The Governing Board of Central New Mexico Community College convened for a regular meeting on October 11, 2011, at 5 p.m., in the Richard Barr Board Room, Student Resource Center, 835 Buena Vista Dr. SE, Albuquerque, New Mexico.

Mr. Kaufman, acting Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Blair L. Kaufman, Vice Chair
Penelope S. Holbrook, Secretary
Mark Armijo
Robert P. Matteucci
Michael D. DeWitte
Deborah L. Moore

Absent: John B. Mondragon

APPROVAL OF THE AGENDA

Mr. Kaufman introduced for consideration approval of the agenda. Ms. Holbrook made and Mr. Matteucci seconded a motion to approve the agenda as written. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the September 13, 2011, meeting and Resolution 2011-53, Employment of Personnel

Mr. Kaufman introduced for consideration approval of the minutes of the September 13, 2011, meeting (see pages 27140-27142) and Resolution 2011-53, employment of personnel (see pages 27204-27205). Mr. DeWitte requested his name be added to the roll call list as present. Mr. DeWitte made and Mr. Armijo seconded a motion to amend the minutes as written and approve both items jointly. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President’s Report

President Katharine W. Winograd began her report by announcing that CNM and UNM were recently awarded a STEM Up Grant that would facilitate more transfer opportunities for students in the fields of Science, Technology, Engineering and Math (see pages 27206-27207). She stated that CNM’s portion of the grant was $1,300,000 and she thanked Eugene Padilla, associate vice president of enrollment management, for his efforts in securing the grant. She stated that CNM’s dual credit student enrollment for the fall term was 1,476—an increase of 200 students over last fall. President Winograd stated that the School of Health, Wellness & Public Safety (HWPS) hosted a New Mexico Nursing Education Coalition conference at the Workforce Training Center to discuss standardization of nursing curriculum at colleges and universities across the state. She recognized Nicholas Spezza, dean of HWPS, and Elizabeth Berrey, executive director of nursing, for their efforts. She also announced that the Student Resource Center had received several awards for its architecture and design and she recognized Luis Campos, executive director for the Physical Plant, for his involvement with the building. Lastly, Dr. Winograd recognized former CNM art student, Dorielle Caimi, whose art work won Best in Show for Fine Arts at the New Mexico State Fair in September.

Board Committee Reports

Mr. Kaufman, Audit Committee chair, stated the committee had met September 15 and considered agenda item 7 – Internal Audit Report 2011-02 – Bookstore Contract Audit.

Ms. Holbrook, Capital Outlay Committee chair, stated the committee had met on September 27 and considered agenda item 8 – A Building Restroom Renovation preliminary project approval.
Ms. Moore, Finance Committee chair, stated the committee had met on September 29 and considered agenda item 9—New Mexico Higher Education Department Fiscal Year 2012-13 Funding Request. She stated that details include a request for funding from the State to support a compensation increase for faculty and staff. She stated the committee unanimously supported the request being submitted by administration.

Mr. DeWitte, Planning Committee chair, stated the committee had met on September 20 and received end-of-year reports from the four action project teams that included: Dual Credit, Quality Improvement, 1st Year Experience, and Economic Development.

Mr. Kaufman reported on behalf of Dr. Mondragon, Executive Committee chair, and stated the committee had met on September 28 and considered the Board meeting agenda.

**ACADEMIC ASSESSMENT REPORT**

Beth Pitonzo, vice president for Academic Affairs, presented the academic assessment report—Pursuing Excellence in Community College Curriculum (see pages 27208-27220). She stated a thorough review of student learning outcomes and assessment practices involving all programs and courses was ongoing and being led by the Student Academic Achievement Committee (SAAC). She introduced Mary Martinez and Dawn Addington, SAAC faculty co-chairs, and she also stated administrative support was provided by Richard Calabro, dean of the School of Math Science & Engineering, and Xeturah Woodley, interim dean of the School of Communications, Humanities & Social Sciences. Ms. Addington discussed the committee’s mission that included assessment improvements and also discussed the College’s Core Competencies. Mr. Calabro reviewed feedback from a 2009 AQIP Systems Appraisal that listed areas of improvement for the College’s assessment process. Ms. Martinez stated all faculty were involved in the assessment process and all courses, programs and general education requirements were being reviewed. Ms. Addington stated that master course outlines were developed for 1,400 courses and professional development workshops on assessment were developed for faculty. They responded to questions.

