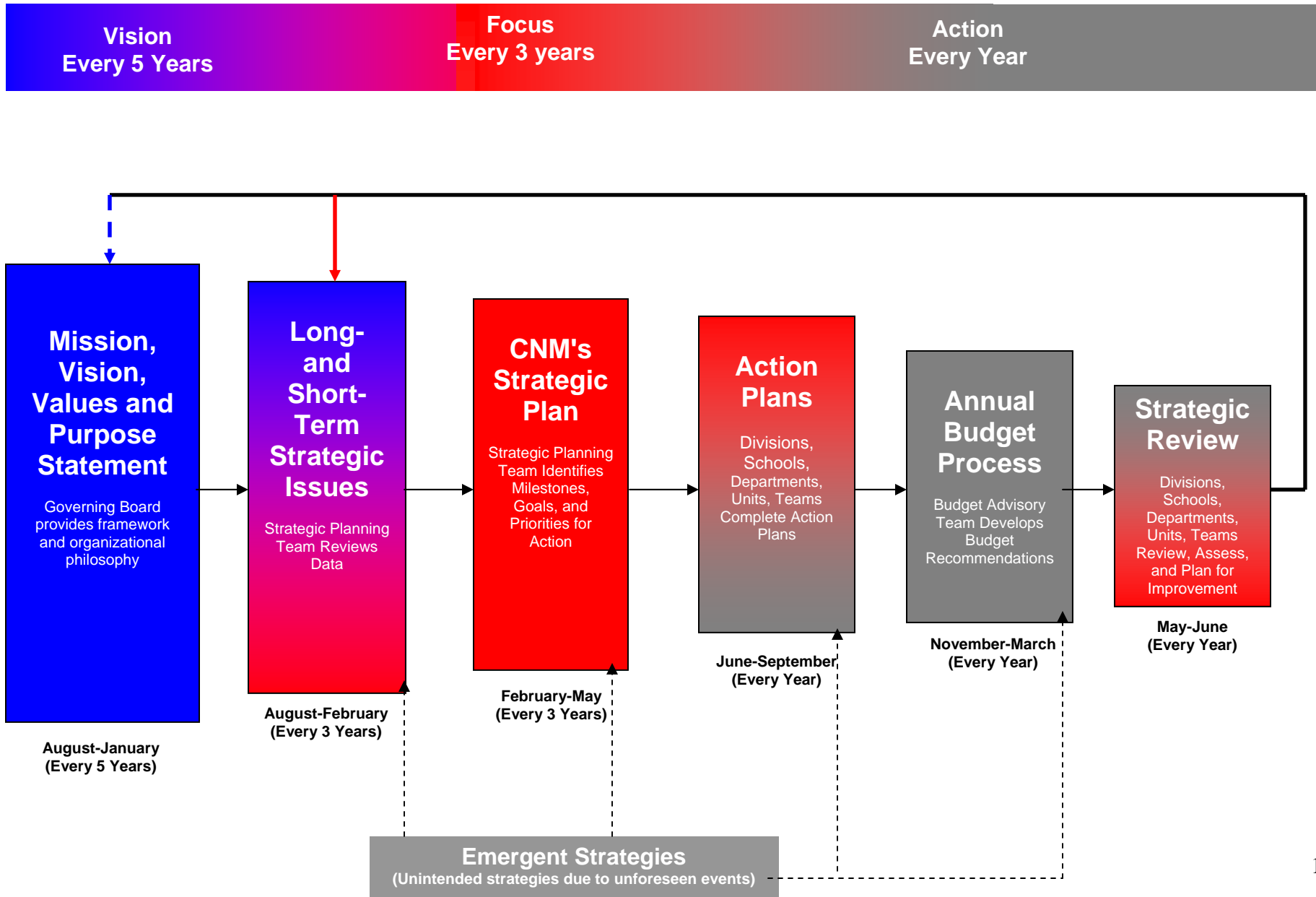
