committee of the Governing Board had a lengthy discussion regarding the legalities of liquor licenses and underage students. Ms. Garcia made and Ms. Trujillo seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Ms. Garcia—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

CONSIDERATION OF REQUEST FOR REVIEW OF GRIEVANCE DECISION LEADING TO TERMINATION

Ms. Moore stated the Governing Board received a request from a terminated employee to review the grievance decision leading to termination. She stated the Board could meet in closed session to discuss the personnel matter pursuant to Section 10-15-1 (H)(2) and 10-15-1(I)(2) New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). Ms. Trujillo made and Ms. Garcia seconded a motion to recess the open session and convene a closed session to discuss the matter. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Ms. Garcia—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried. The Board recessed the meeting at 5:32 p.m.

Ms. Moore reconvened the open session of the Governing Board meeting at 5:39 p.m. stating the Board reviewed the matter pursuant to the statute listed above and that no action was taken. Ms. Trujillo made and Mr. Kaufman seconded a motion to deny further review of the grievance decision. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Ms. Garcia—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Trujillo—yes. Motion carried.

BOARD COMMENT

Ms. Garcia stated her son, an Army Veteran, would be attending CNM beginning in May and she thanked CNM's Veterans Success Center staff members for their work with all military veterans. Ms. Trujillo stated that she was honored to participate in the Graduation Ceremony and is pleased with the partnership CNM has with Albuquerque and Rio Rancho public schools. Ms. Moore stated she enjoyed the student speaker and New Mexico Higher Education Department Secretary Barbara Damron's remarks at the Graduation Ceremony. She also announced that she was a leadership advocate and that she would be sharing monthly leadership inspiration messages during Board meetings. Her May message was, "Dare Greatly."

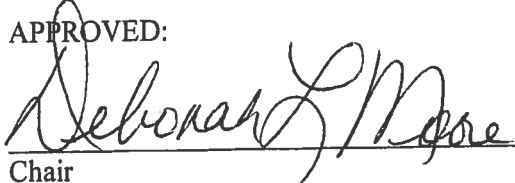
NEXT MEETING ANNOUNCEMENT

Ms. Moore announced that the next regular meeting of the Governing Board would be Tuesday, June 9, 2015, at 5 p.m., at the Main Campus, Richard Barr Board Room, 835 Buena Vista Dr. SE, Albuquerque, New Mexico. She also announced items to be considered for the June 9 agenda should be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by May 25.

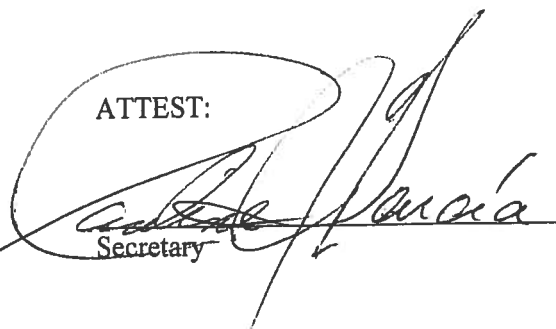
ADJOURNMENT

The meeting adjourned at 5:47 p.m.

APPROVED:


Chair

ATTEST:


Secretary