The Governing Board of Central New Mexico Community College convened for a regular meeting on April 10, 2012, at 5 p.m., in H-126, Joseph M. Montoya Campus, 4700 Morris NE, Albuquerque, New Mexico.

Mr. Kaufman, Chair, called the meeting to order at 5:04 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Blair L. Kaufman, Chair
Penelope S. Holbrook, Vice Chair
Mark Armijo
Michael D. DeWitte
Robert P. Matteucci
Deborah L. Moore
Janet W. Saiers (arrived at 5:35 p.m)

APPROVAL OF THE AGENDA

Mr. Kaufman introduced for consideration approval of the agenda. Ms. Holbrook made and Mr. Armijo seconded a motion to approve the agenda as written. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the March 13, 2012, meeting; Resolution 2012-15, Employment of Personnel; Resolution 2012-16, Deletion of Inventory

Mr. Kaufman introduced for consideration approval of the minutes of the March 13, 2012, meeting (see pages 27486-27488), Resolution 2012-15, employment of personnel (see pages 27514-27515), and Resolution 2012-16, deletion of inventory (see pages 27516-27527). Ms. Moore made and Mr. Matteucci seconded a motion to approve the items jointly. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President’s Report

President Katharine W. Winograd began her report by congratulating 54 CNM students who won gold, silver or bronze medals participating in the New Mexico Skills USA Championship in March (see pages 27528-27529). She stated the 24 gold medal winners would be traveling to Kansas City in June to compete at the national championships. She announced a new partnership between Western New Mexico University and CNM solar panel installation instructors, which stems from a renewable energy grant from the U. S. Department of Labor. Dr. Winograd stated that the grant-funded project provides community members free access to job training in renewable energy fields. She reminded everyone of the Spring Graduation Ceremony scheduled for April 28 at Tingley Coliseum. She announced that 17 CNM Studio Arts program students would have their art on display at the Downtown Contemporary Art Gallery through April 27. Lastly, President Winograd reported that a luncheon would be held to honor student employees on April 16 in the Student Services Center cafeteria.

Board Committee Reports

Ms. Moore reported on behalf of Mr. Kaufman, Audit Committee chair. She stated the committee met on March 15 and brought forward agenda item 7 for full Board consideration.

Ms. Holbrook, Capital Outlay Committee chair, stated the committee met on March 27 and approved the deletion of inventory report. She stated that Luis Campos, executive director of the Physical Plant, reported that gas line testing would take place on Main Campus in August.

Ms. Moore, Finance Committee chair, stated the committee met on March 22 and approved agenda items 9-12, all budget related items.

Mr. DeWitte, Planning Committee chair, stated the committee had met on March 20 and heard a report on the Facilities and Information Technology Master Plan.

Mr. Kaufman, Executive Committee chair, stated the committee had met on March 28 to consider the Board meeting agenda.
MontoYa Campus Report

Eric Van, student success team leader for Montoya Campus, presented the campus report that included enrollment statistics and course offerings. He discussed upcoming projects and events that have taken place or that are being planned for the campus in the future.

Resolution 2012-17, Update To The Memorandum Of Understanding Between CNM And The CNM Foundation

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-17, update to the Memorandum of Understanding between CNM and the CNM Foundation (see pages 27530-27543). Lisa McCulloch, executive director of the CNM Foundation, stated the memorandum had not been revised since 2007. She reviewed the proposed language modifications that would update names, titles and various procedures that have changed since the last update. Ms. Holbrook made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

Resolution 2012-18, Internal Audit Report 2012-02: Mileage Cost for Instructional Activities

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-18, Internal Audit Report 2012-02: Mileage Cost for Instructional Activities (see pages 27544-27548). Allen Leatherwood, director for Internal Audit, presented the report, stating administration had requested the audit that reviewed mileage costs pertaining to instructional activities. He stated a statistical sample revealed no findings; however, it was concluded that it is less costly to use motor pool vehicles when available. Ms. Moore made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

