

AQIP AA/AACD Communication Team
 Meeting Agenda - Wednesday, February 13, 2008
 2:30-4:00 pm - SSC 205

Members: Bonnie Bailey, Jane Bradley, Deborah Cassady, Daniel Colon, Susie Cutler, Kevin Daugherty, Denise Duran, Paula Fisher, Jeff Frazier, Patricia Gamboa, Chris Garcia, Janice Hart, Susan Moore, Eugene Padilla, Tammy Strickler, Rhoda Strode, Lis Turkheimer, Erica Volkers.

Members Present:

Kevin Daugherty, Patricia Gamboa, Bonnie Bailey, Janice Hart, Eugene Padilla, Rhoda Strode, Daniel Colon, Tammy Strickler, Susie Cutler,

Agenda Item	Discussion / Action
1. Why did the chicken cross the road?	Bonnie handed out document to discuss the importance of understanding that people had different perceptions.
2. Revisit ground rules?	<p>Bonnie revisited the ground rules and agreed that a new definition of “consensus” would be agreement among those present.</p> <p>Discussion on inviting representation from each of the schools. Those currently BIT, HWPS, CHSS, MSE need a representative from AT. Need to contact Erika to determine if she wants to remain on the team.</p>
3. Team Notebooks	Notebooks were handed out.
4. Identify and evaluate the process by which transferability information is communicated and make recommendations as needed."	<p>Brainstorming Activity:</p> <ul style="list-style-type: none"> • Brainstorming Activity: identify the type of transfer information. • Categorize the type of transfer information to be evaluated and identify teams: <ol style="list-style-type: none"> 1. <i>Who is in charge of transfer information?</i> Rhoda, Janice, Tammy. 2. <i>Articulation Agreements.</i> How are they initiated, HS credits, communicated? Rhoda, Janice, Tammy.

	<p>3. Incoming Transfer Evaluation. Susie, AT rep, ES (Elizabeth) rep, Kevin</p> <p>4. Course/Program Transfer Information, Patricia, Daniel, Denise, Lydia, Susan Moore, Erica Volkers,</p> <p>Team Assignments:</p> <ul style="list-style-type: none"> • The charge: <ol style="list-style-type: none"> 1. indentify 2. evaluate map (flow chart) 3. make recommendations. 4. report back to team
<p>Goal 1/Objective 1.1/Strategy 1.1.2 Staffing - Define subteam:</p> <p>Focus "Identify and evaluate the process of communicating staffing changes and make recommendations for improvement."</p>	<p>Susie and Tammy, Daniel <i>administrative coordinators</i> from the "Schools".</p>
VII. Comments/Questions/Adjournment	Janice announced a AQIP celebration event April 17, 2008.

VI. Future Meetings

A. February 27 - Subteams Meet

B. March 12 - Team Meeting (subteams report)

- Team Reports
- AQIP Celebration planning