

AACC AQIP Team Flipchart Notes

6/28/07

- 1. Academic Advisement Primary communications:**
 - a. Program Grad Requirements**
 - b. Pre-Requisites/Co-Requisites**
 - c. Waiver/Substitution**
 - d. Current Grad Policies**
 - e. Program/Career Choices**
 - f. Career Exploration**

WHAT IS BEING COMMUNICATED BETWEEN ADVISEMENT & ACAFF?

- 1. Transfer information:**
 - a. Difference in classes/Specialized; Non-Credit**
 - b. Specific Program Requirements**
 - c. Distance Learning (Delivery Method)**
 - d. AV Services by Campus**
 - e. Substitutions/Waivers**
 - f. Transcript Evaluation**
 - g. Special Services/Coaching**
 - h. Course Content**
 - i. Special Programs**
- 2. Scholarships**
 - a. Financial Aid**
- 3. Books**
 - a. Requirements**
- 4. Printed vs. Electronic Catalog**

STUDENTS Concerns: General Information – How do students learn about:

- 1. Parking**
- 2. Cost**
- 3. Start Date (Calendar)**
- 4. Transfer Information (In & Out)**
- 5. Difference in Classes (Math 119 vs. 120)**
- 6. Special/Non-Credit Classes**
- 7. Placement Info**
- 8. Program Requirements (Specific)**
- 9. Campus Information (Classes, etc.)**
- 10. What are Delivery Methods?**
- 11. Available Services by Campus**
- 12. Job Placement Information**
- 13. Grade Replacement**
- 14. Bookstore**
- 15. Printed vs. Electronic Catalog**

- 16. Faculty Drop Policy**
- 17. Orange Card, Yellow Card, etc.**
- 17. Late Starts**
- 18. Orientation**
- 19. Computer Related Questions**
 - a. Passport**
 - b. Wireless**
 - c. Open Lab**
 - d. Testing Centers**
- 20. Faculty Office Hours**
- 21. I.D. cards**
- 22. Activity Clubs**
- 23. EAT (Where to eat)**
- 24. Housing**
- 25. Childcare**
 - a. Community Resources**
 - b. Transportation**
- 26. VA Verifications**
- 27. Transcript Re-evaluations**
- 28. Student Support Services**
 - a. Tutors**
 - b. Achievement Coaches**
- 29. Complaints**
- 30. Academic Renewal**
- 31. Ten Year Rule**
- 32. Pathway – High School Programs**
 - a. Dual Enrollment**
- 33. Tuition**
- 34. Residency Issues**
- 35. International Transcripts**
- 36. Code of Conduct**