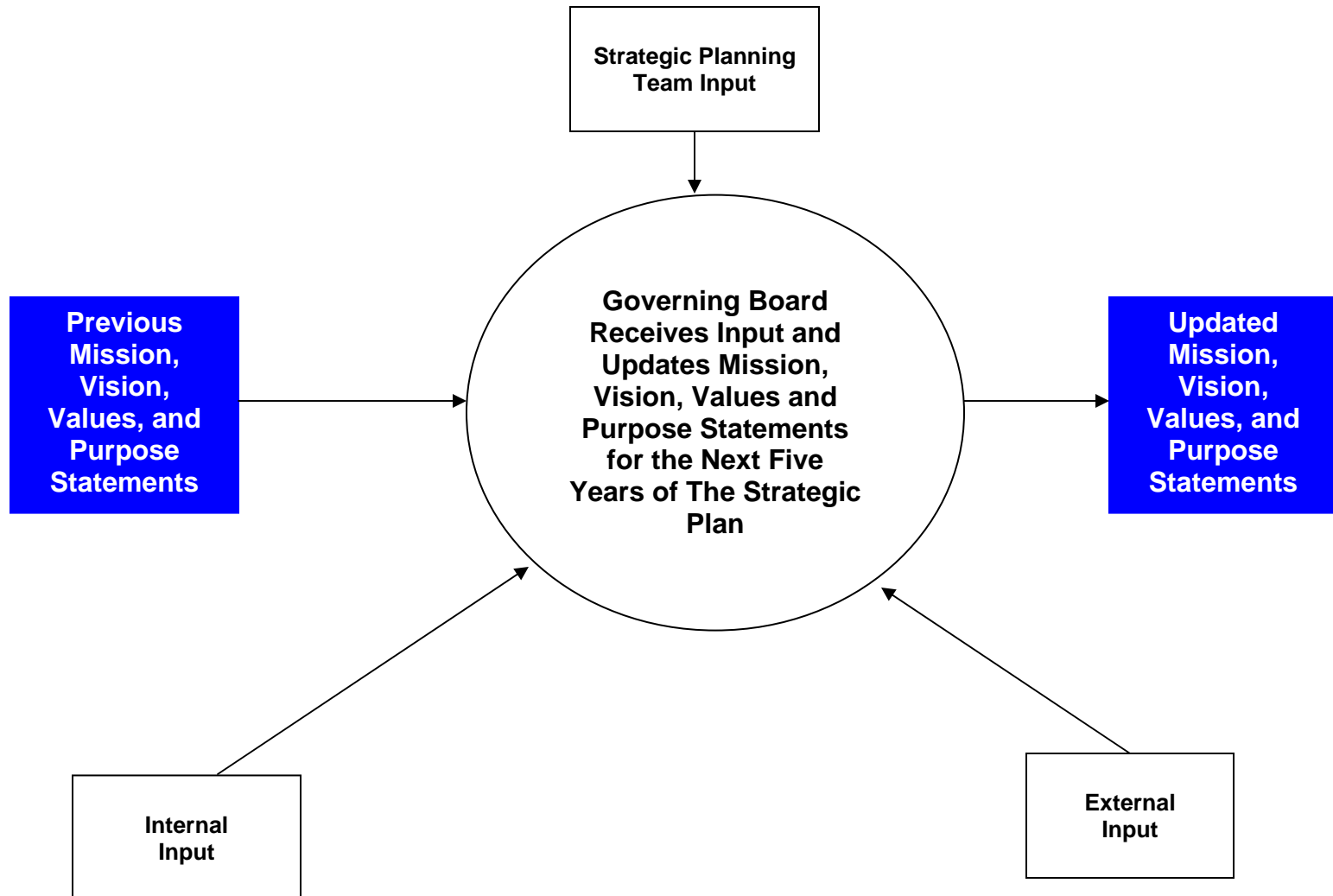


