

ADULT & DEVELOPMENTAL EDUCATION

<http://planet.tvi.cc.nm.us/dade>

224-3939

The Department of Adult & Developmental Education (DADE) is committed to using education as a tool to help students increase options, thus improving the quality of their lives. To this end, DADE offers a broad range of courses in basic skills.

There are many reasons why students are not ready for college-level studies. Some did not enroll in the right courses in high school; others once had the skills but now need to brush up; and some students have faced responsibilities or circumstances that made it difficult to succeed.

Faculty and staff in the Department of Adult & Developmental Education work with students to develop the basic academic, work and life skills necessary for success. DADE offers non-credit classes in Adult Education and credit courses in Developmental Education. Credit courses in reading, writing, math and science are offered as well as introductory courses to some vocational programs. Students are placed in the appropriate courses based on their needs, interests, academic abilities and test scores. The department also offers learning support through the Assistance Centers for Education (see page 26).

The vision of the Department of Adult & Developmental Education is a progressive learning community in which all students, staff and faculty can succeed and become life-long learners.

DADE's mission is to create a progressive learning community designed to meet the needs of a diverse student population by integrating adult education, developmental education and learning assistance.

ADULT EDUCATION

Non-credit Skills Classes

Our goal in Adult Education at TVI is to help students identify and achieve basic educational goals. To do that, we offer free non-credit classes in basic reading, math, writing, English as a second language and job/life skills. These classes may help students prepare for higher education, job advancement or personal fulfillment. The Adult Education Program is a separate non-credit component of TVI. Adult Education students receive the same services as other TVI students (library access, for example) but do not follow the procedures outlined in this Catalog for admission/registration and are not eligible for financial aid.

Se Habla Español. Nuestro objetivo en el programa de Educación Para Adultos en TVI es ayudar a los estudiantes a identificar y realizar sus metas educativas básicas. Para cumplir con ello, ofrecemos cursos, sin crédito, en Inglés como segunda idioma

(ESL), cursos que tratan las destrezas académicas fundamentales, así también como el mundo del trabajo y de la vida cotidiana. Todas estas clases podrán conducir al estudiante hacia más educación, avance en el trabajo y/o realización personal.

Locations. Adult Education classes are offered during the day and in the evening at each of the TVI campuses as well as at many community sites throughout Bernalillo County. Additional information on Adult Education sites is available at any of the TVI campuses.

Registration. Anyone interested in registering for an Adult Education course may do so in person at any of the TVI campuses or community sites where classes are offered. Adult Education offices are located in Ken Chappy Hall on Main Campus (224-3939), the H Building at Montoya Campus (224-5681) and in the main office area at South Valley Campus (224-5010). Prior to registering for classes offered at TVI campuses, students are required to complete the CASAS assessment for placement into classes.

Costs. Classes and textbooks are provided free to students.

Attendance. Teachers take attendance at each class session. If a student is absent four classes in a row, the teacher tries to contact the student. A student may be dropped from the class after four consecutive absences. Students who have missed or dropped classes are encouraged to go to the Adult Education Learning Centers at the Main and Montoya campuses to continue their studies.

Standards of Progress. Each student receives a certificate that indicates the total number of hours attended in each course. No letter grades are given.

Classes. Offerings reflect the needs of the community and may change from term to term. Generally, the Adult Education program offers classes in three areas of study: basic skills (including preparation for the GED high school equivalency exam; class prefix BSK), English as a second language (prefix ESL) and job/life skills (JLS). Unless otherwise noted, classes are offered in full-term format; others are offered in short sessions.

DEVELOPMENTAL EDUCATION

Credit College-Preparatory Courses

Developmental Education courses prepare students for liberal arts or vocational majors, for self-improvement or career enhancement. The courses are graded CR (credit) and NC (no credit) to help students build their skills without the added pressure of the traditional grading system (A,B,C,D,F). While credit from Developmental

Education courses is not transferable to other degree-granting institutions, these courses typically help students meet admissions requirements and program prerequisites.

Developmental courses are numbered 090 through 100. Subjects are English (course prefix ENG), developmental math (MATH), reading (RDG), skills (SSKL), science (SCIE), biology (BIO), chemistry (CHEM), occupational topics (OCC), accounting (ACCT), business (BA), computer programming (CP),

computer science (CSCI), drafting (DRFT), electronics (ELEC) and health (HLTH).

