Any person, their spouse and dependents who live in New Mexico and who provide appropriate evidence that they work in a permanent full-time position, or practice a profession or conduct a business full-time in New Mexico, shall not be required to complete the 12 month durational requirement but must satisfy all other residency requirements.*

Student’s Name:__________________________________________

Relationship to Employee: □ student is employee □ employee’s spouse □ employee’s dependent
(If the student is the spouse or dependent of the employee being verified, 2 NM overt acts* of the employee must also be submitted.)

Employee’s Name:__________________________________________

Employer Name:__________________________________________

Employer Address:____________________________________________________________________________
_________________________________________________________________________________________
_________________________________________________________________________________________

Date of Hire:__________________________________

Employment Status: Permanent □ Yes □ No

Full-Time □ Yes □ No

Print Name and Title of Supervisor____________________________________________________

Phone Number _____________________________________________________________

Signature of Supervisor ___________________________________________________________

Date _____________________________________________________________

Any changes in employment that may affect your residency status must be reported to CNM by the student.

Student’s Signature ___________________________________________________________

Date _____________________________________________________________

Submit this completed form to any CNM Enrollment Services office. Call 505-224-3160 or see http://www.cnm.edu/depts/enrollment/about/ for hours and locations.

* The other residency requirements are financial independence, intent, and overt acts. See http://www.cnm.edu/depts/enrollment/registration/tuitionfeesresidency.php for additional information.

Notification of changes to your residency status are emailed to your myCNM student email address and can be viewed in myCNM.