Albuquerque CNM Planning Process



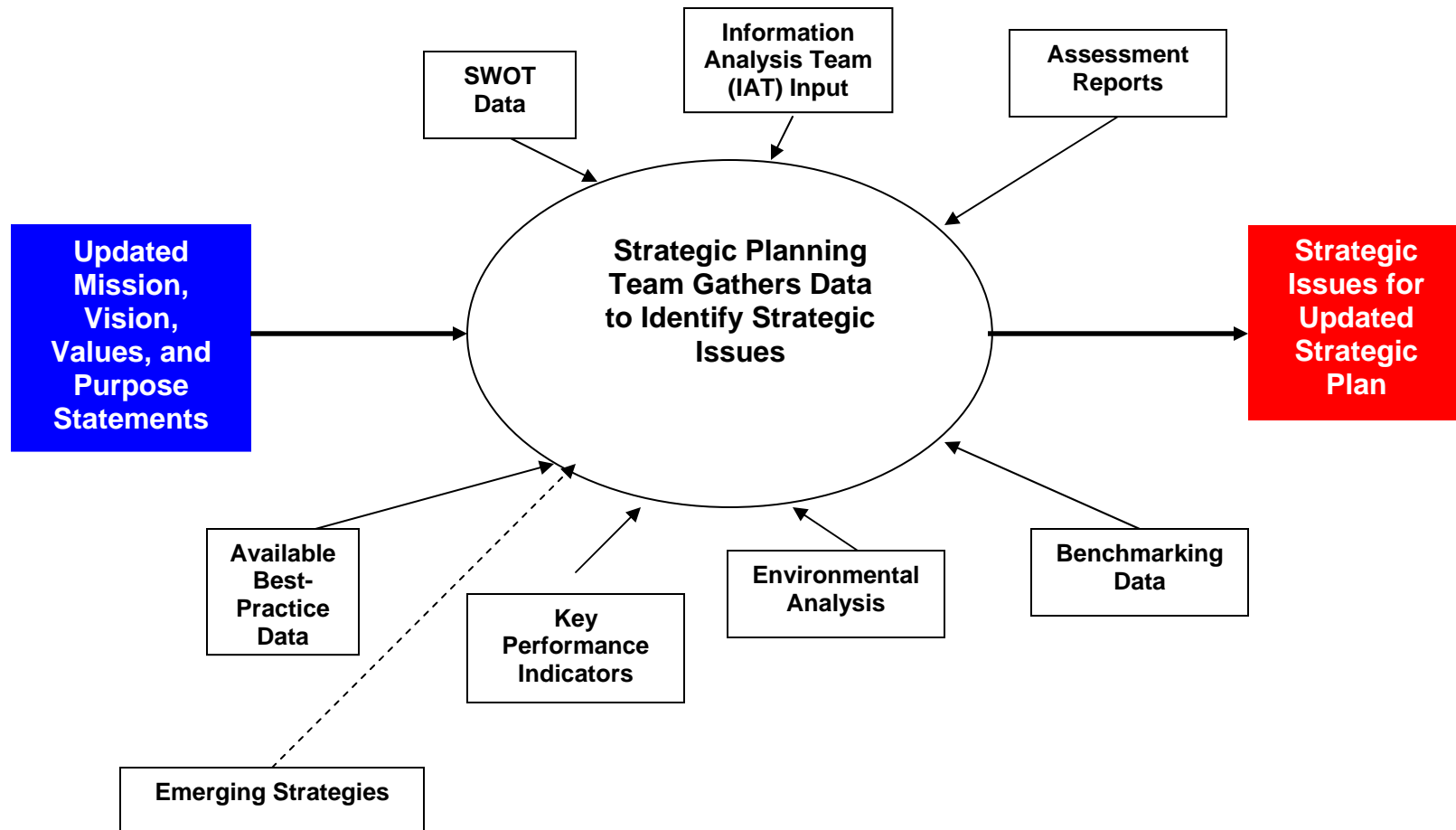
Creating the Vision
Mission/Vision/Values and Purpose Statements
(COMPLETE EVERY FIVE YEARS)



Creating the Vision
Mission/Vision/Values and Purpose Statements
 (COMPLETE EVERY FIVE YEARS)

