The Governing Board of Central New Mexico Community College convened for a regular meeting on July 12, 2011, at 5 p.m., Rio Rancho Campus, Room 101, 2601 Campus Blvd., Rio Rancho, New Mexico.

Mr. Kaufman, acting Chair, called the meeting to order at 5:08 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Blair L. Kaufman, Vice Chair
        Penelope S. Holbrook, Secretary
        Mark Armijo
        Robert P. Matteucci
        Deborah L. Moore

Absent: John B. Mondragon, Chair
        Michael D. DeWitte

APPROVAL OF THE AGENDA

Mr. Kaufman introduced for consideration approval of the agenda. He requested that agenda items 12 and 13 be addressed prior to item 6. Ms. Moore made and Ms. Holbrook seconded a motion to approve the agenda as amended. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the June 14, 2011, meeting, and Resolution 2011-31, Employment of Personnel

Mr. Kaufman introduced for consideration approval of the minutes of the June 14, 2011, meeting (see pages 26994-26995); and Resolution 2011-31, employment of personnel (see pages 27013-27014). Mr. Matteucci made and Mr. Armijo seconded a motion to approve the items jointly. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President’s Report

President Katharine W. Winograd thanked Rio Rancho Campus staff for hosting the meeting and also introduced special guest, Valerie Crespin-Trujillo, New Mexico Legislative Finance Committee staff member (see pages 27015-27016). She announced that 29 CNM students participated in the National SkillsUSA competition in June in Kansas City, Missouri. She stated 14 students finished top 10 in their respective areas of competition. Dr. Winograd also thanked the faculty and SkillsUSA advisors, giving special recognition to Alain Archuleta, Applied Technologies faculty and long time SkillsUSA advisor as he prepares to retire from CNM. She reported on various construction projects on CNM’s campuses including: ground breaking for Westside Phase III that will house the Library, Assistance Center for Education, computer and science labs and classrooms; major renovation of Tom Wiley Hall at Joseph M. Montoya Campus to centralize Student Services; major renovation of Jeannette Stromberg Hall at Main Campus for the creation of a mock hospital for the health programs. President Winograd stated that beginning with the fall 2011 term, CNM’s Fire Science associate’s degree program would begin a new concentration in Wildland Firefighting. She congratulated Marvin Lozano, Business and Information Technologies instructor, for receiving the Blue Apple Award from the organization Study Blue for his extraordinary contributions to the teaching profession. Lastly, Dr. Winograd announced nominations were being accepted through the CNM Foundation for the 2011 Distinguished Alumni Award.

Board Committee Reports

Mr. Kaufman, Audit Committee chair, stated the committee had met June 16 and approved agenda item 8—Follow-Up Audit 2011-01: Construction Audit 2009-01.

Ms. Holbrook, Capital Outlay Committee chair, stated the committee had met on June 28 and considered the following items on the agenda for full Board consideration: item 6—sale of bonds; item 7—
authorizing the continuation of the current debt service property tax levy; item 8—five-year facilities master plan update; and item 9—preliminary project approval for A building media production renovation project.

Ms. Moore, Finance Committee chair, stated the committee had met on June 23 and reviewed agenda item 13—revision to the 2011-2012 Employee Compensation Plan.

On behalf of Mr. DeWitte, Planning Committee chair, Katherine Ulibarri, vice president for Finance and Operations, stated the Planning Committee had met on June 21 and received an update from the strategic planning team and a review of the action plan implementation.

Mr. Kaufman reported on behalf of Dr. Mondragon, Executive Committee chair, stating the committee had met on June 29 and considered the Board meeting agenda.

ORGANIZATIONAL CHART REPORT
President Winograd began her report by stating CNM had experienced a 20 percent drop in state appropriations as the student enrollment increased 32 percent (see pages 27017-27022). She stated 25 administrative positions had been eliminated and 105 employees took advantage of the retirement incentive program. Dr. Winograd reported that approximately 200 part-time and nine full-time faculty had been hired to help manage the increased student enrollment. She noted that with Vice President Robert Brown’s planned retirement in the fall, administration would reallocate his responsibilities to the remaining three vice presidents. She reviewed the organizational changes in detail.

RIO RANCHO CAMPUS REPORT
Jennifer Cornish, multi-campus director, and Billy Lorne, building administrator, began the report by presenting demographics on student population and enrollment figures that included dual credit students (see pages 27023-27039). Ms. Cornish stated program offerings at the campus included all schools with the exception of Applied Technologies. She discussed the new Sunbo collaborative with UNM and CNM nursing programs that would guarantee CNM nursing graduates a spot in the Bachelor’s of Science Nursing program at UNM. She also noted that CNM Connect and an achievement coach are also available at the Rio Rancho Campus. Ms. Cornish stated a CNM Connect Campus Council had been developed to discuss various offerings/services at the campus.