Eligible students may receive financial aid for up to 30 credit hours in Developmental Education courses. Students using veterans' benefits should check with VA certification advisors (in the Financial Aid Office) to determine if the Developmental Education courses are eligible for benefits.

FULL-TIME INSTRUCTIONAL PERSONNEL

Geraldine L. McBroom, dean; Ph.D.

R. Jane Bradley, associate dean; Ph. D.

Tim Allen, math and science instructor; B.S.E.

Roberta Ataman, English and reading instructor; M.Ed.

Donald Bauer, math, reading, basic skills and drafting instructor; B.S.

Hailey Binford, ESL instructor; M.A.

Judith L. Brown, math/reading/study skills instructor; M.A.

Angelika S. Carroll, English and reading instructor; M.A.

James N. Chaves, math/science-electronics instructor; M.S.

Marie Chávez, ESL/Spanish and basic skills instructor; M.A.

Max Cisneros Jr., math instructor; B.A.

Linda Clay, math instructor; M.A.

Marya Corrigan, director of instruction, Adult Education; M.A.

Don Croxton, math instructor; B.S.

Darryl Domonkos, math and reading instructor; M.C.P.

Martin J. Doviak, English and math instructor; M.A.

Shirley Ellison-Pryor, special education, math, reading and English instructor; M.A.

M. Sue Fox, basic skills and English instructor; M.B.A.

Vicki Froehlich, math instructor; M.Ed.

Stephen Gallegos, reading and study skills instructor; M.A.

Katherine Green, English and reading instructor; M.A.

Constance Gulick, English and reading instructor; M.A.

Jean Hafner, science and math instructor; B.S.

Vicki Hagen, English and reading instructor; M.A.

Janice Hart, English instructor; M.A.

Teresa Hill, English and reading instructor; B.A.

Margaret Ann (Gretta) Hochstatter, math instructor; B.S.

Donna Hurtado, special education, English, reading and math instructor; B.A.

William Johns, math and electronics instructor; M.A.

Larry Johnson, special education, reading, math, and computer instructor; M.A.

James B. Kimmons, math and reading instructor; M.A.

Nancy King, English instructor; M.A.

David Kohles, accounting, math and science instructor; B.S. Ed.

Judy G. Kristl, math, reading and English instructor; B.S.

Joseph R. Krzyzanowski, math instructor; M.A.

Don Lauser, basic math and computer skills instructor; M.A.

Gerald Leister, English and math instructor; Ed.D.

Ilene Perl Maness, chemistry and math instructor; M.A.

Connie Jo Martinez, English, math and business occupations instructor; M.B.A.

Elizabeth C. Martinez, English, math and business occupations instructor; M.A.

Marcie Bernal McKenzie, ESL, reading and literacy instructor; M.A.

Charles Miller, math instructor; B.S.

Elizabeth O'Neall, English instructor; M.A.

Maria C. Pacheco, science and math instructor; B.S.

Deborah Weaver Parker, English, math and reading instructor; M.A.

Linda Pope, English, math and reading instructor; M.A.

Robin Ramsey, reading and English instructor; M.A.

Richard Randolph, English and reading instructor; Ph.D.

Mark Rudd, math instructor; B.A.

Juan M. Saavedra, math and computer skills instructor; BA

Therese Samuel, ESL and literacy instructor; B.A.

Stephen Sanchez, director of Student Transitional Program; M.A.

Gary Sandstrom, math and health instructor; M.A.

Glenna Siddons, English instructor; M.A.

Joan N. Silverstein, literacy, basic skills and ESL instructor; M.A.

Sue Small, basic skills and writing instructor; M.A.

Jana Smith, director of instruction, Developmental Education; B.S.

Theresa Sullo, English and reading instructor; M.A.

Ann Tran, math and English instructor; M.A.

Lis Turkheimer, director of Assistance Centers for Education, B.A.

Deloris Watkins, English, math and business occupations instructor; B.A.

Phillip Weaver, math, reading and science instructor; M.A.

