

Student Academic Achievement Committee (SAAC) Standardized Report Form

INTRODUCTION

Program /Discipline Title: Judicial Studies

Time Period: Fall 2006, Spring 2007, Summer 2007

Program goals, objectives, and/or mission:

Goal: To give students the general and specific knowledge necessary to obtain employment in any of the courts within the New Mexico court system. Additionally, to allow students currently employed within the court system to increase their knowledge and advance within the system.

Exit Competencies: Upon completion of the Judicial Studies Program, graduates will be able to demonstrate the ability to:

1. Describe the New Mexico Court System and identify the jurisdiction of the courts within the system.
2. Evaluation Method: JUD 1110 Examinations
3. Apply communications skills by being diplomatic and tactful when dealing with the public under difficult circumstances.
4. Evaluation Method: Internship/Cooperative Education employer evaluations.
5. Define and apply ethics as they apply to court employees.
6. Evaluation Method: JUD 1120 ethics project and quizzes.
7. Distinguish between assisting the public and giving legal advice.
8. Evaluation Method: JUD 1110 exams; JUD 1120 project; Internship/Cooperative Education employer evaluations.
9. Contrast the differences between civil and criminal cases and the basic procedures for each.
10. Evaluation Method: JUD 1110 course project and examinations; Internship/Cooperative Education employer evaluations.

Core Competencies:

Certificate Program; no requirements.

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RESULTS

Introduction and discussion of assessment efforts:

Assessment is evaluated by internal means and external means. Students are evaluated during each term through written examinations and projects for their knowledge. In the final term students are evaluated by their internship or cooperative education supervisor and coordinator.

Assessment Plan (Who, what, when and how assessment took place):

Each term, students are evaluated by their individual instructors in a classroom setting with standard tests and with written projects to determine their skill level. In the final term students are evaluated by their internship or cooperative education supervisor and coordinator.

Exit Competency Results:

Students progress is they pass each term with a 71% or higher score. During this reporting period 13 students graduated with the Judicial Studies Certificate. While firm job data is not available for this period, in the past employment rate for graduates has been over 90%.

Core Competency Results:

Certificate Program; no requirements.

Discussion of changes in support of student learning for PAST year based upon your assessment results:

Students are required to complete a course project in JUD 1110 where they apply knowledge and skills they have developed through the course. This allows for further assessment of students comprehension of the basics of court structures and jurisdiction.

Discussion of proposed changes in support of student learning for COMING year based upon your assessment results:

Current JUD 1110 DVDs that provide lecture support for that course will be updated and expanded as well as converted to web stream files. This is based upon the expanded need for high quality instructional support for course materials.

Covert JUD 2110 to Blackboard for better access and higher quality feedback and assessment of students. JUD 1110 students will do in-class assignments and/or quizzes for each chapter to assess comprehension and understanding of materials.

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Plans for assessment of all Core Competencies
Certificate Program; no requirements.

DATA

What tools did you use to measure the Exit Competencies?

