Login for CAFETERIA PLAN ONLINE ACCESS

If you do NOT have a myRSC debit card

1. On the Internet, go to Webpage www.myrsc.com
2. On the right side there is a box that says: “First Time Logging In?” Click REGISTER.
3. Click on the “myRSC Temporary Login ID and Employer Code” option.
4. Enter your SOCIAL SECURITY NUMBER (NO DASHES) in the Login ID field. Click continue.
5. Enter your EMPLOYER CODE in the Employer Code field. The code for CNM is 16628931.
6. The system will now prompt you to enter a Personal Login ID, choose an E-mail address to send a password if ever forgotten, and Secret Question information.
7. Choose a Login ID and enter it in the Enter a Personal Login ID field. (Important note – do not set up a login that is 9 characters long or your social security number – it will not be recognized. If the screen says that your user name is invalid, that means that someone is using that login name. Simply choose another name.)
8. Choose a listed email address or enter a new one in the field provided.
9. In the next section, either enter a Secret Question or choose from a list of predefined Secret Questions.
10. Enter the answer to the Secret Question and click the Submit Button.
11. The system will now prompt you to choose a new password.
12. Enter a New Password in the New Password field, and confirm it.

If you HAVE a myRSC debit card

1. Go to myRSC.com.
2. You will see a section to the right of the screen labeled “First Time Logging In?” Click REGISTER.
3. You will see an image of the mySourceCard toward the bottom of the screen. Click the image.
4. Enter the Card Number in the Card Number field.
5. Enter your Social Security Number in the Social Security Number field. Leave the other fields blank and Click NEXT.
6. The system will request that you update your billing (personal) information. When the information is correct, click NEXT.
7. Follow steps 6-12 in the login instructions on the upper part of the page.