Cynthia Wooley-Guillén, ESL and basic skills instructor; M.A.

John Wright, English instructor; M.A.

ARTS & SCIENCES

<http://mongo.tvi.cc.nm.us>

224-3561

Arts & Sciences provides liberal arts courses to support vocational degree and certificate programs and offers the associate of arts in liberal arts degree. All courses are transferable to other degree-granting institutions as freshman and sophomore electives or requirements. All courses in Arts & Sciences have tuition charges. In addition, science, computer science and art courses have course fees.

GENERAL HONORS PROGRAM

Offering intensive interdisciplinary study, the General Honors Program increases opportunities for liberal arts education. Taught in a small-group seminar format, Honors courses (prefix GNHN) emphasize discussion, student participation and self-expression. Students interested in these courses must have completed nine hours in Arts & Sciences, have a 3.2 or higher cumulative GPA and have earned a B or better in English 101. For information and registration, interested students should see an advisor.

FULL-TIME INSTRUCTIONAL PERSONNEL

Susan A. Murphy, dean; Ph.D.
Jon Bentley, associate dean; M.A.
Jenna Johnson, associate dean; M.S.
Stephen Schoonmaker, associate dean; M.A.
Rama Akkaraju, mathematics instructor; M.S.
Stephen Andrews, history instructor; M.A.
Richard Araiza, mathematics instructor/chairman; M.A.
Jane Bardal, psychology instructor; Ph.D.
Jean Batson-Turner, sociology instructor; M.A.
Jon Bentley, associate dean; M.A.
David Blankenbaker, mathematics instructor; M.A.
Gene Booth, English instructor; M.A.
Joseph Boroughs, psychology instructor; Ph.D.
Paul N. Cahoon, English instructor; M.A.
Richard Calabro, biology instructor; M.S.
Philip Carman, astronomy/physics instructor/chairman; M.A.
María Luisa Chacón, Spanish instructor; M.A.
Gina R. Chance, sociology instructor; M.A.
Steve Cormier, history instructor; Ph.D.
Sravanthi Cornell, chemistry instructor; Ph.D.
Lee Couch, biology instructor; M.S.
Arnold Crelier, chemistry instructor; Ph.D.
Terry Daughtrey, anthropology instructor; M.A.

AEROSPACE STUDIES

Students may register at TVI for the University of New Mexico Aerospace Studies (Air Force). Uniforms and textbooks are provided. Because these courses (prefix AFAS) are offered at the main campus of UNM, students should contact UNM before enrolling:

Evette E. Aponte, Lt. Col., USAF,
Commander Aerospace Studies
University of New Mexico
AFROTC Detachment 510
Aerospace Studies Building,
1901 Las Lomas NE
277-4502

Credits in Aerospace Studies may not be applied to any associate degree or certificate at TVI.

Rose Day, English instructor; Ph.D.
Katherine Demitrakis, psychology instructor; Ph.D.
Jack Douthett, mathematics instructor; Ph.D.
Kaz Dziamka, English instructor; Ph.D.
Jeanne Elmhurst, communication studies instructor; M.A.
Joseph Eridon, chemistry instructor/chairman; M.S.
Joyce Flagg, English instructor; M.A.
Katelijne Flies-Dullea, biology instructor; Ph.D.
Megan Florence, mathematics instructor; M.A.
Ralph Flores, English instructor; M.A.
Cheryl Foote, history instructor; Ph.D.
Richard Fox, political science instructor; M.A.
Ernest Garcia, art instructor; M.F.A.
Chris Gebel, mathematics instructor; M.A.
Janet Heath, mathematics instructor; M.S.
Michael Hillard, psychology instructor; Ph.D.
Sherry Holmen, communication studies instructor/chairman; M.A.
Patrick Houlihan, English/journalism instructor; Ph.D.
Havva Houshmand, humanities/religion instructor; Ph.D.
Julie Huntsman, biology instructor; M.S.
Shepherd Jenks, anthropology instructor; Ph.D.
James Johnson, psychology instructor; M.A.