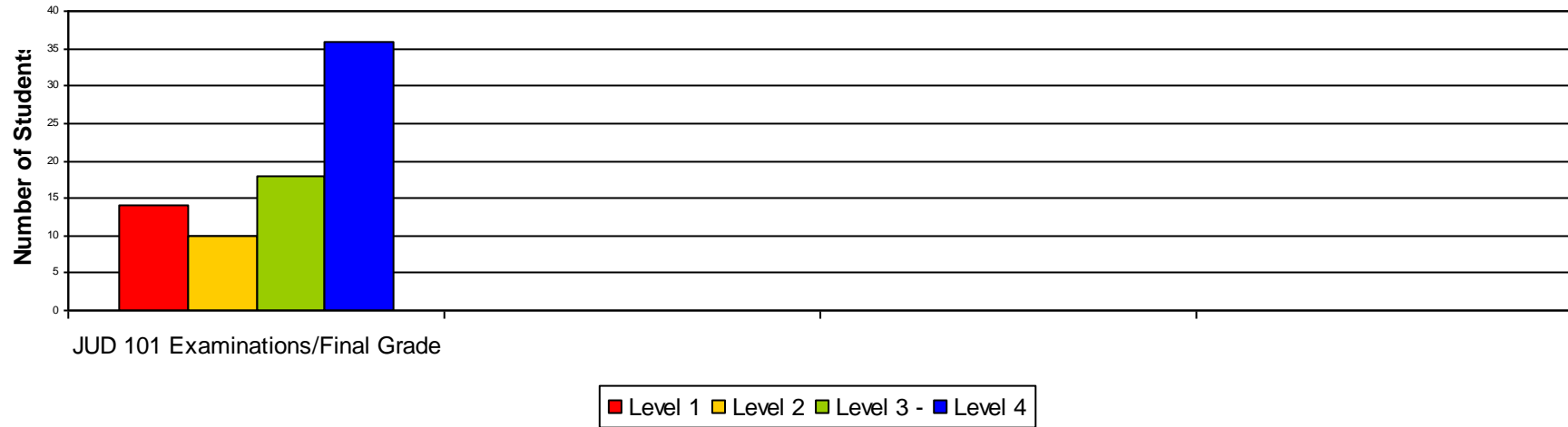
Course exams; students and employer evaluations of internship/cooperative education.

Please attach Core Competency Rubrics if modified.

Additional assessment results:

Histograms of Exit Competency Results:

Exit Competency 1



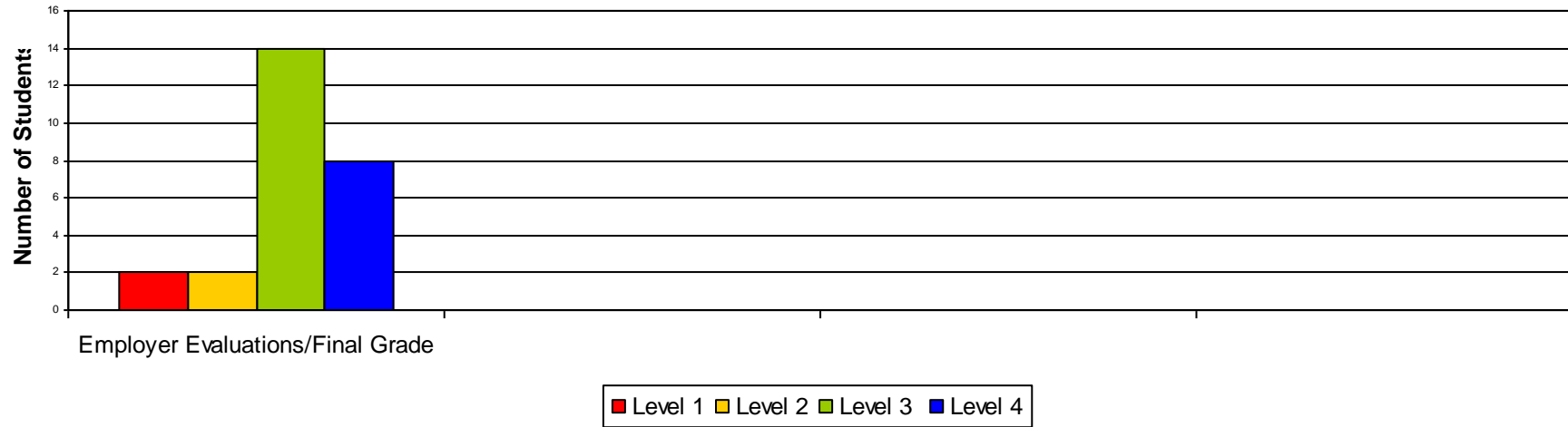
Exit Competency 1: Describe the New Mexico court system and identify the jurisdiction of the courts within the system.
Evaluation Method: JUD 1110 Examinations/Final Grades.

Key for Levels for Exit Competency 1:

- Level 1 = did not pass course
- Level 2 = received 71-80%
- Level 3 = received 81-90%
- Level 4 = 91% or better

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Exit Competency 2



Exit Competency 2: Apply Communications skills by being diplomatic and tactful when dealing with the public under difficult circumstances..
Evaluation Method: Internship/Cooperative Education employer evaluations.