Creating The Vision		
Mission/Vision/Values and Purpose Statements		
When	What	Who
August	<ul style="list-style-type: none"> ▪ Develop mechanism for Governing Board to receive input from internal and external constituents ▪ Schedule the necessary and appropriate events 	SPT and President's Staff
Early September	<ul style="list-style-type: none"> ▪ Develop a marketing and media plan ▪ Implement Plan 	SPT and MCO
Mid- to Late September	<ul style="list-style-type: none"> ▪ Carry out events ▪ Document proceedings 	SPT, Board and Community
Early October	<ul style="list-style-type: none"> ▪ Compile information ▪ Summarize and condense information ▪ Disseminate information 	SPT
Late October	<ul style="list-style-type: none"> ▪ Provide a recommendation to Governing Board on Mission, Vision, Values and Purpose Statements 	SPT
Early November	<ul style="list-style-type: none"> ▪ Discuss recommendation with Governing Board 	SPT and Board
Early November	<ul style="list-style-type: none"> ▪ Develop new Mission, Vision, Values and Purpose Statements 	Board
Late November	<ul style="list-style-type: none"> ▪ Provide new Mission, Vision, Values and Purpose Statements for internal and external review and comments 	SPT and Board
Early December	<ul style="list-style-type: none"> ▪ Discuss comments received from internal and external sources 	Board
Mid-December	<ul style="list-style-type: none"> ▪ Finalize Vision, Values and Purpose Statements 	SPT and Board
January 2	<ul style="list-style-type: none"> ▪ Communicate Vision, Values and Purpose Statements 	SPT and MCO

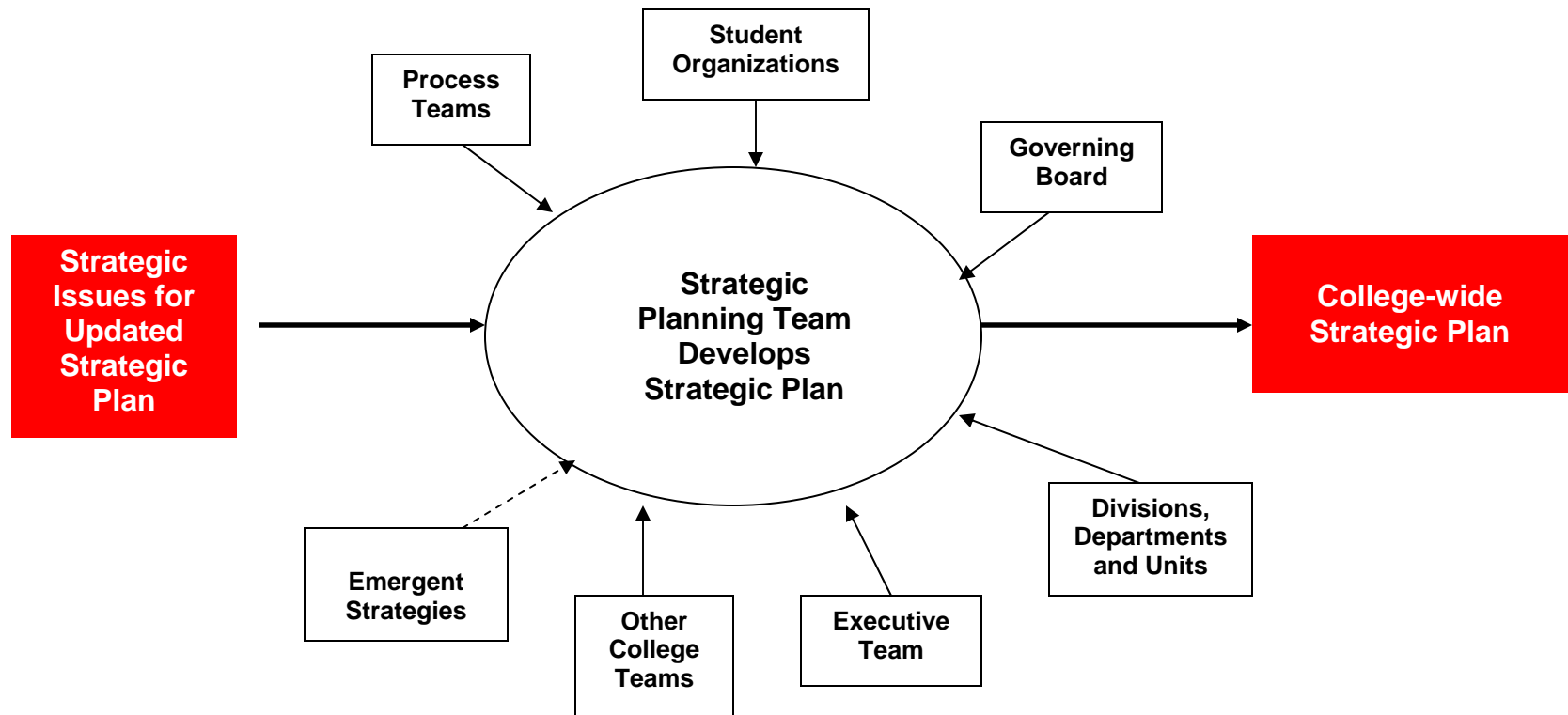
Creating The Focus
Identification of Long- and Short-Term Strategic Issues
(COMPLETE EVERY THREE YEARS)