RESOLUTION 2011-38 SALE OF BONDS
Mr. Kaufman introduced for consideration Governing Board Resolution 2011-38, sale of bonds (see pages 27040-27052). Katherine Ulibarri, vice president for Finance and Operations, introduced Allen Hall, CNM Bond Counsel, and Erik Harrigan, financial advisor from RBC Capital Markets. She stated the resolution would allow CNM to sell $35,000,000 in bonds as a result of the February 2010 election in which voters approved the sale of up to $70,000,000. Mr. Harrigan explained the first $35,000,000 bond sale would take place in the fall of 2011 with the remaining $35,000,000 sale planned for 2013. He stated issuance of these bonds would maintain the current debt service tax rate of .55 mils. He reviewed assessed value, historical tax rates and outstanding debt limits. Mr. Hall explained that Resolution 2011-38 is a bid resolution that would authorize CNM to seek bids in September for the sale of the bonds. He stated an additional bond resolution would then be presented to the Board for consideration. He reviewed updated legislation relating to the sale of bonds and bidder requirements. Ms. Holbrook made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-39, AUTHORIZING THE CONTINUATION OF THE CURRENT DEBT SERVICE PROPERTY TAX LEVY
Mr. Kaufman introduced for consideration Governing Board Resolution 2011-39, authorizing the continuation of the current debt service property tax levy (see page 27053). Mr. Hall presented the resolution stating the importance for CNM to maintain the current mil rate for debt service and if approved, the resolution would be sent to the New Mexico Higher Education Department requesting the current mil rate of .55. Mr. Armijo made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.
RESOLUTION 2011-32, FIVE-YEAR MASTER PLAN UPDATE

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-32, Five-Year Facilities Master Plan Update (see pages 27054-27055). Ms. Ulibarri stated the Capital Outlay Committee reviewed the update to the Five-Year Master Plan required by the New Mexico Higher Education Department. She explained every five years a new plan is submitted and for the four remaining years, annual updates were also required and submitted. She stated CNM would be seeking state-wide General Obligation bond fund for projects listed in the plan update. Ms. Holbrook made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-33, PRELIMINARY PROJECT APPROVAL FOR A BUILDING MEDIA PRODUCTION RENOVATION PROJECT

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-33, preliminary project approval for A Building media production renovation project (see pages 27056-27059). Ms. Ulibarri presented the resolution, stating, the project would include renovating vacated space in the A Building on Main Campus to house Media Projection Services at an estimated project cost of $290,100. Ms. Moore made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-34, FOLLOW-UP AUDIT 2011-01: CONSTRUCTION AUDIT 2009-01

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-34, Follow-up Audit 2011-01: Construction Audit 2009-01 (see pages 27060-27066). Allen Leatherwood, director of internal audit, presented the resolution, stating the follow-up audit reviewed six original findings of Audit 2009-01. He stated all recommendations were addressed and proper controls were in place. Mr. Matteucci made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-35, APPOINTMENT OF MANAGEMENT REPRESENTATIVE FOR THE LABOR RELATIONS BOARD

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-35, appointment of management representative to the Labor Relations Board (see page 27067). Robert Brown, vice president for Administrative Services, presented the resolution, stating the Governing Board’s Labor Management Policy requires the Board to appoint members to the CNM Labor Relations Board each year. He requested approval for the reappointment of Wayne Bingham as the Labor Relations Board Management representative. He said Mr. Bingham had served in that role for over 10 years. Mr. Armijo made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-36, APPOINTMENT OF UNION REPRESENTATIVE FOR THE LABOR RELATIONS BOARD

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-36, appointment of union representative to the Labor Relations Board (see page 27068). Mr. Brown requested appointment of Ahmad Assed as the labor representative, noting the appointment had been recommended by the unions representing CNM employees. Ms. Holbrook made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-37, REVISION TO THE 2011-2012 EMPLOYEE COMPENSATION PLAN

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-37, revision to the 2011-2012 Employee Compensation Plan (see pages 27069-27072). Ms. Ulibarri presented the proposal to modify language that would clarify that all employees of the organization are covered under Employee Compensation Plan. Ms. Moore made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the
motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

PUBLIC COMMENT
There were no requests for public comment.

BOARD COMMENT
Ms. Moore welcomed everyone to Rio Rancho.

NEXT MEETING ANNOUNCEMENT
Mr. Kaufman announced that the next regular meeting of the Governing Board would be Tuesday, August 9, 2011, at 5 p.m., Main Campus, Student Resource Center, Richard Barr Board Room, 835 Buena Vista Dr. SE, Albuquerque, New Mexico. He also announced items to be considered for the August agenda should be submitted to the Board Chair, the President’s Office or the Marketing and Communications Office by July 25.

Mr. Kaufman adjourned the meeting at 6:07 p.m.

APPROVED:

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Chair

ATTEST:

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Secretary