Key for Levels for Exit Competency 2:

Level 1 = did not pass course

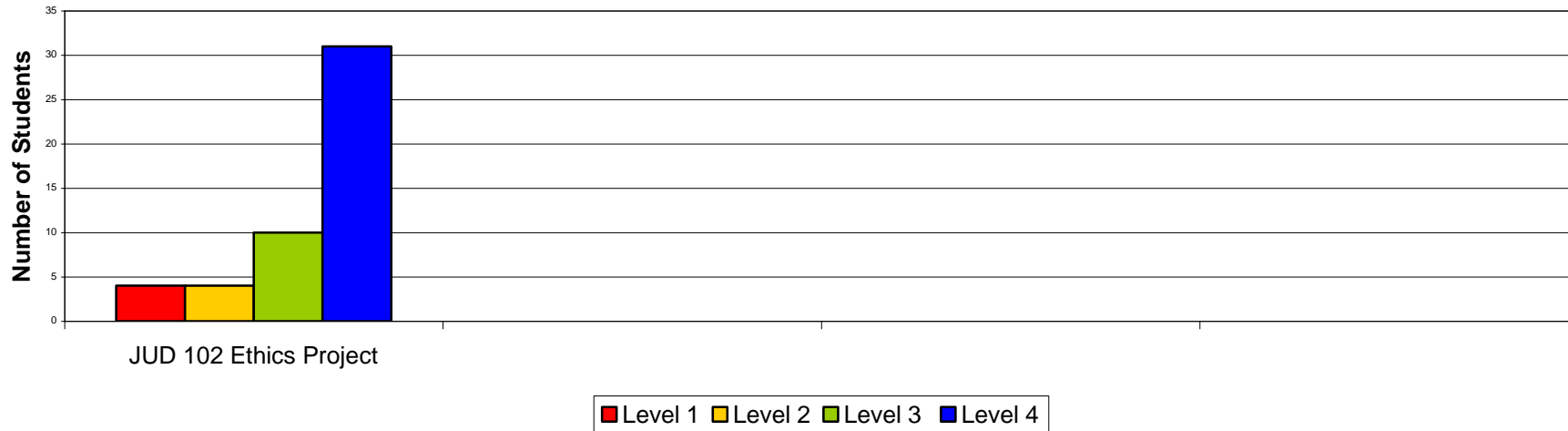
Level 2 = received 71-80%

Level 3 = received 81-90%

Level 4 = 91% or better

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Exit Competency 3

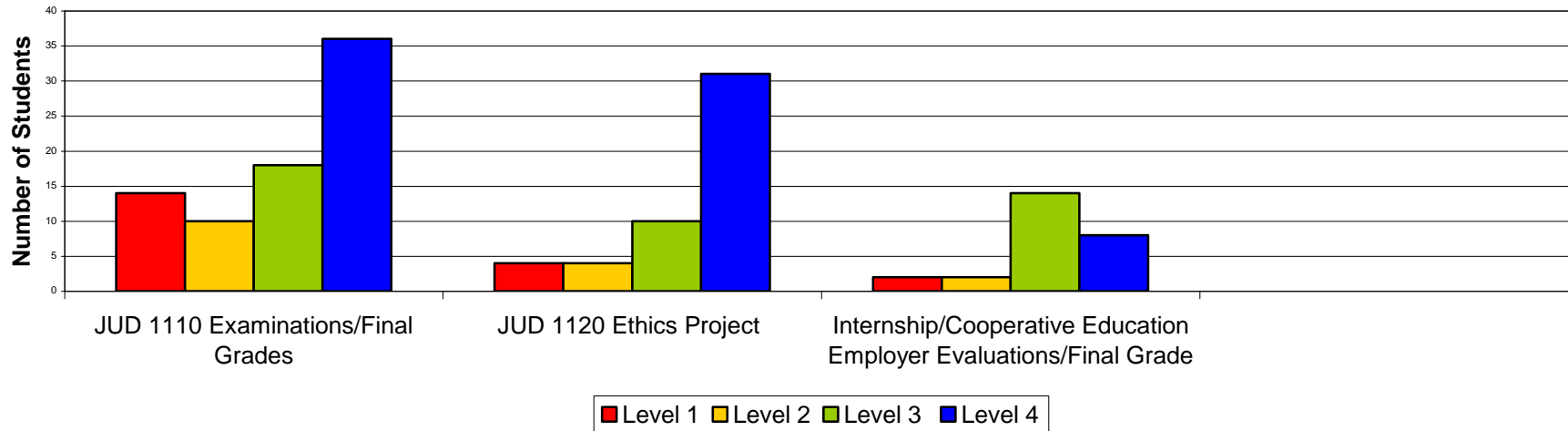


Exit Competency 3: Define and apply ethics as they pertain to court employees.
Evaluation Method: JUD 1120 Ethics project.

Key for Levels for Exit Competency 3:
Level 1 = did not pass course
Level 2 = received 71-80%
Level 3 = received 81-90%
Level 4 = 91% or better

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Exit Competency 4



Exit Competency 4: Distinguish between assisting the public and giving legal advice.

