The Governing Board of Central New Mexico Community College convened for a regular meeting on January 12, 2010, at 5 p.m. in the auditorium of Smith Brasher Hall, 717 University Blvd. SE, Albuquerque, New Mexico.

Mr. Matteucci called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Robert P. Matteucci, Chair  
Penelope S. Holbrook, Vice Chair  
John B. Mondragon, Secretary  
Michael D. DeWitte  
Blair L. Kaufman  
Deborah L. Moore  
Carmie Lynn Toulouse

APPROVAL OF THE AGENDA

Mr. Matteucci introduced for consideration approval of the agenda. Ms. Holbrook made and Ms. Moore seconded a motion to approve the agenda as written. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the December 8, 2009, meeting, and Resolution 2010-01, Employment of Personnel

Mr. Matteucci introduced for consideration approval of the minutes of the December 8, 2009, meeting (see pages 25562-25565) and Resolution 2010-01, employment of personnel (see pages 25680-25681). Mr. Kaufman made and Ms. Holbrook seconded a motion to approve the items jointly. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President’s Report

President Katharine W. Winograd reported spring 2010 enrollment was at 26,365 students and rising as registration continued (see pages 25682-25683). She stated that the New Mexico Legislature would convene for a 30-day session on January 19 and CNM Day at the Legislature was scheduled for January 27. She thanked the Leading the Way Campaign team for a successful charity campaign, with 600 employees pledging to donate over $104,000 to charitable causes during the upcoming year. Dr. Winograd stated the Tax Help New Mexico office would begin serving qualified individuals on February 1. She stated the Dr. Martin Luther King Jr. Multicultural Council would host its annual MLK Day Celebration on Monday, January 18, and she recognized the CNM employee volunteers who were participating in this year’s event. Lastly, she stated CNM’s annual report had been distributed and additional copies were available in the Marketing and Communication Office.

Governing Board Committee Reports

Ms. Holbrook, Audit Committee chair, stated the committee had met on January 5 and reviewed agenda item 7—Internal Audit Report 2010-01—Identity Management Audit.

Mr. Kaufman, Capital Outlay Committee chair, stated the committee had not met in December; however, a January meeting is expected.

Ms. Toulouse, Finance Committee chair, stated the committee met on December 14 and reviewed agenda item 8—Budget Adjustment Request—incorporating the special legislative session budget cuts. The next meeting of the committee was scheduled for January 21.

Dr. Mondragon, Planning Committee chair, stated the committee had not met in December.
Mr. Matteucci, Executive Committee chair, stated the committee had met on December 16 and adopted the agenda for the Board meeting.

**ACADEMIC PROGRAM REVIEW REPORT**

Dr. Beth Pitonzo, vice president for Academic Affairs, stated the Planning Committee requested a full Board report on the Academic Program Review process (see pages 25684-25685). Diane Burke, dean of the School of Applied Technologies, explained all academic programs are measured annually against a threshold matrix and Level II reviews are conducted once every three years. If the threshold matrix measures below standards, programs receive a Level II review sooner. Level II reviews with administration’s recommended actions are presented to the Planning Committee. Any program eliminations or major changes to curriculum are presented to the full Board. Ms. Burke explained industry’s role in helping CNM keep programs up-to-date. She stated programs must maintain set standards for student success, job placement and industry relevance. She also explained the curriculum development process, scheduling and marketing of programs, and she responded to questions.

**RESOLUTION 2010-02, EXTERNAL AUDIT**

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-02, external audit (see pages 25686-25759). Scott Peck of Kardas, Abeyta & Weiner, P.C., Certified Public Accountants, stated the audit had yielded an unqualified opinion, revealing no material weaknesses or exceptions to procedures. He reviewed the balance sheets and financial statements that revealed the good overall health of the college. He reviewed eight findings that included CNM and the CNM Foundation. He thanked Martin Serna, comptroller, and his staff for their cooperation and efforts during the audit. He responded to questions. Ms. Moore made and Ms. Toulouse seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

**RESOLUTION 2010-03, INTERNAL AUDIT REPORT 2010-01 IDENTITY MANAGEMENT**

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-03, Internal Audit Report 2010-01 Identity Management (see pages 25760-25772). Allen Leatherwood, director of internal audit, presented the resolution, stating the audit was part of the audit plan and was designed to review the security of confidential student and employee electronic information. He stated there were six findings and offered to respond to questions. Ms. Toulouse made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

**RESOLUTION 2010-04, BUDGET ADJUSTMENT REQUEST**

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-04, Budget Adjustment Request (see pages 25773-25777). Katherine Bercaw, vice president for Planning and Budget, presented the resolution and explained that due to budget cuts resulting from the October 2009 Special Legislative Session, administration was requesting the submission of a mid-year Budget Adjustment Request to align the budget with the state-mandated budget cuts. She stated the BAR also reflected additional expenditures to support growing enrollment through the addition of part-time faculty. Ms. Toulouse made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

**RESOLUTION 2010-05, ALAMEDA BUSINESS CENTER PURCHASE**

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-05, Alameda Business Center Purchase (see pages 25778-25786). Robert Brown, vice president for Administrative Services, presented the resolution that would finalize the Alameda Business Center purchase. He stated architectural, mechanical, electrical, plumbing, structural and environmental assessments were conducted on the property. He said the assessments indicated that the two buildings and the overall property were in good condition and recommended approval. Ms. Moore made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.
RESOLUTION 2010-06, PURCHASE OF EAGLE ROCK PROPERTY

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-06, purchase of Eagle Rock property (see pages 25787-25802). Mr. Brown presented the resolution for the purchase of 0.09 acre of property adjacent to the Workforce Training Center on Eagle Rock Road. President Winograd thanked John Salazar, CNM attorney, for his work on both property acquisitions. Mr. Kaufman made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

PUBLIC COMMENT

No requests for public comment were submitted.

BOARD COMMENT

Mr. DeWitte thanked John Salazar of the Rodey Law Firm and Western Technologies for their work on the property acquisitions.

NEXT MEETING ANNOUNCEMENT

Mr. Matteucci announced that the next regular meeting of the Governing Board would be Tuesday, February 16, 2009, at 5 p.m. in Smith Brasher Hall auditorium, 717 University Blvd. SE, Albuquerque, New Mexico. He also announced items to be considered for the February agenda should be submitted to the Board Chair, the President’s Office or the Marketing and Communications Office by February 1.

Mr. Matteucci adjourned the meeting at 5:57 p.m.

APPROVED:

____________________________________
Chair

ATTEST:

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Secretary