The Governing Board of Central New Mexico Community College convened for a regular meeting on May 8, 2012, at 5 p.m., in the Richard Barr Board Room, Student Resource Center, 836 Buena Vista Dr. SE, Albuquerque, New Mexico.

Mr. Kaufman, Chair, called the meeting to order at 5:05 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present:  Blair L. Kaufman, Chair
Michael D. DeWitte, Vice Chair
Deborah L. Moore, Secretary
Mark Armijo
Penelope S. Holbrook
Robert P. Matteucci
Janet W. Saiers

STATEMENT OF CLOSED MEETING

Mr. Kaufman stated that the Governing Board met in closed session on May 1, 2012 to discuss collective bargaining and personnel matters. The meeting was closed pursuant to Section 10-15-1 (H)(5) and 10-15-1 (I)(2) for collective bargaining matters, and Section 10-15-1 (H)(2) and 10-15-1 (I)(2) for personnel matters, New Mexico Statutes Annotated 1978, 2005 Cumulative Supplement. The meeting related only to those matters listed on the notice of meeting and no action was taken.

APPROVAL OF THE AGENDA

Mr. Kaufman introduced for consideration approval of the agenda. Mr. Matteucci made and Ms. Holbrook seconded a motion to approve the agenda as written. The vote on the motion was:  Mr. Kaufman—yes; Ms. Holbrook—yes; Mr. Armijo—yes; Mr. DeWitte—yes; Mr. Matteucci—yes; Ms. Moore—yes; Ms. Saiers—yes. Motion carried.

ORGANIZATION OF THE BOARD

Mr. Kaufman stated he had received a written notice from member Holbrook resigning her role as secretary of the Governing Board. He stated reorganization of the Board was in order to select chair, vice chair and secretary and opened the floor for nominations for secretary.

Ms. Saiers nominated Ms. Moore for secretary of the Governing Board. Ms. Holbrook seconded the nomination. There being no further nominations, Mr. Kaufman called for a vote on the nomination. The vote was:  Mr. Armijo—yes; Mr. DeWitte—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Moore—yes; Ms. Saiers—yes. Motion carried.

Mr. Kaufman opened the floor for nominations for vice chair. Mr. Armijo nominated Mr. DeWitte for vice chair of the Governing Board. Ms. Saiers seconded the nomination. There being no further nominations, Mr. Kaufman called for a vote on the nomination. The vote was:  Mr. Armijo—yes; Mr. DeWitte—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Ms. Moore—yes; Ms. Saiers—yes. Motion carried.

Mr. DeWitte stated for the record that Mr. Kaufman, formerly vice chair of the Governing Board, would succeed Dr. Mondragon as chairman of the Governing Board based on Roberts Rules of Order. He stated the current selections would be in effect until the 2013 Governing Board election.

ITEMS OF GENERAL CONSENT

Minutes of the April 10, 2012, meeting and Resolution 2012-24, Employment of Personnel

Mr. Kaufman introduced for consideration approval of the minutes of the April 10, 2012, meeting (see pages 27510-27513), and Resolution 2012-24, employment of personnel (see pages 27695-27696). Ms. Saiers made and Ms. Holbrook seconded a motion to approve the items jointly. The vote on the motion was:  Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.
REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President’s Report

President Katharine W. Winograd began her report by stating the college was on term break (see pages 27697-27698). She announced newly appointed leadership at the college including: John Bronisz, dean of the School of Applied Technologies; Erica Volkers, dean of the School of Communications, Humanities & Social Sciences; Glenn Damiani, registrar; and Clayton Abbey, government relations officer. She announced a new recognition program that would honor faculty and staff for their remarkable service to the College. Dr. Winograd stated that select employees would be recognized during Board meetings and presented with a CNM candy dish. She began by honoring members of the Online Course Catalog team: Robin Ramsey, Elsie Hall, Eric Casias and Alexis Kerschner. She recognized Eugene Padilla for managing Enrollment Services during the recent retirement of the registrar. She recognized Glen Damiani and Carlos Ronquillo who recently developed and implemented a new security model for the ARGOS system. She recognized Sally Pearson who returned to CNM after retirement to review and oversee challenges facing the nursing program. Lastly, she recognized Diana Chavez for organizing the CNM Service Awards Dinner.

