DATE: Friday, August 2, 2013  
TO: All Offerors of Record  
FROM: Keith Adams, CNM Sr. Buyer  
SUBJECT: Amendment/Addendum #1 to P-351 “Legal Services”

This addendum becomes part of the Contract Documents.

Offerors are required to acknowledge receipt of this addendum in the space provided on page 14; Section E. SIGNATURE OF FIRM’S AUTHORIZED REPRESENTATIVE FOR RFP # P-351

Questions / Clarifications as follows:

Question 1: How many contracts will be awarded under this RFP?

ANSWER: It is CNM’s intention to award one contract for Legal Services under this RFP to serve as General Counsel for the College. However, the contract awarded will not be exclusive for all legal services. CNM reserves the right to use other legal service providers as deemed appropriate and at the sole discretion of CNM.

Question 2: Please clarify whether under the above-referenced request for proposals, CNM will consider proposals only for the entire scope of work, or whether CNM will consider proposals for discrete parts of the scope of work. If the latter, please provide guidance as to whether CNM has any preference regarding which discrete parts of the scope of work it would like to be performed by a single firm.

ANSWER: CNM will consider all proposals that meet the minimum requirements for responsiveness. This RFP intends to award a single firm to represent CNM as General Counsel in multifarious legal issues which may include but not be limited to the areas described in the scope of work.
Question 3: On page 10 of 33, Section D, the RFP references “Provide legal services related to CNM fleet/motor-pool vehicles.” Is CNM seeking counsel on motor vehicle accidents, or does it relate to other issues? If other issues, what are they?”

**ANSWER:** Legal services related to motor pool issues may be varied. Historically CNM has had very few legal services required related to motor pool issues.

*********************************************************************************

Question 4: Are there other areas of litigation exposure covered by insurance or other arrangements, so that CNM is not seeking to obtain counsel for this type of work through this RFP (for example, employment litigation, workers compensation, tort litigation, etc.)?

**ANSWER:** This contract may include legal representation for all areas of litigation, however, CNM reserves the right to contract for legal services separate from the contract awarded under this RFP.

*********************************************************************************