The Governing Board of Central New Mexico Community College convened for a regular meeting on April 12, 2011, at 5 p.m. Joseph M. Montoya Campus, room J-124, 4700 Morris NE, Albuquerque, New Mexico.

Dr. Mondragon called the meeting to order at 5:02 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: John B. Mondragon, Chair
Blair L. Kaufman, Vice Chair (arrived at 5:04 p.m.)
Penelope S. Holbrook, Secretary
Mark Armijo (arrived at 5:04 p.m.)
Michael D. DeWitte
Robert P. Matteucci
Deborah L. Moore

STATEMENT OF CLOSED SESSION
Dr. Mondragon stated for the record that the Governing Board had posted a notice of meeting that included language for a closed session on March 29, 2011; however, no agenda items required the meeting to be closed.

APPROVAL OF THE AGENDA
Mr. Matteucci introduced for consideration approval of the agenda. Ms. Holbrook made and Mr. Matteucci seconded a motion to approve the agenda as written. The vote on the motion was: Dr. Mondragon—yes; Ms. Holbrook—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

ITEMS OF GENERAL CONSENT
Minutes of the March 8, 2011, meeting and Resolution 2011-14, Employment of Personnel
Dr. Mondragon introduced for consideration approval of the minutes of the March 8, 2011, meeting (see pages 26760-26763); and Resolution 2011-14, employment of personnel (see pages 26818-26819). Mr. DeWitte made and Ms. Holbrook seconded a motion to approve the items jointly. The vote on the motion was: Dr. Mondragon—yes; Ms. Holbrook—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES
President’s Report
President Katharine W. Winograd began her report by recognizing CNM culinary arts students who competed in the Chocolate Sculpture Competition sponsored by the New Mexico Museum of Natural History. CNM students received the top 3 honors (see pages 26820-26821). She also recognized their instructor, CNM Chef Kerry Knoop. She announced that CNM students also participated in the state Skills USA competition, receiving 25 gold, 12 silver and 14 bronze medals. The gold medal winners will be competing at the national competition in June in Kansas City, Missouri. President Winograd congratulated Dr. Rudy Garcia, Dean of Students, for being recognized by the Community College National Center for Community Engagement as one of the 20 Most Influential Service Learning Practitioners in the country. She announced that CNM had received a $1.3 million grant from the Kellogg Foundation to support the CNM Connect program. She thanked Lisa McCullough, executive director of the CNM Foundation, and Ann Lyn Hall, assistant director for the Assistance Centers for Education, for their efforts in securing the grant. Dr. Winograd also recognized the efforts of the College Curriculum Committee and invited Xeturah Woodley, associate vice president for Academic Affairs, to the podium. She read a statement from Dr. Beth Pitonzo, vice president for Academic Affairs, who was unable to attend the Board meeting. She stated the committee reviews all curriculum proposals for all six schools and had reviewed 71 new courses, several hundred proposals to revise existing courses and 20 revised certificate and degree programs. She also stated that the committee established a master course database. The committee was commended for their efforts. President Winograd encouraged participation in the Spring Graduation Ceremony scheduled at Tingly Coliseum on Friday, April 29 at 6 p.m. She reported over 500 students were expected to participate. She stated New Mexico native, actor and comedian Steven Michael Quezada would be the keynote speaker. She announced that on Thursday, April 14, CNM would be hosting the First Annual CNM Author’s Event honoring faculty and staff who had been published or had created original works of art in 2009 or 2010. She also announced that on April 22, the Faculty Senate would be hosting the Second Annual Academic Freedom Forum on Main Campus; and on April 27 the Faculty Senate would also be hosting the state’s new Secretary of Higher Education, Dr. Jose Garcia, who would be speaking on his vision for community colleges in New Mexico. Dr. Winograd announced that Student Employee Appreciation Week is ongoing and encouraged supervisors to honor their student employees. She thanked Katherine Ulibarri, vice president for Planning and Budget, and her staff for the upcoming budget items to be considered on the agenda.
Board Committee Reports

Ms. Holbrook, Audit Committee chair, stated the committee had met March 30 and considered the external auditor contract—agenda item 7; and internal audit report 2011-01, nondiscrimination waiver audit—agenda item 13.

Mr. Kaufman, Capital Outlay Committee chair, stated the committee had met on March 22 and approved agenda item 12—construction manager at risk for the Tom Wiley Hall and H Building renovation project.

Ms. Moore, Finance Committee chair, stated the committee had met on March 24 and approved the four resolutions relating to the budget and listed as agenda items 8-11. She commended the staff and President Winograd, who worked on all budget-related items.

Dr. Mondragon, Planning Committee chair, stated the Planning Committee had not met in March.

Dr. Mondragon, Executive Committee chair, stated the committee had met on March 30 and approved the March Board meeting agenda.

Joseph M. Montoya Campus Report

Eric Van, student success team leader for Montoya Campus, presented the campus report that included enrollment statistics and course offerings. He discussed upcoming construction projects and events that have taken place or that are being planned for the campus in the future. Ms. Ann Lyn Hall spoke about the implementation of CNM Connect and how it would support students and the community.

