Requirements for the Surgical Tech

Student DATES:_____

Do not give us originals!

It is the student's responsibility to bring their own copies of everything. We do not make copies for you!

_____1. Copy of all certifications received during Health 1001 **(CPR, HIPAA, BBP, Fire Safety, etc. must not expire during the term)**

1. If you are having trouble getting into a Health 1001 class, contact Mike Faulhaber, mfaulhaber@cnm.edu
2. If you're HIPAA, BBP, Fire Safety are expired, you DO NOT have to repeat health 1001. We will re-certify you for those through your computer based trainings for the various clinical sites you will visit.

_____2. **CNM's Immunization Form with Copy of immunization records.**

1. **What's required**: MMR or MMR titer RESULTS, Hepatitis B series, TB skin test or TB Gold Blood test, Varicella vaccine or titer RESULTS, Tdap within the last 10 years, Flu Vaccine

TIPS:

1. Titers can take up to two weeks to get results.
2. Schedule *a nurse visit*, instead of a doctor visit.
3. CNM Student Health Center is available for immunizations, make an appointment ASAP.
4. After the TB is placed, it must be read within 48-72 hours. For this reason try not to schedule your appointment on a Thursday.

_____3. **NMDOH Caregivers Criminal History Screening Info Form**

You will need to provide a copy of your current GOVERNMENT ISSUED photo ID –driver's license, military ID, Passport are acceptable. (You need **to make a copy** – don't just bring it in)

_____4. **Drug Screen @ Quest Diagnostics**

Notes: If the lab has any questions regarding your test or needs to verify prescriptions, you will receive a call from a Medical Review Officer (MRO), usually from 1-800 #. **Please do not disregard this call as it could affect your results.**

_____5. **Presbyterian Computer Modules**– you will receive an email from pres.org that says do not reply. Check your junk mail, keep your User ID and Password forever, you will need it again and again. **Presbyterian modules are due 7 days after you receive the login email.**

_____6. **UNMH Computer Modules -** Check your email, register for an account, and then you have **24 hours to complete the modules.** Print the certificates (HIPAA & UNMH Stewardship) and then turn them in with the rest of your paperwork.

_____7. **VA paperwork packet** - must turn in 3 certificates of completion for online modules (Once completed must be reviewed by Compliance team, do not just drop off packet at front desk)

Failure to turn in ANY of the following list by the date listed above will result in you being pulled from clinicals.

OFFICE OF EXTERNAL COMPLIANCE CONTACT INFORMATION

Located on the 4th floor of the Jeannette Stromberg Hall (JS)

Julie Evans, Admin Support	Jevans25@cnm.edu	505-224-4142
Rob Robinson, Admin Support	Rrobinson32@cnm.edu	505-224-4104
Nichole Rogers, Coordinator	Nrogers9@cnm.edu	505-224-4172