The Governing Board of Central New Mexico Community College convened for a regular meeting on October 12, 2010, at 5 p.m. in Room 101 at the Rio Rancho Campus, 2601 Campus Blvd. NE, Rio Rancho, New Mexico.

Mr. Matteucci called the meeting to order at 5:15 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Robert P. Matteucci, Chair
     Penelope S. Holbrook, Vice Chair
     John B. Mondragon, Secretary
     Blair L. Kaufman
     Michael D. DeWitte (arrived at 5:30 p.m.)
     Deborah L. Moore
     Carmie Lynn Toulouse

STATEMENT RELATING TO CLOSED MEETING OF SEPTEMBER 29, 2010

Mr. Matteucci stated the Governing Board had met in closed session on September 29, 2010, to discuss personnel matters. The meeting was closed pursuant to Sections 10-15-1(H)(2), and 10-15-1(I)(2), in accordance with New Mexico Statutes Annotated 1978, 2007 Cumulative Supplement. The meeting related only to those matters listed on the notice of meeting and no action was taken.

APPROVAL OF THE AGENDA

Mr. Matteucci introduced for consideration approval of the agenda. Ms. Holbrook made and Mr. Kaufman seconded a motion to approve the agenda as written. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the September 14, 2010, meeting and Resolution 2010-56, Employment of Personnel

Mr. Matteucci introduced for consideration approval of the minutes of the September 14, 2010, meeting (see pages 26478-26480) and Resolution 2010-56, employment of personnel (see pages 26510-26511). Ms. Holbrook made and Mr. Kaufman seconded a motion to approve the items jointly. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President’s Report

President Katharine W. Winograd began her report by thanking the Rio Rancho Campus staff for hosting the meeting and also thanked Board Member Moore for her support and community involvement related to the campus (see pages 26512-26513). She stated Senator Tom Udall visited the campus earlier in the week and received a tour of the nursing simulation lab. He was supportive of the partnership CNM has with the University of New Mexico in Rio Rancho. She reported on the White House Community College Summit she attended, stating CNM is recognized nationally and the College received praise at the Summit for the Dual Credit program, CNM Connect, the Achievement Coach model, Service Learning and other programs. She encouraged everyone to vote in the General Election on November 2. She stated Bond D on the General Election ballot was a $155 million General Obligation Bond issue that would be spread among higher education institutions across the state. If passed, CNM would receive $16 million to renovate Jeannette Stromberg Hall into a simulated hospital environment, including specialized labs to accommodate more students in the health care fields. She also stated Bond B was a bond issue that would allocate funds for library materials for public, academic and tribal libraries. If passed, CNM would receive $332,000 to improve library services. President Winograd stated CNM would host a Hispanic Heritage Day on October 13 at Main Campus from 10 a.m. to 3 p.m., and CNM students have organized a Main Campus Clean-up Project for Saturday, October 23.

Governing Board Committee Reports

Ms. Holbrook, Audit Committee chair, stated the committee had met on September 15 to review and finalize the draft of the Audit Charter, which was agenda item 9.

Mr. Kaufman, Capital Outlay Committee chair, stated the committee had met on September 28 and discussed the facilities master plan and approved a small budget project for the installation of technology and fire alarms in the public safety building. He stated the project did not require full Board approval. The next meeting was scheduled for October 26.
Ms. Toulouse, Finance Committee chair, stated the committee met on September 23 and received an update on the Workforce Training Center budget, and approved a budget adjustment request—agenda item 8. She stated the next meeting was scheduled for October 28.

Dr. Mondragon, Planning Committee chair, stated the committee had not met in September but would meet on October 27.

Mr. Matteucci, Executive Committee chair, stated the committee had met on September 29 and approved the October 12 Board meeting agenda.

**Rio Rancho Campus Report**

Jennifer Cornish, multi-campus director, began the report by showing a brief video related to the development of the campus. Daniel Garcia, a Student Services representative, presented demographics on student population, including ethnicity and gender. He reported a student head count of 1,120 for the campus’s first term and stated program offerings included all schools with the exception of Applied Technologies. He stated 102 classes were offered for fall with plans of expanding to 112 in the spring. Mr. Garcia reviewed the available student services at the campus including enrollment, academic advising and tutoring. Member Moore thanked the city of Rio Rancho, Subway and Smokehouse Barbeque for their efforts in making food options accessible to students.

