Amendment/Addendum #2

DATE: Tuesday, February 9, 2010
TO: All Offerors of Record
FROM: Charlotte Gensler, Director for Purchasing

SUBJECT: Addendum/Amendment #2 to P-292 “Architectural Design Services for the Renovation Tom Wiley and H Buildings at CNM’s Montoya Campus”.

This addendum becomes part of the Contract Documents.

Bidders are required to acknowledge receipt of this Addendum in the space provided on the RFP Form SECTION F: Signature of Firms Authorized Representative.

1. Q: Our interior design consultant is both a designer and a vendor. They will be providing special services associated with the design, specifications, selections, and installation of the furniture as a consultant to our firm. Would our consultant be allowed to bid on the furniture procurement as a vendor directly to CNM after the furniture specifications go out to bid?
   A: CNM cannot accept a bid or proposal from a person who directly participated in the preparation of specifications, qualifications or evaluation criteria on which the specific competitive bid or proposal was based.

2. Evaluation Criteria Item 2c asks us to identify any specialized services that may be required to complete the project. Is the term “specialized services” used in this context to mean “Special Services” as defined on page 30 of the RFP (hourly work beyond basic services) or does it mean any unique service or task that we feel is important to the project?
   Special Services are for additional services performed by the architectural firm or their team that are not part of basic services and needing to be performed on an hourly basis. This may happen due to an owner requested change in design. Specialized services are not part of the basic service proposal but specialized third party consultants; including furniture, LEEDs enhanced or commissioning services that are negotiated at a lump sum to be reimbursed to the Architectural firm. CNM reserves the right to contract separately for these services if it is in the best interests of CNM.