Jennifer Lyn Johnson, art instructor; M.F.A.
 Stephanie Kauffman, English instructor; Ph.D.
 Maureen Kelly, mathematics instructor; M.A.
 William Kuipers, biology instructor; Ph.D.
 Martin Larter, chemistry instructor; M.S.
 Kevin Leith, mathematics instructor; M.S.
 Jane Lyo, mathematics instructor; M.A.
 Linda Martin, mathematics instructor; M.A.
 Carol Ann Martinez, chemistry instructor; M.S.
 Tamra Mason, mathematics instructor; Ph.D.
 Stephen Mathewson, English instructor; Ph.D.
 Layne McAdoo, sociology instructor; Ph.D.
 Colleen McNamara, biology instructor; Ph.D.
 Shelly Metz, psychology instructor/chairman; Ph.D.
 Deborah Miller, chemistry instructor; M.S.
 William Miller, philosophy instructor/chairman; M.A.
 Deborah Muldavin, biology instructor/chairman; M.A.
 Barbara Muller, English instructor; M.A.
 William Murrell, philosophy instructor; Ph.D.
 Mary Odom, physics instructor; M.S.
 Linda Oldham, English instructor; M.A.
 Lisa M. Orick, communication studies instructor; M.A.
 Umesh Pandey, physics instructor; M.S.
 Kate Parker, English instructor/chairman; Ph.D.
 Harold Partin, mathematics instructor; Ph.D.

George Pletsch, mathematics instructor; Ph.D.
 Alan Pope, English instructor; Ph.D.
 Fred Ream, mathematics instructor; M.A.
 Jim Rewalt, mathematics instructor; M.S.
 Geri Rhodes, English instructor; Ph.D.
 Ruth Risse, Spanish instructor; Ph.D.
 Tomas Ruiz-Fabrega, Spanish instructor; Ph.D.
 Phil Sanchez, communication studies instructor; M.A.
 Jamie Searcy, English instructor; M.A.
 Patricia Seitz, sociology instructor; Ph.D.
 Wayne Shruballs, English instructor; Ph.D.
 Leslie Nelson Shultis, music instructor; M.Mus.
 Janet Smith, computer science instructor; Ph.D.
 Peter Steinbach, mathematics instructor; M.A.
 Kelly Sullivan, biology instructor; M.A.
 James Swan, biology instructor; M.S.
 J. Ross Thomas, economics instructor; Ph.D.
 Dennis Vargo, mathematics instructor; M.A.
 Lucy Vigil, Spanish instructor/chairman; Ph.D.
 Marie Villarba, chemistry instructor; Ph.D.
 Gary Walters, computer science instructor; M.A.
 LaVonne Wahl, communication studies instructor; Ph.D.
 Kathleen Waymire, art instructor; Ph.D.
 Shawn Wright, biology instructor; M.S.

BUSINESS OCCUPATIONS

<http://www.tvi.cc.nm.us/bod>

224-3811

The mission of the Business Occupations Department is: *Building Business Careers*. The Business Occupations Department provides education, training and skills you can use to achieve career goals. The department focuses on superior customer service, technology in the classroom, distance learning, student recruitment, student retention, and faculty professional development as it serves a diverse population of students who will participate in business strategies for the next century. Offerings include department certificates, certificate programs, associate of applied science degrees, and an associate of arts degree.

Business Occupations classes may be scheduled during the day, evening, and/or Saturday and Sunday at all four TVI campuses, at arranged on-site locations, and through distance learning delivery methods. The Business Occupations Department Weekend Business School offers Friday evening, Saturday and Sunday classes.

Some programs, courses, and elective courses are not offered every term. A minimum of 12 students is

required for first term and elective courses. A student who registers for a Business Occupations program may be required to take English, reading, and/or math placement tests. Advanced students may earn credit for on-the-job-training through cooperative education and internship courses.

The New Mexico Two-Year/Four-Year Business Articulation Matrix, as well as articulation agreements with several New Mexico postsecondary educational institutions offer course transfer opportunities for Business Occupations students (directors have details).