**INVESTMENT ACTIVITY REPORT**

Martin Serna, comptroller, presented the 2010-11 investment activity report, stating interest rates ranged from .08 percent to .57 percent in various CNM accounts with a rate of return on the investment with the State Treasurer averaging .28 percent (see pages 27221-27229). He responded to questions.

**RESOLUTION 2011-54 CERTIFICATE OF INVENTORY AND FIXED ASSETS**

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-54, certificate of inventory and fixed assets (see pages 27230-27232). Mr. Serna reviewed the report and requested approval of the resolution that is required by the state’s General Services Department. He stated at year’s end, CNM had a total of $264,121,532 in capital assets that included land, land improvements, infrastructure, building and improvements, construction in progress, library books, art and furniture and equipment. Mr. Matteucci made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

**RESOLUTION 2011-55 INTERNAL AUDIT REPORT 2011-02 – BOOKSTORE CONTRACT AUDIT**

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-55, Internal Audit Report 2011-02 – Bookstore Contract Audit (see pages 27233-27236). Lisa Archuleta, staff auditor, presented the resolution, stating the bookstore was pricing textbooks according to contract specifications and there were no findings. Mr. Holbrook made and Mr. DeWitte seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

**RESOLUTION 2011-56 A BUILDING RESTROOM RENOVATION PRELIMINARY PROJECT APPROVAL**

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-56, A Building Restroom Renovation Preliminary Project Approval (see pages 27237-27242). Luis Campos, executive director of the Physical Plant, presented the resolution. He stated two restrooms in A Building had been shut
down for several years for the development of a generator room for the Data Center. However, with the relocation of the Office of Information Technology Services, including the Data Center, to the new Student Resource Center and the shift of more staff offices to A Building, renovating and reopening the closed restrooms was a necessity. Mr. Campos stated the project would also include the replacement of galvanized pipes and a break area for staff. He stated the estimated cost of the project was $290,000. Mr. Armijo made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

RESOLUTION 2011-57, NEW MEXICO HIGHER EDUCATION DEPARTMENT FISCAL YEAR 2012-13 FUNDING REQUEST

Mr. Kaufman introduced for consideration Governing Board Resolution 2011-57, New Mexico Higher Education Department Fiscal Year 2012-13 Funding Request (see page 27243). Katherine Ulibarri, vice president for Finance and Operations, stated the resolution would allow CNM to seek an increase in state appropriations sufficient to provide a three percent increase in compensation for CNM employees. She stated CNM faculty and staff had worked admirably to meet the needs of record enrollment over the past three years without receiving a recurring compensation increase during that span. Ms. Moore made and Mr. DeWitte seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

PUBLIC COMMENT

There were no requests for public comment.

BOARD COMMENT

Mr. Kaufman thanked Rudy Garcia, dean of students, and all faculty, staff and students for their assistance during the 2011 Albuquerque International Balloon Fiesta. President Winograd thanked Mr. Kaufman for flying the CNM Banner on his hot-air balloon.

NEXT MEETING ANNOUNCEMENT

Mr. Kaufman announced that the next regular meeting of the Governing Board would be Tuesday, November 8, 2011, at 5 p.m., in the Richard Barr Board Room at Main Campus, 835 Buena Vista Dr. SE, Albuquerque, New Mexico. He also announced items to be considered for the November agenda should be submitted to the Board Chair, the President’s Office or the Marketing and Communications Office by October 24.

Mr. Kaufman adjourned the meeting at 5:53 p.m.

APPROVED:

___________________________________
Chair

ATTEST:

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Secretary