COLLEGE and CAREER BOUND PROGRAM

APPROVAL & REGISTRATION FORM

The student must have been accepted to CNM prior to submission of this form, and have current, active student status.

Program Requirements:

- must be current high school 10th, 11th, or 12th grade level, or at least 16 years of age if home schooled, for term of enrollment.
- must present proof of high school enrollment or home school registration with NMPED within last year.
- may enroll in courses numbered 900 and above and for up to 18 credits per term.
- students are no longer eligible for the C&CB program when they (1) have completed the requirements of a high school program or equivalent or (2) starting the term after turning 18, which ever is earlier. Student must complete a new admission application. CNM may change the status of students 18 or over.

All students

- must have ACT, SAT, or Accuplacer scores on file with CNM.
- must meet course pre- and/or co-requisites. (See CNM Catalog)

Students changing programs must complete a new admission application. CNM may change the status of students 18 or over.

PRINT USING BLUE OR BLACK PERMANENT INK

Student's Full Legal Name _____
LAST NAME FIRST NAME MI

Social Security Number _____—_____—_____ High School I.D. Number (if applicable) _____

School Name (if applicable)_____ Public___ Private ___ Home School_____

Student's Grade Level: Tenth ____ Eleventh ____ Twelfth ____ Expected date of completion: _____/_____
month year

CNM APPROVALS FOR COLLEGE & CAREER BOUND PROGRAM

1. **CNM Enrollment Services signature** _____

   _____ **Student meets age and grade requirements or has advisor approval below**

   _____ **Home school students have presented evidence of registration with NM PED within the past year**

2. **CNM HS Relations signature** _____

   _____ **Accuplacer, ACT, or SAT test scores** _____ **No course numbers below 900** _____ **no more than 18 credit hours or has advisor approval below**

3. **CNM Academic Advisor signature** _____

   For (1) 9th grade high school students appealing admission or (2) requesting to enroll for more than 18 credit hours:

   9th Grade level approved _____**18 credit hours per term; total hours aproved** _____

(No appeal below 9th grade level or over 18 years of age will be allowed. Home school students under 16 requesting admission must submit a written appeal to Dir of Acad Advising, Dir of Enrollment Svcs, Assoc Dir of Admissions or Asst Dir of Enrollment Svcs)

CNM CLASS SCHEDULE FOR: Fall _____ Spring _____ Summer _____ Year 20_____

A = add D = drop Alt=alternate	CRN	CNM Course Subject Code & Course Number (courses numbered 900 and above only. Maximum of 18 cr hrs per term unless exception approved by academic advisor)	Section No.	CNM Credit Hours

STUDENT NAME (PRINTED): _____ CNM STUDENT ID NUMBER: _____

_____/_____
Student's Signature Date

_____/_____
Parent's Signature (if student under 18) Date

_____/_____
High School Counselor (if applicable) Date

Submit form to any CNM Enrollment Services Office

dtSep09

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APPROVAL & REGISTRATION FORM

FERPA Release and Program Requirements Agreement

We, the student and parent or guardian, agree for the above-named student to enroll in the College & Career Bound. We understand the secondary representative (if applicable) or parent/guardian will authorize course selection for each term.
We understand that all prerequisite requirements, including assessment and course placement, must be met.
We agree to abide by all secondary (if applicable) and postsecondary policies and codes of conduct.
We will cooperate with both the secondary school (if applicable) and postsecondary institution in fulfilling student responsibilities.
We understand that any courses registered for, or grades earned, become a permanent part of the student college record.
We understand that it is the student's responsibility to receive approval from the secondary representative (if applicable) and parent/guardian for permission to drop or withdraw from a College & Career Bound course.
According to the Family Educational Rights and Privacy Act (FERPA) of 1974, all rights of access to students' educational records transfer from parent to student when the student is enrolled in a postsecondary institution.
In order to comply with FERPA requirements, the postsecondary institution stated in this form shall obtain written consent from each student before disclosing personally identifiable information from their educational record.
By signing below, I, the student, authorize the stated postsecondary institution to release information. I understand that information may be released orally, electronically, or in the form of copies of written records.
I have the right to inspect any written records released pursuant to this consent. I understand that I may revoke this consent at any time.
We, the student and parent or guardian, certify that all the information furnished in this application is true to the best of our knowledge. We understand that any misrepresentation of the facts may result in the immediate cancellation of the student application or registration.

AGREEMENT OF PARTIES

A. STUDENT AND PARENTS OR GUARDIANS

Endorsement of the Form by the STUDENT and PARENT, unless the STUDENT is 18 years old, shall be evidence that they possess an awareness of, and agree with the following provisions.

1. Admission and Enrollment of Students

For a student to be accepted and enrolled into the College & Career Bound program, the STUDENT shall:

1. discuss potential courses with the appropriate HIGH SCHOOL STAFF or PARENT/LEGAL GUARDIAN and POSTSECONDARY INSTITUTION staff, including POSTSECONDARY INSTITUTION admission and registration requirements, course requirements, credits to be attempted, credits to be awarded, scheduling under C&CB, and implications for failure to successfully complete the course;
2. obtain course requirements for each course, including course prerequisites, course content, grading policy, attendance requirements, course completion requirements, performance standards, and other related course information;
3. meet the prerequisites and requirements of the course(s) to be taken;
4. complete the Approval & Registration Form available online or in hard copy from the POSTSECONDARY INSTITUTION;
5. obtain approval for enrolling in the C&CB program each semester by acquiring all necessary signatures on the Form;
6. register for courses during the POSTSECONDARY INSTITUTION standard registration periods (Note: enrollments shall not be permitted after the close of posted late registration);
7. discuss any request for a change in registration (add, drop, withdrawal) and complete all necessary forms and procedures with parent/guardian and appropriate HIGH SCHOOL staff (if applicable) and POSTSECONDARY INSTITUTION staff; and
8. comply with the POSTSECONDARY INSTITUTION and HIGH SCHOOL (if applicable) student code of conduct and other institutional policies.

B. CONFIDENTIALITY OF STUDENT RECORDS

1. Student educational records created as a result of this Agreement shall be retained and disseminated in accordance with Family Educational Rights and Privacy Act (FERPA) requirements.
2. Participation in C&CB courses requires STUDENT and, if applicable, PARENT/GUARDIAN signatures on the Form for compliance with FERPA regulations.

Program approval is required each term by all applicable parties. Students not submitting a complete Approval & Registration form may be dropped from their courses.