Business Occupations programs that have received national accreditation are (followed by the accrediting organization):

- ★ **Accounting** (Association of Collegiate Business Schools and Programs)
- ★ **Business Administration** (Association of Collegiate Business Schools and Programs)
- ★ **Computer Information Systems** (Association of Collegiate Business Schools and Programs)

- * **Court Reporting** (National Court Reporters Association)
- * **Legal Assistant Studies** (American Bar Association)
- * **Office Administration** (Association of Collegiate Business Schools and Programs)
- * **Pre-Management** (Association of Collegiate Business Schools and Programs)

The North Central Association of Colleges and Schools, TVI's accrediting agency, requires that the Business Occupations Department provide outcomes assessment for each of its program areas. All Business Occupations students are required to participate in outcomes assessment. Test scores do not affect graduation status. Directors have information regarding outcomes assessment testing procedures.

All occupational courses must be passed with a minimum grade of C to meet prerequisite requirements and certificate and degree requirements.

All Business Occupations Department students do not have the option of taking occupational courses on a

credit/no credit basis except the following Court Reporting courses: CR 104, CR 210, CR 220, and CR 230. Students in those Court Reporting courses who are receiving financial aid should communicate with the Financial Aid Office before selecting a grade option.

Challenge exams are available for many Business Occupations Department courses. Students wishing to challenge a course should contact the director in their area of study.

BUSINESS RESOURCE CENTERS

The Business Resource Centers (BRC) at Main and Montoya campuses support student success and retention in Business Occupations programs. The BRCs provide opportunities for students to practice and strengthen skills presented in the classroom, complete course assignments, receive individual assistance, and utilize resources and state-of-the-art technology to create projects and presentations.

FULL-TIME INSTRUCTIONAL PERSONNEL

Lois Carlson, CPA, dean; Ph.D.

Susie Cutler, associate dean; M.A.

Don Adams, computer information systems instructor; M.S.Mgt.

Dawn Addington, CPA (inactive), accounting instructor; M.Acc.

Cheryl Bartlett, CPA, accounting instructor; M.B.A.

David Bency, CPA, accounting instructor; B.B.A.

Janice Benson, computer information systems instructor; Ph.D.

David Bergsland, business graphics and communications instructor; B.F.A.

Mary Burt, office administration instructor; M.A.

Wallace Cates, computer information systems instructor; B.S.

Leigh Anne Chavez, legal assistant studies instructor; J.D.

Paul Clark, computer information systems instructor; M.S.

Annette Duvall, computer information systems instructor; M.S.

Michael Felker, e-commerce instructor; M.B.A.

Anita H. Frantz, director of legal studies; J.D.

Jean Gallegos, accounting instructor; M.B.A.

Hossein Giah, business administration instructor; M.B.A.

Patricia Gomez, CRI, court reporting instructor; A.A.S.

Fred Gordon, accounting instructor; M.A.

Marcella Green, computer information systems instructor; M.A.

Nadine Grosjean, office administration instructor; M.A.

Sue Gunckel, CPA, accounting instructor; M.S.W.

Catherine Hain, computer information systems instructor; M.B.A.

Gerald Heater, computer information systems instructor; M.S.

Mary Carole Helton, computer information systems instructor; M.P.A.

Susan Herrington, computer information systems instructor; M.A.

Debbie Hester-Rael, CPA, accounting instructor; B.S., B.A.

Bob Hildenbrand, CPA, accounting instructor; M.S.

Marilyn Konnick, office administration instructor; M.A.

Deborah LaPointe, court reporting instructor; M.S.

Kathleen Leistikow, business administration instructor; J.D.

Marvin Lozano, international business instructor; M.S.

Marilyn Maclay, office administration instructor; M.A.

Gail Maddoux, business administration instructor; M.A., M.B.A.

Gloria Madrid, office administration instructor; Ed.D.

Linda Maggart, office administration instructor; B.S.

Joyce Matthews, CPA, accounting instructor; M.A.

Carmen Mendoza, CRI, RMR, CRR, CCR, court reporting instructor; A.A.S.

Susanna Merchant, office administration instructor; M.A.

Dai Nguyen, legal assistant studies instructor; J.D.

Sheryl Pratt, computer information systems instructor; B.S.

William Price, accounting instructor; M.Acc.
William H. Putman, legal assistant studies instructor; J.D.
Robert T. Reeback, legal assistant studies instructor; J.D.
Virginia Rich, office administration instructor; M.Ed.
David Steele, business administration instructor; M.B.A.
Anita Sterchi, office administration instructor; M.A.
Judith Teak, office administration instructor; M.A.
Linda Turpen, computer information systems instructor; M.B.A.
Dan Valles, director of business information technology; M.B.A.

