The Governing Board of Central New Mexico Community College convened for a regular meeting on August 9, 2011, at 5 p.m., Richard Barr Board Room, Student Resource Center, Main Campus, 835 Buena Vista Dr. SE, Albuquerque, New Mexico.

Mr. Kaufman, acting Chair, called the meeting to order at 5:03 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Blair L. Kaufman, Vice Chair  
Penelope S. Holbrook, Secretary  
Mark Armijo  
Robert P. Matteucci  
Deborah L. Moore  
Absent: John B. Mondragon, Chair

STATEMENT OF CLOSED MEETING

Mr. Kaufman stated the Governing Board had met in closed session on July 25, 2011, to discuss personnel matters. The personnel discussion was closed pursuant to Section 10-15-1 (H)(2) and 10-15-1 (I)(2), New Mexico Statutes Annotated 1978 (2005 Cum. Supp.). The meeting related only to those matters listed on the notice of meeting and no action was taken.

APPROVAL OF THE AGENDA

Mr. Kaufman introduced for consideration approval of the agenda. Ms. Holbrook made and Mr. DeWitte seconded a motion to approve the agenda as written. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the July 12, 2011, meeting; Resolution 2011-40, Employment of Personnel; Resolution 2011-41 Deletion of Inventory

Mr. Kaufman introduced for consideration approval of the minutes of the July 12, 2011, meeting (see pages 27008-27011); Resolution 2011-40, employment of personnel (see pages 27078-27079); and Resolution 2011-41, deletion of inventory (see pages 27080-27097). Mr. DeWitte made and Ms. Moore seconded a motion to approve the items jointly. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President’s Report

President Katharine W. Winograd began her report by thanking staff for a successful summer term and stated that enrollment, thus far, for the fall 2011 term was 23,921 (see pages 27098-27099). She announced the scheduled opening of the Advanced Technology Center was September 19 and that it would house Film, Landscaping, Truck Driving, Aviation Maintenance, Architectural Drafting, Construction Management and Geographic Information Technology programs. She stated that APS culinary teachers participated in CNM’s Healthy Meals, Fit for Life workshops last month. The program was funded by a U.S. Department of Agriculture grant and APS teachers would incorporate information from the workshop into their curriculum. President Winograd shared some changes that would take effect as the fall term commences including: new online formats for Course Catalog and Schedule of Classes; parking stickers or passes are required on all student and employee vehicles; students will be limited to 150 printed pages per term—additional pages will cost five cents per page. She announced that the Montoya Campus would be closed August 15-23 as construction projects were completed. Dr. Winograd announced that an information session would be held August 16 at the Workforce Training Center for the new Film Post-Production Technician program. Lastly, she reported that she and a CNM nursing student appeared on the Channel 4 morning show on August 7—Eye on New Mexico—to talk about CNM.
Board Committee Reports

Mr. Kaufman, Audit Committee chair, stated the committee had met July 28 and approved agenda items 7—Follow-Up Audit 2011-02: 2010-02 GED Audit Fees; and 8—2011-2012 Audit Plan.

Ms. Holbrook, Capital Outlay Committee chair, stated the committee had met on July 26 and considered agenda item 5c—deletion of inventory.

Ms. Moore, Finance Committee chair, stated the committee had not met in July.

Mr. DeWitte, Planning Committee chair, stated the Planning Committee had met on July 26 and approved agenda items 9—Environmental Safety and Health Associate of Applied Science Degree program elimination; and 10—Electronics, Technology, Manufacturing Technology & Photonics Technology program elimination/restructure.

Mr. Kaufman reported on behalf of Dr. Mondragon, Executive Committee chair, stating the committee had met on July 27 and considered the Board meeting agenda. He noted that Valerie Crespin-Trujillo and Sarah Guzman from the New Mexico Legislative Finance Committee attended the meeting.

FACILITIES REPORT

Luis Campos, executive director of the Physical Plant, stated a task team had been developed to handle sustainability efforts on campus and stated all construction projects would be completed based on LEED Silver standards. He stated a contract had been developed with the Waste Management department to improve CNM’s recycling efforts. He stated a tracking system is in place for water, gas and electric use. He reviewed capital outlay projects at the various campuses and responded to questions.