Creating The Focus
Identification of Long- and Short-Term Strategic Issues
 (COMPLETE EVERY THREE YEARS)

Creating The Focus		
Identification of Long- and Short-Term Strategic Issues		
When	What	Who
August – September	<ul style="list-style-type: none"> ▪ Collect data and present to Strategic Planning Team (SPT) 	PBIT
October	<ul style="list-style-type: none"> ▪ Review data and develop common themes 	SPT
October	<ul style="list-style-type: none"> ▪ Develop a SWOT Analysis 	IAT
November – December	<ul style="list-style-type: none"> ▪ Communicate common themes and SWOT and seek input from internal and external communities 	SPT, Other Process Teams, Others
January	<ul style="list-style-type: none"> ▪ Use input to develop a list of long and short-term strategic issues 	SPT
End of January	<ul style="list-style-type: none"> ▪ Communicate those issues to the CNM community 	SPT

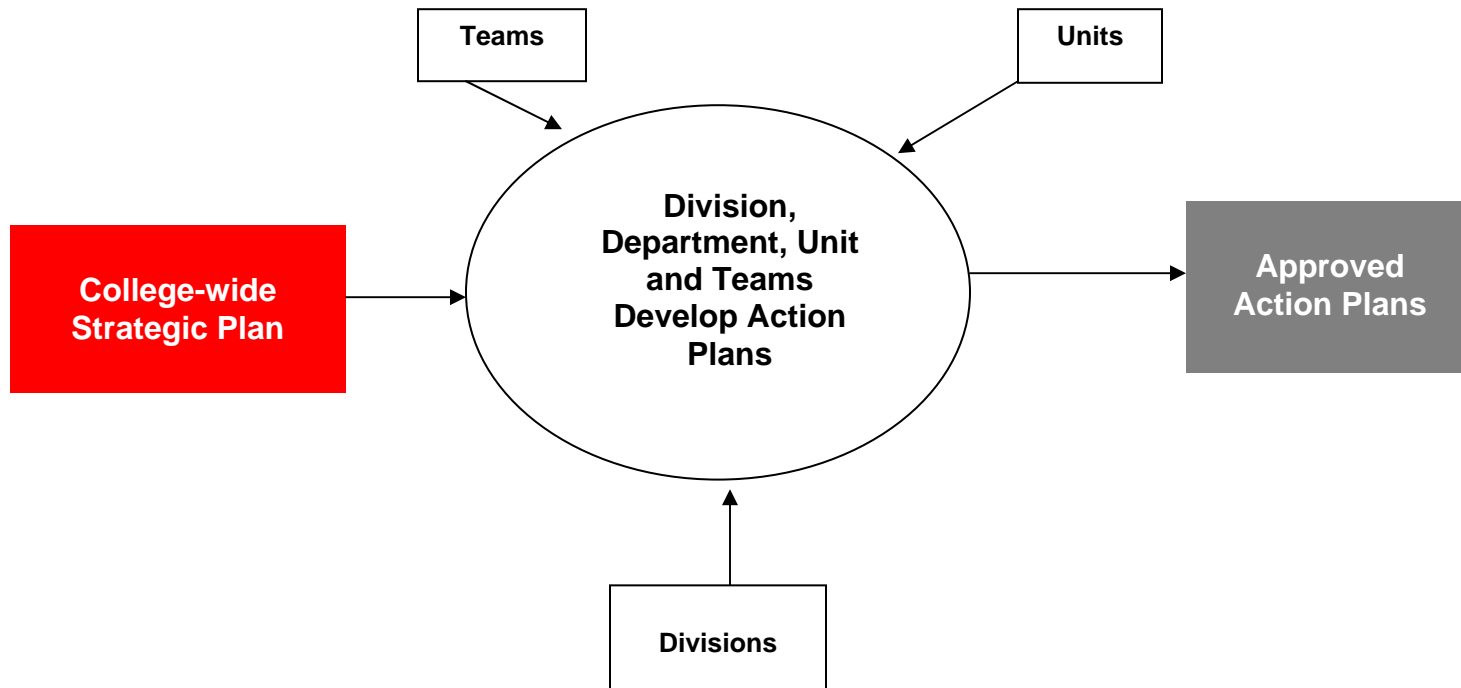
Creating The Focus
Creation of CNM's Strategic Plan
(COMPLETE EVERY THREE YEARS)



