AMENDMENT #3

DATE: February 19, 2010

TO: All Bidders of Record

FROM: David Martinez, Senior Buyer

SUBJECT: Amendment #3 to RFP-295 “Commissioning Service Firm”

This amendment becomes part of the Contract Documents and modifies the original bidding documents as noted below:

1. **Question:** Vendor Schedule – Do you want a proposed schedule for potential future projects submitted with this RFP?
2. **Answer:** The proposed schedule will just need to be an estimated schedule. A schedule will be required at the programming stage of each project listed.
3. **Question:** Cost Analysis/Breakdown- Do you want specific prices on the listed potential projects, or just general pricing as a percentage of project total fee?
4. **Answer:** General pricing.
5. **Question:** References – Do you want references on all projects that we have been involved with in the last five years? In our case that will amount to hundreds of projects. May we list or summarize our project experience, and provide the references only for only for selected projects (recent, similar, etc.)?
6. **Answer:** Provide recent similar projects preference is for post secondary educational institutions.
7. **Question:** Site Familiarity and Inspections- When you say “inspecting the site prior to submitting a proposal,” do you mean prior to each specific Work Order against a blanket ‘on-call’ contract, or visiting all sites prior to submitting this RFP?
8. **Answer:** Site familiarity will be against each work order on the blanket on call contract.
9. **Question:** Our question pertains to what the pricing should be based on.
10. **Answer:** It should be percentage of Maximum allowable Construction Cost.
11. **Question:** Experience – Do you want detailed information on all projects that we have been involved with in the last five years? In our case that will amount to hundreds of projects. May we list or summarize our project experience, and provide the detailed information on only selected projects (recent, similar, etc.)?

12. **Answer:** Experience:
CNM desires to have detailed information for 3 projects within the last 5 years, with a construction cost between $500,000.00 and $5,000,000.00. These projects should be with government, education or local public bodies in which a LEEDS Silver or better certification was achieved. Provide a short summation of the involvement of the different key parties throughout the project.

CNM desires to have detailed information for five recent projects, with a construction cost above $5,000,000.00. These projects should be with government, education or local public bodies in which a LEEDS Silver or better certification was achieved. Provide a short summation of the involvement of the different key parties throughout the project.

13. **Question:** References (page 14) – When listing our contracts, do you mean blanket ('on-call') contracts, or all project contracts? (See previous questions above about References & Experience.) Is your wording “... that support the Offeror's ability to perform the services as requested” intended to be a qualifier to describe the specific types of contracts you wish to see?

14. **Answer:** References:
Offerors should include references for the projects responded to item #11 above. Experience in the criteria Capacity, Capability, Knowledge, Background and Experience.

All other specifications, terms and conditions remain unchanged. Bidders are required to acknowledge receipt of this Amendment in the space provided on page 15, Section E.