Evaluation Method: JUD 1110 examinations/final grades; JUD 102 Ethics Project; Internship/Cooperative Education employer evaluations.

Key for Levels for Exit Competency 4:

Level 1 = did not pass course

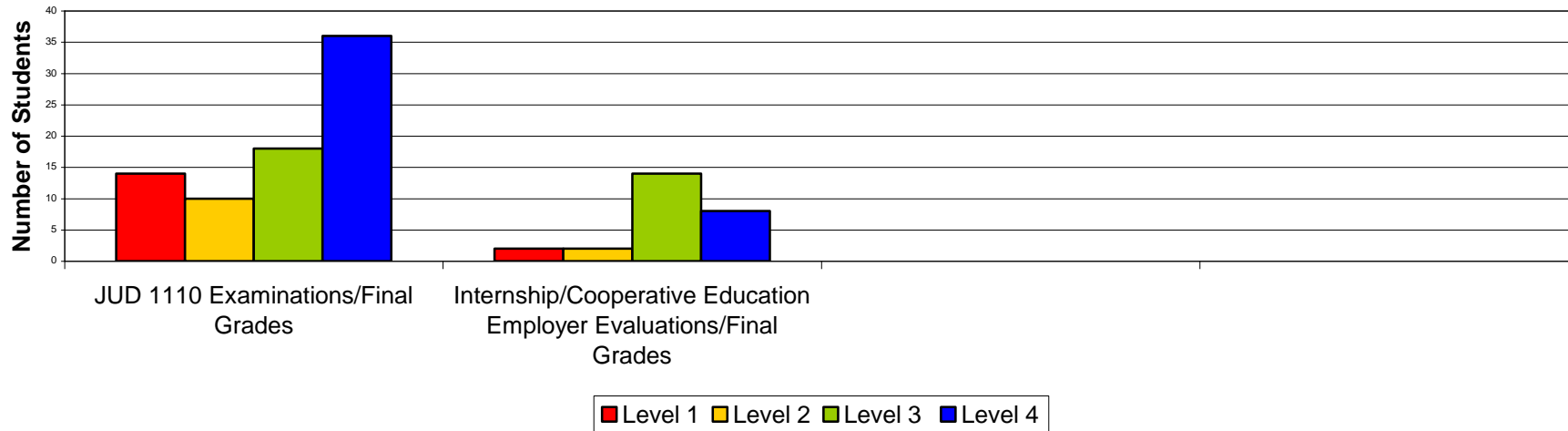
Level 2 = received 71-80%

Level 3 = received 81-90%

Level 4 = 91% or better

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Exit Competency 5



Exit Competency 5: Contrast the differences between civil and criminal cases and the basic procedures for each..
Evaluation Method: JUD 1110 examinations/final grades; Internship/Cooperative Education employer evaluations.

Key for Levels for Exit Competency 4:

Level 1 = did not pass course

Level 2 = received 71-80%

Level 3 = received 81-90%

Level 4 = 91% or better

Histograms of Core Competency Results:

Certificate Program; no requirements