Creating The Focus
Creation of CNM's Strategic Plan
 (COMPLETE EVERY THREE YEARS)

Creating The Focus		
Creation of CNM's Strategic Plan		
When	What	Who
Late January	<ul style="list-style-type: none"> ▪ Develop recommended milestones/goals and priorities for action for the institution (using strategic issues identified in prior process) 	SPT
Mid-January – Mid-March	<ul style="list-style-type: none"> ▪ Draft document 	SPT
End of March	<ul style="list-style-type: none"> ▪ Distribute document for review and comments 	SPT and internal and external community
First of April	<ul style="list-style-type: none"> ▪ Make appropriate and necessary changes to document 	SPT
First of April	<ul style="list-style-type: none"> ▪ Distribute for final review and comment 	SPT and internal and external community
Mid-April	<ul style="list-style-type: none"> ▪ Finalize document 	SPT
End of April	<ul style="list-style-type: none"> ▪ Present document to Executive Team 	SPT and Executive Team
First of May	<ul style="list-style-type: none"> ▪ Present document to Governing Board 	SPT and Board
Second Tuesday in May	<ul style="list-style-type: none"> ▪ Governing Board approves in principal 	Board

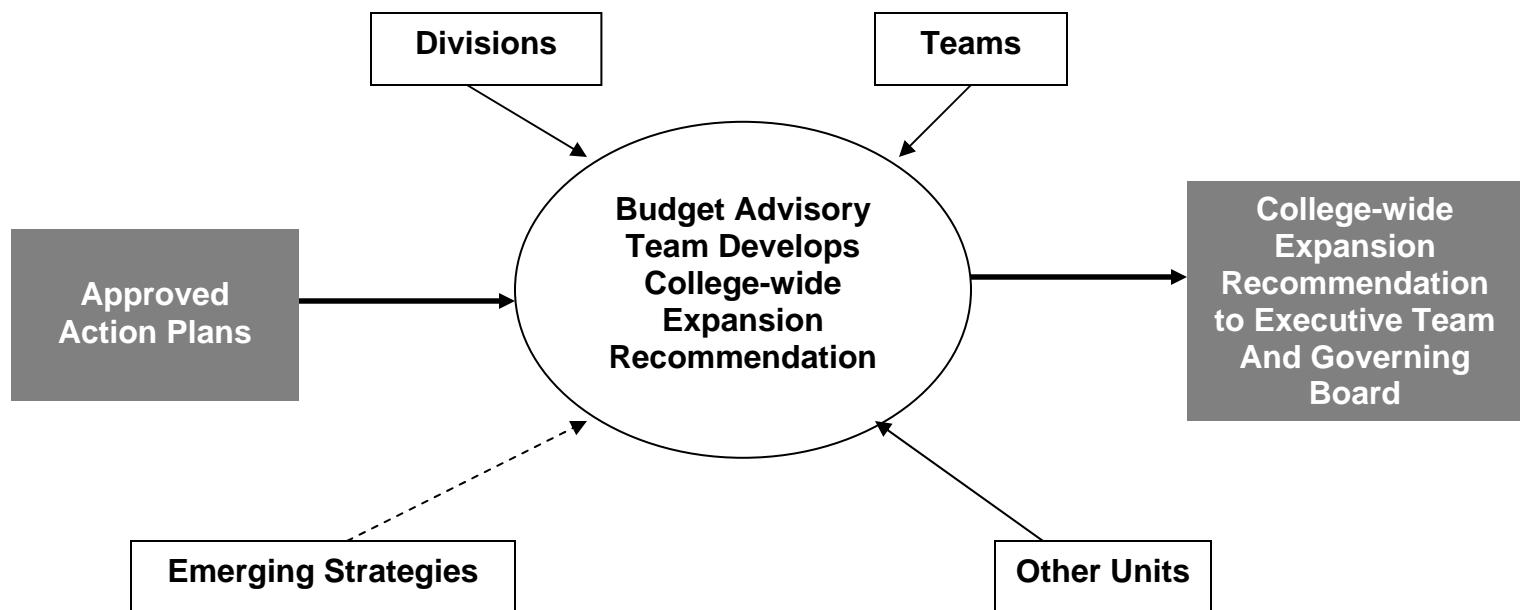
**Guaranteeing Action
Action Planning
Divisional, Departmental Action Plans**
(COMPLETE FOR THREE YEAR TIMEFRAME – UPDATE EVERY YEAR)