RESOLUTION 2011-42 FOLLOW-UP AUDIT REPORT 2011-02: 2010-02 GED FEES AUDIT

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-42, Follow-up Audit Report 2011-02: 2010-02 GED Fees Audit (see pages 27100-27103). Lisa Archuleta, staff auditor, presented the resolution, stating the original audit had one finding and the follow-up indicated the finding was partially resolved. She stated GED registration is no longer handled at WTC and additional staff training at Westside Campus and improved courier notifications should eliminate future issues. Ms. Holbrook made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-43, 2011-2012 AUDIT PLAN

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-43, 2011-2012 Audit Plan (see pages 27104-27124). Mr. Kaufman stated the Audit Committee had reviewed and approved the Audit Plan. Mr. Matteucci made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-44, ENVIRONMENTAL SAFETY AND HEALTH ASSOCIATE OF APPLIED SCIENCE DEGREE PROGRAM ELIMINATION

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-44, Environmental Safety and Health Associate of Applied Science Degree Program Elimination (see pages 27125-27126). Richard Calabro, dean of the School of Math, Science & Engineering, presented the resolution and stated that program review continued to show a trend of low graduates and poor job placement for degree holders. He stated certificates in various specialty areas of the degree had been developed and core courses would continue to be offered through the Workforce Training Center. Mr. Calabro also stated that a teach-out plan would be developed for students currently in the program. An Environmental Safety and Health student addressed the Board with concerns about the program elimination. Ms. Moore made and Ms. Holbrook seconded a motion to approve the resolution. Ms. Moore asked administration to continue to monitor the need in the community and to consider reinstituting the degree if the need returns. Ms. Holbrook stated that the Planning Committee reviews all requests very thoroughly prior to approving any changes in degree offerings. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.
RESOLUTION 2011-45, ELECTRONICS TECHNOLOGY, MANUFACTURING TECHNOLOGY AND PHOTONICS TECHNOLOGY PROGRAMS ELIMINATION/RESTRUCTURE

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-45, Electronics Technology, Manufacturing Technology and Photonics Technology Programs Elimination/Restructure (see pages 27127-27130). Diane Burke, dean of the School of Applied Technologies, presented the resolution and stated that the three separate degrees would better serve the needs of the community and job demands by being integrated into one degree. She stated the current degrees would be eliminated and a new degree created. She responded to questions. Mr. DeWitte made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-46 ACCEPTANCE OF CARL D. PERKINS FUNDING

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-46, acceptance of Carl D. Perkins funding (see pages 27131-27133). Audrey Gramstad, director of Distance Learning and Special Projects, stated that state statute requires formal acceptance of the Carl D. Perkins allocation be documented in Governing Board meeting minutes. She stated CNM’s allocation for 2011-2012 was $999,354 that represents a $333,118 decrease from last year’s allocation. Ms. Moore made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-47, PRESIDENT’S EMPLOYMENT CONTRACT

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-47, President’s employment contract (see pages 27134-27139). Mr. Kaufman presented the resolution stating the Board had met to discuss the performance of President Winograd and her contract for the coming year. He stated the Board unanimously supported President Winograd and requested adoption of a contract extension for an additional year. Mr. DeWitte made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

PUBLIC COMMENT

There were no requests for public comment.

BOARD COMMENT

The members of the Board spoke in support of President Winograd and thanked her for her leadership of the College.

NEXT MEETING ANNOUNCEMENT

Mr. Kaufman announced that the next regular meeting of the Governing Board would be Tuesday, September 13, 2011, at 5 p.m., in Room SV-10 at the South Valley Campus, 5816 Isleta Blvd. SW, Albuquerque, New Mexico. He also announced items to be considered for the September agenda should be submitted to the Board Chair, the President’s Office or the Marketing and Communications Office by August 29.

Mr. Kaufman adjourned the meeting at 5:57 p.m.

APPROVED: ATTEST:
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Chair Secretary