Margie Vance, business administration instructor; M.B.A.
Wallace Van Dusen, computer information systems instructor; M.B.A.
Anita Vaughn, office administration instructor; M.P.A.
José Angel Vélez, computer information systems instructor; B.A.
Joe Webster, CMA, accounting instructor; M.B.A.
Michael Williams, hospitality and tourism instructor; B.A.
Kim Wong, business administration instructor; M.S., M.B.A., J.D.

HEALTH OCCUPATIONS

<http://www.tvi.cc.nm.us/health>

224-4111

The Health Occupations Department provides entry-level training and skill upgrading in a variety of medical fields as well as children, youth and family development and elementary education.

Special courses, for which a department certificate of completion is awarded, also are offered. At least 12 students must sign up for a special course before it can be offered, and each student must meet all prerequisites. These courses may not be offered every year. Students enrolled in these courses are not eligible to receive financial aid or Veterans Administration benefits.

Classes are held at Main, South Valley, Rio Rancho, and Montoya Campuses; students may have supervised patient practicums and observations at community agencies.

Enrollment: All Health Occupations programs except Nursing Assistant require a high school diploma or equivalent and completion of the TVI placement test. Most programs also have prerequisites. Health

Occupations programs require that students be in good physical condition, free of health conditions that could endanger themselves or others. Students may be required to have a physical exam. Credit by examination (challenge) is available for selected courses. Program directors have detailed information.

Grading Policy: It is strongly recommended that all required courses be taken for a traditional letter grade. Most courses within Health Occupations must be taken for a traditional letter grade; the credit/no credit option may only be used for selected courses. A grade of C or better is required in all occupational courses required for graduation. All prerequisite courses require a grade of C or better.

Handbooks: For specific policies and procedures regarding classroom expectations, clinical experiences, learning laboratories, standards of practice and professional codes of ethics, students should consult their programs' student handbook.

FULL-TIME INSTRUCTIONAL PERSONNEL

Sally J. Pearson, dean; MSN
John Blewett, RRT, RCP, respiratory therapy instructor, BUS
Teresa Brito-Asenap, program director, child, youth and family development, MA
Karen Connors, RN, nursing instructor, MSN
Lynne Curtis, RN, chair health unit clerk program, MEd
Patricia Everett, RN, chair of the surgical programs, MSN
Charles Fatta, RRT, RCP, clinical coordinator, respiratory therapy program, MBA
Pamela Fletcher, R.D./L.D., nutrition instructor, MA

Richard Gentile Jr., RRT, RCP, director, respiratory therapy program, M.Ed.
David Gordon, RRT, RCP, respiratory therapy instructor, MA
Patricia Hamilton, RN, nursing instructor, MSN
Regina Janke, RN, nursing instructor, MSN
Monya Kmetz, MT (ASCP), program director, medical laboratory technician, MA
Patricia Loflin, RN, nursing instructor, MSN
Lorraine Lowen, RN, nursing instructor, MSN
Sandra Luck, child, youth and family development instructor, MA
Janet Mason, RN, nursing instructor, MSN

Ruth McCall, MT (ASCP), CLS (NCA), program director, phlebotomy and clinical lab assistant, BS
Paulette McNeill, RN, nursing instructor, MSN
Susan Michalske, RN, nursing instructor, MSN
Gloria Monek-Kovanis, RN, nursing instructor, MSN
Susan Morgan, RN, nursing instructor, MN
Mary Moser-Gautreaux, RN, nursing instructor, MSN
Delores Pederson, RN, nursing assistant instructor, BSN
Marian Sawyer, RN, nursing instructor, MSN

Douglas Scribner, chair of the pharmacy technician program, BA
Ann E. Sims, RN, program director, nursing assistant, BSN
Penelope Stanley, RN, nursing instructor, MN
Patricia Stephens, RN, director of nursing programs, MSN
Carol Winkles, RN, nursing instructor, MSN

TECHNOLOGIES

<http://tech.tvi.cc.nm.us>

224-3340

The high skilled, high-tech jobs of the 21st century will demand specialized entry-level training and skill upgrading, and the Technologies Department offers both, along with state-of-the-art equipment to support them.