**CNM/UNM Collaborative Report**

Beth Pitonzo, vice president for Academic Affairs, discussed ongoing collaborative educational initiatives between CNM, Rio Rancho Public Schools and UNM West. She stated 409 high school students were enrolled in dual credit classes, of which, 271 were enrolled in the Financial Literacy 1010 class specifically designed for high school students. She stated discussions were ongoing to reduce the cost of textbooks and the expansion of the dual credit program. Dr. Pitonzo also discussed several articulation agreements between CNM and UNM with the current collaborative focus being Nursing, Pre-management and Special Education programs. Students in these programs meeting all requirements would be guaranteed admission to UNM upper division courses in their chosen fields. She responded to questions.

**Distance Learning Report**

Audrey Gramstad, director of Distance Learning and Professional Development, presented an overview on the Distance Learning program that began at CNM in 1997 (see pages 26514-26522). She reported that since 2005-06, the number of course sections had increased 121 percent from 477 sections to 1,054, and fall 2010 enrollment topped 7,003. She also stated faculty must complete a certification program prior to teaching distance learning sections. She said an advisory committee had been established that included faculty representatives and representatives from all major departments on campus. Ms. Gramstad explained that an early online assistance program is available for students enrolled in distance learning classes. It is offered one week prior to the beginning of each term and 246 students took advantage of the program for the fall term. She added that five degree programs were offered completely via distance learning and they are: Liberal Arts, Integrated Studies, Business Administration, General Studies and Technology Management Training. She responded to questions.

**RESOLUTION 2010-57, REVISION TO THE DISTANCE LEARNING POLICY STATEMENT**

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-57, revision to the Distance Learning Policy Statement (see pages 26523-26524). Ms. Gramstad requested approval of the resolution that would update the Distance Learning Policy statement. She stated the statement had not been updated since 1999 and that minor language modification was necessary and the fee structure had changed. Ms. Holbrook made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

**RESOLUTION 2010-58, BUDGET ADJUSTMENT REQUEST**

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-58, budget adjustment request (see pages 26525-26529). Katherine Ulibarri, vice president for Planning and Budget, requested approval of the first budget adjustment request of 2010-11. She stated it incorporated the state mandated 3.2 percent budget cut, adjusted beginning balances to reflect ending balances from the 2010 report of actuals, and accommodated the increases in expenses related to the dramatic enrollment growth. She stated additional cuts are expected. Ms. Toulouse made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.
RESOLUTION 2010-59, REVISION TO THE INTERNAL AUDIT CHARTER

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-59, revision to the internal audit charter (see pages 26530-26538). Member Holbrook requested approval of the revised charter stating the Audit Committee and the full Board were involved in the revision and she thanked CNM’s attorney, John Salazar, for his work on the revision. Ms. Holbrook made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—no. Motion carried.

RESOLUTION 2010-60, COMMEMORATION OF THE SOUTH VALLEY CAMPUS 15-YEAR ANNIVERSARY

Mr. Matteucci introduced for consideration Governing Board Resolution 2010-60, commemoration of the South Valley Campus 15-Year Anniversary (see page 26539). President Winograd stated a suggestion was made during the Campus’s 15-Year Anniversary celebration to create a public statement from the Board that acknowledged the community effort that went into the creation of the campus and to commemorate the 15-year anniversary. Ms. Toulouse stated a commemorative plaque was created and displayed at the campus. Ms. Toulouse made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Matteucci—yes; Ms. Holbrook—yes; Dr. Mondragon—yes; Mr. DeWitte—yes; Mr. Kaufman—yes; Ms. Moore—yes; Ms. Toulouse—yes. Motion carried.

PUBLIC COMMENT

No requests for public comment were submitted.

BOARD COMMENT

Mr. DeWitte stated he attended the grand opening of the NextGen Academy High School, which teaches project-based learning. Ms. Moore thanked everyone for coming to Rio Rancho.

NEXT MEETING ANNOUNCEMENT

Mr. Matteucci announced that the next regular meeting of the Governing Board would be Tuesday, November 9, 2010, at 5 p.m. in the Richard Barr Board Room, Student Resource Center, Main Campus, 835 Buena Vista Dr. SE, Albuquerque, New Mexico. He also announced items to be considered for the November agenda should be submitted to the Board Chair, the President’s Office or the Marketing and Communications Office by October 27.

Mr. Matteucci adjourned the meeting at 6:15 p.m.

APPROVED:

___________________________________
Chair

ATTEST:

___________________________________
Secretary