**Guaranteeing Action
Action Planning
Divisional, Departmental Action Plans**
(COMPLETE FOR THREE YEAR TIMEFRAME – UPDATE EVERY YEAR)

Guaranteeing Focus		
Divisional, Departmental and Action Plans		
When	What	Who
End of May	<ul style="list-style-type: none"> ▪ Strategic Plan distributed to departments, divisions, units and teams with instructions to complete action plans for the current year and two subsequent years 	SPT, PBIR, and Divisions, Departments, Units, Teams
June – July	<ul style="list-style-type: none"> ▪ Plans completed with three years - includes priorities for action for current and next two years, and identification of resource requirements 	Divisions, Departments, Units and Teams
First of August	<ul style="list-style-type: none"> ▪ Plans submitted to Strategic Planning Team (SPT) for identification of overlaps or lack on consistency 	SPT
Mid-August	<ul style="list-style-type: none"> ▪ Discussions about overlaps and lacks of consistency - clarification of other information 	SPT, PBIR, and Divisions, Departments, Units, Teams
End of August	<ul style="list-style-type: none"> ▪ Finalize Division, Approved Department, Unit, and Team Plans 	Divisions, Departments, Units and Teams
End of August	<ul style="list-style-type: none"> ▪ Review and Approved by Executive Team 	Executive Team
Second Tuesday in September	<ul style="list-style-type: none"> ▪ Present to Governing Board 	Executive Team
September Through June	<ul style="list-style-type: none"> ▪ Implement Action Plans (Where Possible Based On Resources Requirements) 	All