Board Committee Reports

Mr. Kaufman, Audit Committee chair, stated the committee met on April 19 and approved agenda item 12—Internal Audit Follow-up 2012-01: Small Construction Projects Audit.

Ms. Holbrook, Capital Outlay Committee chair, stated the committee had not met in April.

Ms. Moore, Finance Committee chair, stated the committee met on April 30 and reviewed the third quarter budget status report.

Mr. DeWitte, Planning Committee chair, stated the committee had met on April 17 and approved the proposed college calendar—agenda item 8; elimination of Computer Information Systems Certificates of Completion—agenda item 9; and two new associate of science degrees in Chemistry and Nutrition—agenda items 10 and 11.

Mr. Kaufman, Executive Committee chair, stated the committee had met on April 25 to consider the Board meeting agenda.

RESOLUTION 2012-25, COLLEGE CALENDAR

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-25, College Calendar (see pages 27699-27702). Samantha Sengel, executive assistant to the president/chief communications officer; presented the College calendar that included three consecutive academic years. She stated that a revision was being proposed to shift the seven-day spring break so that it would allow students and faculty to have a full weekend off and to adjust the dates as previously approved on the 2012-13 and 2013-14 calendars. She requested approval to move the 2013-14 calendar out of draft form and into permanent form and to consider the 2014-15 calendar in draft form. Ms. Sengel also stated that community input was sought in generating the calendars and that the spring break aligned with the APS and UNM calendars. Ms Saiers stated that she would like CNM to consider Veteran’s Day an official holiday for future calendars. President Winograd stated that Monday holidays have been an issue for Monday/Wednesday course offerings but said administration would continue to look into this matter. Ms. Holbrook made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-26, ELIMINATION OF COMPUTER INFORMATION SYSTEMS CERTIFICATES OF COMPLETION

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-26, elimination of Computer Information Systems Certificates of Completion (see pages 27703-27705). Sydney Gunthorpe, interim vice president for Academic Affairs, requested approval to eliminate seven certificates of completion within the Computer Information Systems offerings. He stated students taking the stand-alone certificates of completion earn only half of the required technical skills needed for the associate degree and that the certificates would not lead to employment. He clarified that the courses would still be offered as part of the degree program and no faculty positions would be jeopardized. Mr. DeWitte made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.
RESOLUTION 2012-27, NEW PROGRAM PROPOSAL—ASSOCIATE OF SCIENCE DEGREE IN CHEMISTRY
Mr. Kaufman introduced for consideration Governing Board Resolution 2012-27, new program proposal—Associate of Science Degree in Chemistry (see pages 27706-27709). Richard Calabro, dean of the School of Math, Science & Engineering, requested approval for a new Associate of Science Degree in Chemistry. He stated that with Board approval, CNM would expand the choices students have within the Liberal Arts and General Education transfer degrees. He stated the new offerings would transfer to UNM or other institutions in New Mexico. Mr. DeWitte made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-28, NEW PROGRAM PROPOSAL—ASSOCIATE OF SCIENCE DEGREE IN NUTRITION
Mr. Kaufman introduced for consideration Governing Board Resolution 2012-28, new program proposal—Associate of Science Degree in Nutrition (see pages 27710-27714). Mr. Calabro requested approval for a new Associate of Science Degree in Nutrition. He stated that all coursework was currently offered at CNM and would transfer to the University of New Mexico’s baccalaureate degree in Nutrition and Dietetics. Ms. Moore made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-29, INTERNAL AUDIT FOLLOW-UP 2012-01: AUDIT 2010-04: SMALL CONSTRUCTION PROJECTS AUDIT
Mr. Kaufman introduced for consideration Governing Board Resolution 2012-29, Internal Audit Follow-up 2012-01: Audit 2010-04: Small Construction Projects Audit (see pages 27715-27719). Allen Leatherwood, director of Internal Audit, presented the audit stating the original audit addressed construction projects under $100,000. He stated the follow-up reviewed items noted in the original Audit conducted in 2010. Mr. Leatherwood reported four findings, he reviewed each finding in detail and he stated all findings had been resolved. Ms. Moore thanked the audit staff and administration for their work on the matter. Mr. Matteucci made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-30, RATIFICATION OF MAINTENANCE AND OPERATIONS EMPLOYEE CONTRACT
Mr. Kaufman introduced for consideration Governing Board Resolution 2012-30, ratification of Maintenance and Operations employee contract (see pages 27720-27721). Katherine Ulibarri, vice president for Finance and Operations, stated that on April 20, 2012, the Communications Workers of America (CWA) notified CNM that members had reached a tentative agreement and on May 7, 2012, members of the union ratified the union contract that includes employees in maintenance, operations and food service. She stated approval of the resolution would allow employees under the above mentioned contract the same percentage salary compensation increase offered to employees not covered under a union contract effective July 1, 2012. Ms. Saiers made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-31, REDISTRICTING OF THE GOVERNING BOARD
Mr. Kaufman introduced for consideration Governing Board Resolution 2012-31, redistricting of the Governing Board (see pages 27722-27725). Brian Sanderoff, president of Research & Polling, inc., stated that state law requires redistricting consideration following the census every 10 years to adjust district boundaries as appropriate for population growth. He stated that three district maps were presented and following discussion from Board members and the general public at public forums, district map B-1 was being presented for final approval. B-1 would adjust current districts to appropriately accommodate population growth on the city’s Westside. Following discussion, Ms. Moore made and Mr. Armijo seconded a motion to approve the resolution.
The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

