

Early Alert Team
October 5, 2007
9:30-11:00 a.m.

Present: Rose Ayala, Phillip Bustos, Mary Collins, Karen Connors, Jennifer Cornish, Paula Fisher, Candace Guerrero, Jan Lasater, LouAnne Lundgren, M. Magda Martinez-Baca, Yvonne Martinez, Lisa Orick-Martinez, Michelle Renteria, Carol Richmond, and Carmen Weger

Agenda Item	Action
Sub Team Report (Magda)	The Early Alert sub team met to determine, design and construct an implementation and evaluation process to increase student success. The draft of the electronic survey was reviewed and updated with a variety of changes. The revised survey will be emailed to the Early Alert team for review before it is sent to CNM employees on October 15. The survey will be requested to be returned by October 19, 2007.
AQIP Visit (Paula Fisher)	<p>Paula Fisher explained that the AQIP Steering team met and that a meeting will be held in the next few weeks with the AQIP facilitators, co-facilitators, and sponsors. AQIP Action Project teams will give updates and be asked if there are any additional needs or training needs.</p> <p>The Early Alert team suggested that LouAnne and Lisa request retention and systems training. LouAnne suggested that members send an email to her or Lisa with any other additional training needs.</p>
Elgin Community College Early Alert Program	Information from Elgin Community College Early Alert Program was distributed to members for review.