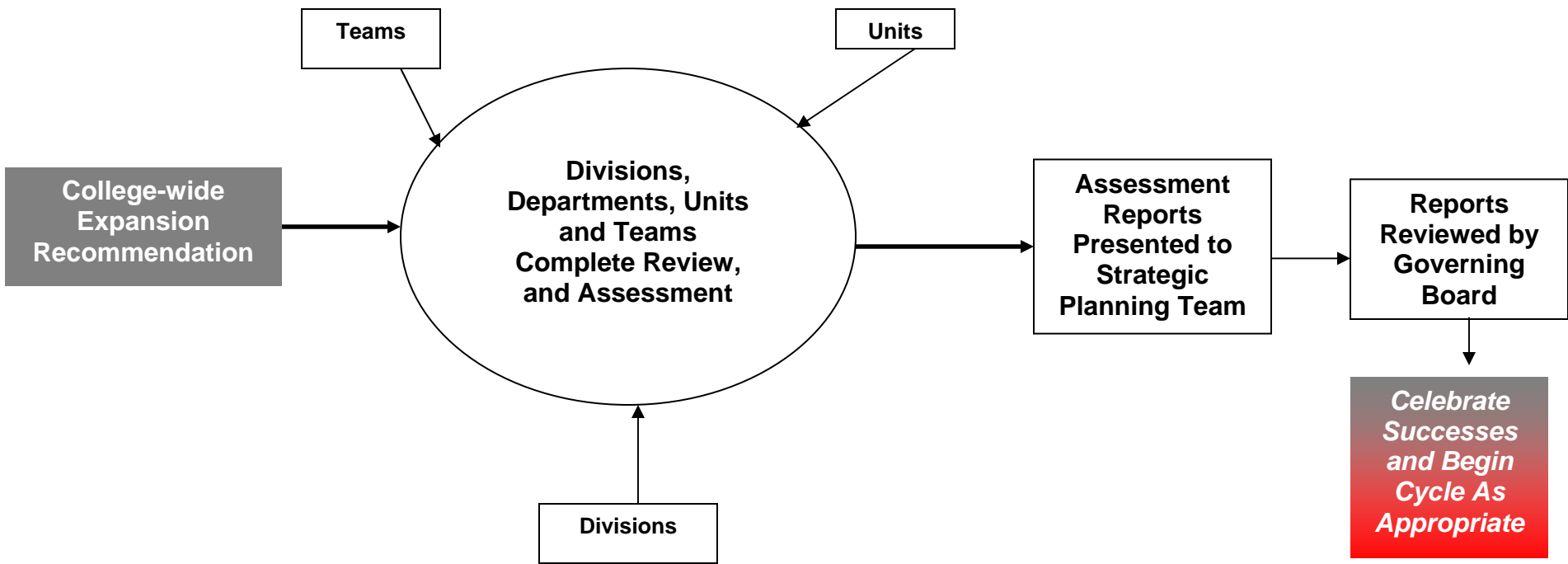
**Guaranteeing Action
Annual Budget Process**
(COMPLETE EVERY YEAR)



**Guaranteeing Action
Annual Budget Process**
(COMPLETE EVERY YEAR)

Guaranteeing Action Annual Budget Cycle		
When	What	Who
November–December	<ul style="list-style-type: none"> ▪ Seek budget request from divisions, departments, units and teams 	Budget Advisory Team (BAT) with PBIR
January	<ul style="list-style-type: none"> ▪ Assure division, departments, units and team request are consistent with resource requirements in plan, or fit into emerging strategies and seek clarification on discrepancies 	BAT
January-February	<ul style="list-style-type: none"> ▪ Develop institutional priority list for expansion request based on institutional priorities 	BAT
End of February	<ul style="list-style-type: none"> ▪ Finalize report 	BAT
First of March	<ul style="list-style-type: none"> ▪ Present report to Executive Team 	BAT and Exec. Team
March-April	<ul style="list-style-type: none"> ▪ Executive Team makes decisions about Budget Advisory Team's report 	Executive Team
April-May	<ul style="list-style-type: none"> ▪ Governing Board receives recommendation from Executive Team 	Executive Team
May-June	<ul style="list-style-type: none"> ▪ Executive Team communicates with Budget Advisory Team on final budget recommendation 	BAT and Exec. Team

**Guaranteeing Action
Strategic Review
(COMPLETE EVERY YEAR)**



Guaranteeing Action
Strategic Review
(COMPLETE EVERY YEAR)

Guaranteeing Focus		
Strategic Learning		
Divisional, Departmental, Unit and Team Assessment Reports		
When	What	Who
June	<ul style="list-style-type: none"> ▪ Divisions, departments, units and teams develop assessment reports for the prior years 	Divisions, departments, units and teams
July	<ul style="list-style-type: none"> ▪ Assessment reports are provided to the Strategic Planning Team (SPT) for review and use in the next planning cycle 	Divisions, departments, units and teams
August	<ul style="list-style-type: none"> ▪ Assessment reports reviewed 	SPT
August	<ul style="list-style-type: none"> ▪ Executive Team reviews 	Executive Team and Divisions
Second Tuesday in September	<ul style="list-style-type: none"> ▪ Presentation made to Governing Board as a celebration of successes and a celebration of the end of the cycle 	PBIR and Divisions
End of September	<ul style="list-style-type: none"> ▪ Prepare for the beginning of the next planning cycle 	All