

The Governing Board of Central New Mexico Community College convened for a regular meeting on August 11, 2015, at 5 p.m., at the Main Campus, Richard Barr Board Room, 835 Buena Vista Dr. SE, Albuquerque, New Mexico.

Ms. Moore, Chair, called the meeting to order at 5:01 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Diana Chavez, clerk of the Board, called roll.

Present:	Deborah L. Moore, Chair Mark D. Armijo, Vice Chair Michael D. DeWitte Blair L. Kaufman Virginia M. Trujillo
Absent:	Pauline J. Garcia Robert P. Matteucci, Jr.

PUBLIC COMMENT

There were no requests for public comment.

STATEMENT OF CLOSED MEETING

Ms. Moore stated that the Governing Board met in closed session on August 3, 2015, to discuss personnel matters. The personnel discussion was closed pursuant to Sections 10-15-1 (H)(2) and 10-15-1 (I)(2), New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). The meeting related only to the matter listed on the notice of meeting and no action was taken.

APPROVAL OF THE AGENDA

Ms. Moore introduced for consideration approval of the agenda. Ms. Trujillo made and Mr. Kaufman seconded a motion to approve the agenda. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Trujillo—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the July 14, 2015, meeting and Resolution 2015-47, Employment of Personnel

Ms. Moore introduced for consideration approval of the minutes of the July 14, 2015 meeting (see pages 30704-30706) and Resolution 2015-47, employment of personnel (see pages 30744-30745). Mr. Kaufman made and Mr. Armijo seconded a motion to approve the items jointly. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Trujillo—yes. Motion carried.

President's Report

President Katharine Winograd began her report by recognizing CNM students who participated in the National SkillsUSA competition in Louisville, Kentucky in June (see pages 30746-30747). Medal winners in attendance introduced themselves and shared details about their competitions and the medals they received. Dr. Winograd thanked the faculty advisors for supporting the students. She presented the CNM Candy Dish Award to Barbara Johnston, associate dean in the School of Business & Information Technology, and Elsie Hall, academic curriculum manager, for developing and conducting training sessions for the new Curriculum Management System. She stated registration for fall term was ongoing and enrollment was at 19,294—up from the same time last year at 19,130. President Winograd noted that registration began earlier than normal to try to improve enrollment opportunities for students. She stated that a celebration to honor the second cohort of entrepreneurs who completed the IGNITE Community Accelerator program was set for Friday, August 14, in the Richard Barr Board Room from 3 p.m. to 5 p.m. She thanked the STEMulus Center staff for the program's success. She announced that Convocation was scheduled for August 28 at the Kiva Auditorium from 8 a.m. to 11:30 a.m. to celebrate CNM's 50

years of outstanding service to the community. She noted that transportation would be available for employees. Lastly, Dr. Winograd stated that United States Senator Martin Heinrich visited Main Campus and the CNM Connect office in order to learn more about how CNM helps students overcome poverty and how the College serves the needs of its community.

Reports of Standing Committees

Mr. Kaufman, Audit Committee Chair, stated the Committee met on July 16, and approved agenda item 11) Follow-up Audit 2015-02 Small Projects Construction Services. He stated the Committee also heard the External Auditor's Entrance Conference as they begin the external audit for the College.

Ms. Trujillo, Capital Outlay Committee member, stated the Committee met on July 20, discussed the roles and responsibilities of the Committee and considered agenda item 12) Award of Production Copier Lease.

Ms. Moore, Finance Committee Chair, stated the Committee had met on August 7 and received the Bond Activity Report and a funding formula update.

Mr. DeWitte, Planning Committee Chair, stated the Committee had met on July 21 and received a Security report from John Corvino, a Safety report from Thuy Flemming and a Universal Design Action Project report from Paula Smith-Hawkins.

Mr. Armijo, Executive Committee member, stated the committee had met on July 22 and reviewed agenda items 13, 14 and 15 and approved the Governing Board agenda.

Bond Activity Report

Paul Cassidy, financial advisor, RBC Capital Markets, stated in accordance with the Debt Policy and Guidelines approved by the Governing Board in 2013, he was presenting the Bond Activity Report that included CNM's debt and credit status in comparison to other institutions and organizations (see pages 30748-30786). He reviewed a graph showing CNM's current outstanding debt and the debt decline through 2028, and savings resulting from refinancing. Mr. Cassidy reviewed CNM's bond rating since 1997 and stated the current rating was AA1 from Moody's and AA+ from Standard & Poor's. He discussed general obligation financial ratios, interest rates and the General Obligation Debt Policy.