Resolution 2012-19, Instructional Program Offerings for 2012-13

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-19, instructional program offerings for 2012-13 (see pages 27549-27550). Sydney Guntorpe, interim vice president for Academic Affairs, requested approval of the resolution that listed the program offerings for the 2012-2013 academic year. Mr. DeWitte made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

Resolution 2012-20, Fiscal Year 2012 Final Budget Adjustment Request

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-20, Fiscal Year 2012 Final Budget Adjustment Request (see pages 27551-27559). Katherine Ulibarri, vice president for Finance & Operations, presented the resolution, stating it was the final adjustment for the 2012 fiscal year. She thanked the Business Office and Budget Office for their work on the budget. She reviewed the details of the request including increases and decreases in various accounts to balance the final budget. Mr. Armijo made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes. Motion carried.

Resolution 2012-21, Fiscal Year 2013 Tuition and Fee Plan

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-21, Fiscal Year 2013 Tuition and Fee Plan (see pages 27560-27565). Ms. Ulibarri stated that CNM’s funding over the past three years had decreased by 30 percent while enrollment had increased by 32 percent—approximately 6,000 additional students. She stated that CNM employees served the growing number of students yet had not received recurring compensation increases for the past three years. She also stated that CNM had become the largest post-secondary institution in the state of New Mexico. Ms. Ulibarri reported that as a result of new state funding from the implementation of the new funding formula, CNM would benefit from an 11 percent increase in state appropriations for fiscal year 2012-13. She requested approval of the 2012-13 Tuition and Fee Plan that maintained current resident tuition for academic transfer courses at $48.25 per credit hour; increased the cost of career and technical education and developmental courses by 50 cents per credit hour; increased non-resident academic transfer courses for those taking 7-11 credit hours by $12.30 per credit hour; and maintained the
current registration and technology fees. Ms. Ulibarri stated minor changes to program fees were also being proposed and that those costs are determined by academic departments. Ms. Saiers made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-22, FISCAL YEAR 2013 EMPLOYEE COMPENSATION PLAN

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-22, Fiscal Year 2013 Employee Compensation Plan (see pages 27566-27569). Ms. Ulibarri requested approval of the proposal that would offer employees not covered by a collective bargaining agreement a three percent recurring and a two percent non-recurring salary increase beginning July 1, 2012. She explained that should CNM not incur any mid-year budget cuts from the state, the two percent would change to recurring at the end of the 2013 fiscal year. Ms. Moore made and Mr. DeWitte seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-23, FISCAL YEAR 2013 BUDGET

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-23, Fiscal Year 2013 Budget (see pages 27570-27689). Ms. Ulibarri presented the resolution, stating that the budget proposal established an overall expenditure level of $257,507,194 with just under $130,000,000 of that budget in unrestricted current funds. She explained the budget also included funding to fill 16 full-time instructor positions currently vacant and $750,000 of institute funded financial aid available for qualifying students. President Winograd thanked all faculty and staff for their hard work and their ability to continue serving students at a high level during difficult budget conditions at CNM. Ms. Moore made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes; Ms. Saiers—yes. Motion carried.

PUBLIC COMMENT

Julia So, Sue Small, Jonathan Briggs, Robert Anderson and Andrew Tibble all addressed the Governing Board regarding collective bargaining negotiations, human resources and faculty concerns.

BOARD COMMENT

There was no Board comment.

NEXT MEETING ANNOUNCEMENT

Mr. Kaufman announced that the next regular meeting of the Governing Board would be Tuesday, May 8, 2012, at 5 p.m., at Main Campus in the Richard Barr Board Room, Student Resource Center, 525 Buena Vista Dr. SE, Albuquerque, New Mexico. He also announced items to be considered for the May agenda should be submitted to the Board Chair, the President’s Office or the Marketing and Communications Office by April 23.

Mr. Kaufman adjourned the meeting at 6:08 p.m.

APPROVED:

___________________________________
Chair

ATTEST:

___________________________________
Secretary