**REVISION TO GOVERNING BOARD RESOLUTION 2011-51**
Mr. Kaufman introduced for consideration a revision to Governing Board Resolution 2011-51 (see pages 27726-27730). Ms. Ulibarri requested approval of the resolution to correct the date in the plan from August 2011 to February 2012 and to provide clarifying language for fiscal year 2012. Ms. Moore made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

**RESOLUTION 2012-32, PRESIDENT’S EVALUATION/COMPENSATION**
Mr. Kaufman introduced for consideration Governing Board Resolution 2012-32, president’s evaluation/compensation (see page 27731). Mr. Kaufman stated the Governing Board performed an evaluation of President Winograd. He also stated that President Winograd guided the college through major budget reductions as enrollment continued to grow over the past three years. Chairman Kaufman reported that CNM benefited from the new funding formula that Dr. Winograd was involved with and the Board was very pleased with her accomplishments. He noted that the resolution offered President Winograd the same percentage salary increase offered to employees effective July 1, 2012—a three percent recurring salary increase and a two percent non-recurring increase. The two percent increase is subject to being adjusted to recurring should CNM not incur any mid-year state budget cuts for fiscal year 2013. Ms. Moore asked that Dr. Winograd also be presented with a CNM candy dish for her outstanding leadership. Ms. Holbrook made and Ms. Moore seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

**PUBLIC COMMENT**
Ann Lyn Hall, director of CNM Connect, shared student comments and feedback from CNM’s Facebook page about their experiences at CNM.
President Winograd recognized Ben Wakashigi, director of Library Services, who would be retiring May 31, 2012. She thanked him for his service to CNM.

**BOARD COMMENT**
Mr. Kaufman reported that he and Dr. Winograd attended the May 2, 2012, Albuquerque Public Schools Board meeting where UNM President David Schmidly was honored. He stated CNM presented Dr. Schmidly with a gift thanking him for his collaboration with both CNM and APS. Mr. Kaufman also attended the TRiO Graduation honoring CNM students who participated in the TRiO program for low-income and first-generation college students. Ms. Saiers announced that a special ceremony was scheduled on June 7 for Del Norte High School alumni and the community as the old school building was being prepared to be torn down in preparation for the construction of a new building.

**NEXT MEETING ANNOUNCEMENT**
Mr. Kaufman announced that the next regular meeting of the Governing Board would be Tuesday, June 12, 2012, at 5 p.m., at Main Campus in the Richard Barr Board Room, Student Resource Center, 525 Buena Vista Dr. SE, Albuquerque, New Mexico. He also announced items to be considered for the June agenda should be submitted to the Board Chair, the President’s Office or the Marketing and Communications Office by May 25.

Mr. Kaufman adjourned the meeting at 6:04 p.m.

APPROVED: ATTEST:

Chair Secretary