CNM Community College Service Learning Student Time Log

Student: Make sure this form is completed and returned to the **Service Learning Program** as proof you have completed your hours.

Completed Time Sheet must be submitted by Wednesday, July 19,2017

REPORTING OF HOURS TO INSTRUCTORS: Record your hours on this form at each visit.
STUDENTS ARE RESPONSIBLE FOR THIS TIME SHEET AND ARE RESPONSIBLE FOR PROVIDING A COPY TO THEIR INSTRUCTORS.

Date of Visit	Time In	Time Out	Brief Description of Service, Responsibility or Activity	# of Hours
			Requirements of CNM Service Learning: You will receive orientation and training as required by the agency. Record this. You must serve a minimum of 15 hours. **TOTAL HOURS**	

Student (print name) _____ Student Signature _____ Date _____

CNM Student ID# _____ Instructor Name (print name) _____

Agency Name _____

Agency Representative (print name) _____ Agency Representative Signature _____

CNM Service Learning Program Drop-Off Locations:

Main Campus: Student Resource Center Library, Help Desk, M/Th 7:30 a.m. – 9 p.m., F 7:30 a.m. – 5 p.m., Sat 9 a.m. – 5 p.m.

Montoya Campus: Building G, room 201, M/F 8 a.m. – 5 p.m.

Westside Campus: Building WSII room104F, M/F 8 a.m. – 5 p.m.

Summer 2017

All students must complete the Service Learning On-line Student Orientation ***BEFORE*** performing hours at: **http://cnm.edu/servicelearning**

CNM Service Learning Program - CNM Westside Campus WSII 104F #224-4000 ext. 51182