RESOLUTION 2015-48, FOLLOW-UP AUDIT 2015-02: SMALL PROJECTS CONSTRUCTION SERVICES

Ms. Moore introduced for consideration Governing Board Resolution 2015-48, Follow-up Audit 2015-02: Small Projects Construction Services (see pages 30787-30789). Allen Leatherwood, director of Internal Audit, stated the original audit contained one finding. He stated upon completion of the follow-up review, he noted that the finding had been resolved and there were no additional findings. Mr. Kaufman made and Ms. Trujillo seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Trujillo—yes. Motion carried.

RESOLUTION 2015-49, AWARD OF PRODUCTION COPIER LEASE

Ms. Moore introduced for consideration Governing Board Resolution 2015-49, Award of Production Copier Lease (see pages 30790-30797). Wanda Helms, executive director for Purchasing & Materials Management, presented the resolution, stating the lease covered six production copiers located in the Duplicating & Postal Department with an estimated lease cost of \$525,000 over a 36-month period. Ms. Trujillo made and Mr. DeWitte seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Trujillo—yes. Motion carried.

RESOLUTION 2015-50, ADDITION TO THE EMPLOYEE HANDBOOK SECTION VI--BENEFITS: 6.08 EMPLOYEE ASSISTANCE PROGRAM

Ms. Moore introduced for consideration Governing Board Resolution 2015-51, addition to the Employee Handbook Section VI—Benefits: 6.08 Employee Assistance Program (see pages 30798-

30799). Michael Brown, CNM's director of Talent Management and HR Consulting, presented the resolution and stated the new language highlighted the Employee Assistance Program available to CNM employees. Mr. Armijo made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Trujillo—yes. Motion carried.

RESOLUTION 2015-51, ADDITION TO THE EMPLOYEE HANDBOOK SECTION XII – OTHER COLLEGE POLICIES: 12.21 DISABILITY AND REASONABLE ACCOMMODATION

Ms. Moore introduced for consideration Governing Board Resolution 2015-51, addition to the Employee Handbook Section XII—Other College Policies: 12.21 Disability and Reasonable Accommodation (see pages 30800-30802). Mr. Brown presented the resolution stating the proposed language would be a new addition to the Employee Handbook that would identify the executive director of Human Resources as CNM's Americans with Disabilities Act Coordinator. He stated the policy outlined CNM's plan to provide reasonable accommodations to any qualified individuals with disabilities. Mr. Armijo made and Ms. Trujillo seconded a motion to approve the resolution. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Trujillo—yes. Motion carried.

RESOLUTION 2015-52, PRESIDENT'S EVALUATION

Ms. Moore introduced for consideration Governing Board Resolution 2015-52, President's Evaluation (see pages 30803-30804). Ms. Moore stated that the Governing Board met to evaluate President Winograd. She highlighted several initiatives the President and the College (under her guidance) had accomplished, including: the establishment of the STEMulus Center and Maker Space, accreditation renewal, several new degree and certificate programs, and Project Graduation Inspiration. She reviewed the performance criteria that the Board established to measure the president's achievements. Ms. Moore stated the President achieved a composite score of 83.3 percent of the performance criteria that allowed the President to receive 83.3 percent of a \$50,000 non-recurring Pay-for-Performance incentive plan. Ms. Moore stated the President declined the Pay-for-Performance award since employees did not receive a compensation increase this year; however, the Board did agree to continue the President's three-year contract with one year added to the previous term. Mr. Armijo made and Ms. Trujillo seconded a motion to approve the resolution. Mr. Armijo, Ms. Trujillo, Mr. DeWitte, and Mr. Kaufman all voiced their support for President Winograd. The vote on the motion was: Ms. Moore—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Trujillo—yes. Motion carried. President Winograd thanked the Board for their support and the College employees for their support of CNM's students.

BOARD COMMENT

There were no Board comments.

NEXT MEETING ANNOUNCEMENT

Ms. Moore announced that the next regular meeting of the Governing Board would be Tuesday, September 8, 2015, at 5 p.m., at the Westside Campus, WS-1 Lecture Hall Room 304, 10549 Universe Boulevard NW, Albuquerque, New Mexico. She also announced items to be considered for the September 8 agenda should be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by August 24.

ADJOURNMENT

The meeting adjourned at 5:40 p.m.

APPROVED:

ATTEST:

Chair

Secretary