RESOLUTION 2011-15, CONTRACT EXTENSION FOR THE EXTERNAL AUDITOR

Mr. Matteucci introduced for consideration Governing Board Resolution 2011-15, contract extension for the external auditor (see page 26822). Ms. Holbrook presented the resolution and stated the Audit Committee recommended a one-year extension of the current contract with Kardas, Abeyta and Weiner, P.C. Certified Public Accountants. If approved, the firm would conduct the 2010-2011 external audit of the College and Foundation. Ms. Holbrook made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Dr. Mondragon—yes; Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-16, BUDGET ADJUSTMENT REQUEST FOR FISCAL YEAR 2011

Dr. Mondragon introduced for consideration Governing Board Resolution 2011-16, budget adjustment request for fiscal year 2011 (see pages 26823-26831). Katherine Ulibarri, vice president for Planning and Budget, presented the resolution. She began by thanking her staff and everyone who submitted suggestions on the development of the budget and for being committed to the budget reduction plan. She gave special recognition to Janis Powell, Planning and Budget analyst, for all her efforts and contributions to the college. She announced that Ms. Powell would be retiring this year. Ms. Ulibarri stated that the budget adjustment request that was submitted in October 2010 had been approved by the New Mexico Higher Education Department and the New Mexico Department of Finance and Administration. She stated the current BAR was developed with beginning balances based on the October 2010 BAR which had to be submitted due to mid-year budget cuts from the state. She stated the current BAR included adjustments to revenues and expenses for the remainder of the current fiscal year. Mr. Kaufman made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Dr. Mondragon—yes; Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-17, 2011-2012 TUITION AND FEES

Dr. Mondragon introduced for consideration Governing Board Resolution 2011-12, tuition and fees (see pages 26832-26836). Ms. Ulibarri presented the resolution, stating the Legislature assumes tuition credit in the funding formula that, this year, required CNM to implement a 9.5 percent increase in resident tuition rates for academic transfer courses. She stated the non-resident rate would increase 15 percent; career-technical and developmental courses would cost resident students $10 per credit hour; and a $10 registration fee would be implemented for Adult Basic Education courses. She discussed the adjusted course fee listing that charges students for the cost of required supplies and equipment for various courses that become student property, such as tools for CTE classes. Ms. Holbrook made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Dr. Mondragon—yes; Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-18, 2011-2012 EMPLOYEE COMPENSATION PLAN

Dr. Mondragon introduced for consideration Governing Board Resolution 2011-18, employee compensation plan (see pages 26837-26840). Ms. Ulibarri requested approval of the resolution and stated that the proposal affects employees not covered by a collective bargaining unit. She explained the proposal did not include a salary increase nor did it contain a decrease or recommendations for furloughs or layoffs. She further noted that the proposal included language that provided administration the flexibility to re-evaluate the budget situation at the end of spring and fall terms.
for possible modifications to the compensation plan. Mr. DeWitte made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Dr. Mondragon—yes; Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-19, 2011-2012 BUDGET
Dr. Mondragon introduced for consideration Governing Board Resolution 2011-19, 2011-2012 Budget (see pages 26841-26959). Ms. Ulibarri requested approval of the proposed budget with a total expenditure amount of $260,126,436. She reviewed the restricted and non-restricted budgets and stated it incorporated the previously approved budget adjustment request, tuition and fees, and employee compensation plan. She also noted that cuts in state appropriations and the impact of the retirement incentive program were also incorporated in the proposed budget. Ms. Moore made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Dr. Mondragon—yes; Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-20, CONSTRUCTION MANAGER AT RISK FOR TOM WILEY HALL AND H BUILDING RENOVATION PROJECT
Dr. Mondragon introduced for consideration Governing Board Resolution 2011-20, construction manager at risk for Tom Wiley Hall and H Building renovation project (see pages 26960-26961). Charlotte Gensler, director of Purchasing, stated a request for proposal resulted in six responsive offers. She stated the selection committee reviewed and ranked all offers and interviewed the top three firms. She requested approval of Flintco West, Inc., as the selected vendor for the project. Mr. Kaufman made and Mr. DeWitte seconded a motion to approve the resolution. The vote on the motion was: Dr. Mondragon—yes; Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-21, INTERNAL AUDIT REPORT 2011-01, NONDISCRIMINATION WAIVER AUDIT
Dr. Mondragon introduced for consideration Governing Board Resolution 2011-21, Internal Audit Report 2011-01, Nondiscrimination Waiver Audit (see pages 26962-26971). Allen Leatherwood, director of Internal Audit, reviewed the audit objectives that included reviewing CNM’s compliance with New Mexico Higher Education Department regulations regarding Senate Bill 582 on non-discrimination waivers. He reported four findings; however, he stated that CNM is in compliance with SB 582. Ms. Holbrook made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Dr. Mondragon—yes; Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried. Ms. Holbrook thanked the audit staff for completing the audit quickly. President Winograd thanked Jane Campbell, registrar, and her staff for assisting with the audit details.

PUBLIC COMMENT
There were no requests for public comment.

BOARD COMMENT
Mr. DeWitte commended CNM for holding high standards and values and for being well respected in the community and at the state level.

NEXT MEETING ANNOUNCEMENT
Dr. Mondragon announced that the next regular meeting of the Governing Board would be Tuesday, May 10, 2011, at 5 p.m., Main Campus, Student Resource Center, Richard Barr Board Room, 835 Buena Vista Dr. SE, Albuquerque, New Mexico. He also announced items to be considered for the May agenda should be submitted to the Board Chair, the President’s Office or the Marketing and Communications Office by April 25.

Mr. Matteucci adjourned the meeting at 6 p.m.

APPROVED:
___________________________________
Chair

ATTEST:
___________________________________
Secretary