Several programs offer concentrations so that students may specialize in their primary area of interest. The time necessary to complete most of the Technologies programs varies from 12 to 24 months if a student carries a full course load each term.

To enter Technologies courses, the student must meet the prerequisites of MATH 100B or equivalent, reading at a minimum of eighth-grade level and CP 176, Introduction to Technology Computer Applications, or equivalent. Technologies accepts BA 150 or CSCI 101 as equivalent to CP 176.

Challenge examinations are available for some courses numbered below 200. For information concerning transferability of vocational courses either to

or from TVI, students should see the appropriate director or program chair.

Optional courses are available to enhance the education of those students meeting the prerequisites. Optional courses and courses numbered 200 or above may not be offered every term and are subject to cancellation before the first day of the term due to insufficient enrollment; a minimum of 12 students is required.

Students in the Technologies programs are encouraged to join school clubs (also known as student groups). Clubs that are supported by the Technologies department are the Computer Technology Student Association, Society of Manufacturing Engineers (SME) and the Skills USA-VICA. Information is available from directors and program chairs.

Students working toward an associate degree or a certificate must earn a grade of C or better in all occupational courses to meet graduation requirements.

FULL-TIME INSTRUCTIONAL PERSONNEL

Richard Birkey, dean; Ed.D

Steve Benavidez, associate dean; M.A.

Ed Baca-Green, manufacturing technology instructor; B.S.I.E.

Gordon Bennett, electronics technology instructor; B.S.

Joseph Black, electronics technology instructor; M.P.A., M.S.E.E.

Bruce Bush, electronics technology instructor; B.S.

Phyllis Cece, architectural/engineering drafting technology instructor; B.A.

David Clauss, computer networking technology instructor; B.A.

Gail Collins, computing technology instructor; B.A.

Michael Cranney, web technology instructor; M.A.

Tom Darling, construction management instructor; B.A.

Hadie Fotouhie, engineering technology instructor; M.S.

Steven Fraker, architectural/engineering drafting technology instructor; M.A.

Hayward Franklin, computing technology instructor; Ph.D.

Joel Gellman, electronics technology instructor; B.S.I.E.

Terry Gonzales, computing technology instructor; B.A.

Salvadora Gonzalez, director, electronics and manufacturing technologies; M.A., M.S.

Gordon Hall, registered architect, architectural/engineering drafting technology instructor; M.Arch.

James Hart, computer networking instructor; B.U.S.

Raymond Isengard, electronics technology instructor

Barbara Johnston, computing technology instructor; M.A., M.S.

Brenda Judd, computing technology instructor; M.B.A.

Peter Kalitsis, registered architect, architectural/engineering drafting technology instructor; B.A.
Paul Kirkpatrick, computing technology instructor; B.U.S.
Eric Krosche, manufacturing technology instructor; M.S.
Fred Lavender, design drafting engineering technology instructor; M.S.
Darrell Leland, computer animation instructor; M.A.
Fabian Lopez, electronics technology instructor
Mildred Lovato, achievement coach; M.A.
Earnestine Mitchell, computing technology instructor; B.A.
Stephen Parratto, computing technology instructor; M.S.
Paul Quan, director, computing technology; M.S.
Jimmy Reed, computing technology instructor; B.S.

Laurence Rose, computer animation instructor; M.S.
David Ruff, construction management instructor; B.A.
Susan Sujka, electronics technology instructor; B.S.
Paul Trujillo, electronics technology instructor; B.S.E.E.
Theodore Trujillo, electronics technology instructor; B.S.
Ramon Vigil, electronics technology instructor; B.A.
Wesley Wesbrooks, electronics engineering technology instructor; B.A.
Michael White, electronics engineering technology instructor; M.S.E.E.
Elizabeth Wilkinson, computer animation instructor; B.A.
Mary Jane Willis, manufacturing technology instructor; M.A.

TRADES & SERVICE OCCUPATIONS

<http://www.tvi.cc.nm.us/trades>

224-3711

The Trades & Service Occupations Department provides a technical learning environment dedicated to the preparation of individuals for challenging positions in the community work force. Most classes are held at the Main Campus, and there are opportunities for hands-on learning at off-campus sites. The department offers certificates and degrees that prepare individuals for entry-level positions, job advancement and technical skill upgrading.

Students are encouraged to participate in Skills USA, a national student organization whose activities are an integral part of the curriculum.

Cooperative education allows qualified students the option to complete course work via a related entry-level wage job. A written agreement with specific objectives is signed by the student, TVI and the employer. The cooperative education option may not qualify students for financial aid.

Students must provide their own personal protective equipment (hard hat and safety glasses or goggles) and lab clothes which are appropriate and comply with Trades & Service Occupations Department and/or Occupational Safety and Health Act (OSHA) standards. Hard hats must meet ANSI Standard Z89.1-1969. Safety glasses or goggles must meet ANSI Standard Z87.1-1979. Students are trained to OSHA safety standards for their respective area.

Students planning to transfer to four-year schools should meet with TVI personnel to discuss transferability of courses.

Most Trades & Service Occupations programs require that students be in good physical condition and be free of allergies or health conditions.

Most programs require basic hand tools. Tool lists with approximate costs and purchase deadlines are provided by instructors at the beginning of each term.

Students working toward an associate degree or a certificate must earn a grade of C or better in all occupational courses to meet graduation requirements.

OPTIONAL COURSES

Optional courses are offered in remodeling (course prefix: BT), small engine skills improvement (SCSE), employment skills (SSKL) and Skills USA (VICA). At least 12 students must sign up and instructional space, instructor and budget must be available before an optional course can be offered.

APPRENTICESHIPS

The Trades & Service Occupations Department, in conjunction with industry groups, offers apprenticeship-related instruction for persons currently employed in commercial carpentry, electrical trades, iron worker, plumbing and sheet metal (see page 44).

FULL-TIME INSTRUCTIONAL PERSONNEL

Joseph J. Rodman, dean; M.Ed.
Paula Fisher, associate dean; M.A.
Alain Archuleta, Skills USA chair; B.S.

Earnest Arko, construction technology chair; B.A.
Paul Baxter, truck driving instructor; B.S.
Paul Beck, machine tool technology instructor; B.S.

Salvatore Benevegna, air conditioning, heating and refrigeration instructor; B.A.
Noel Binford, safety chair; B.S.
Timothy Brown, electrical trades instructor; B.S.
Glen Bugge, automotive technology instructor; B.S.
Darrell Creel, truck driving chair; B.A.
Kevin Daugherty, public safety chair; J.D.
James DeMarcus, mechanical technology chair; B.S.
Patrick Dunworth, criminal justice instructor; B.S.
John P. Gabaldon, electrical trades instructor; B.S.
Shirley Garcia, cosmetology instructor, RI
Scott Henriksen, automotive technology instructor; M.A.
Walter Hensley, welding instructor
Dave Hinchcliffe, carpentry instructor; B.S.
John Hostak, service occupations director; M.S.
Joyce Jones, professional cooking instructor; B.S.
Michael Kavanaugh, fire science instructor; B.S.
Robert Kho, automotive technology instructor; B.A.
Barry King, environmental technology instructor; M.S.

Kerry Knoop, culinary arts instructor; B.A.
Samuel E. Lovelette, electrical trades instructor; B.S.
Mario Lozoya, welding instructor; B.U.S.
Elizabeth McGeehan, baking instructor; B.A.
Thomas J. Morris III, cosmetology/fitness chair; M.S.
Larry Mounger, transportation technology chair; B.S.
John Murray, construction/mechanical technology director; B.A.
Simon Nunez, Jr., plumbing instructor; B.S.
John Pierce, carpentry instructor; B.A.
Carmine Russo, culinary arts chair; B.S.
Jerry Sais, metals/transportation director; B.S.
Martin Samudio, professional cooking instructor; B.S.
Harold Senke, environmental technology instructor; B.S.
Lewis Steinberg, air conditioning, heating and refrigeration instructor
Greg Tolbert, air conditioning, heating and refrigeration instructor
Richard Warren, metals chair; B.S.
Charles R. Yonker, student academic achievement chair; B.S.