



BOOKKEEPING
Business and Information Technology
CENTRAL NEW MEXICO COMMUNITY COLLEGE
GRADUATION EVALUATION CHECKLIST
2007-2008

_____ **FULL LEGAL NAME**

_____ **STUDENT ID NUMBER**

Bookkeeping Certificate

<u>Grade</u>	<u>Course Name and Equivalencies</u>	
_____	ACCT 1111 (ACCT 101A) Accounting IA..... <small>(ACCT 101 = ACCT 101A and ACCT 101B)</small>	3
_____	ACCT 1112 (ACCT 101B) Accounting IB <small>(ACCT 101 = ACCT 101A and ACCT 101B)</small>	3
_____	ACCT 1210 (ACCT 102) Accounting II <small>(Students with ACCT 102-6 cr prior to Fall 2000 may receive credit for ACCT 1210-3 cr and ACCT 1140-3 cr)</small>	3
_____	ACCT 1109 (ACCT 111) Business Math.....	3
_____	ACCT 1120 (ACCT 170) Payroll Accounting	3
_____	ACCT 1140 (ACCT 180) Accounting Applications <small>(Students with ACCT 102-6 cr prior to Fall 2000 may receive credit for ACCT 1210-3 cr and ACCT 1140-3 cr)</small>	3
_____	ACCT 2410 (ACCT 254) Electronic Spreadsheets	3
_____	ACCT 2098 (ACCT 298) Internship	
_____	or ACCT 2095 (ACCT 299) Cooperative Education <small>(Students who have equivalent accounting work experience may apply to substitute 3-4 credits of approved electives for this requirement. Contact Dawn Addington at 224-3821 or dawn@cnm.edu.)</small>	
_____	or ACCT 1411 (ACCT 157) Beginning Quickbooks	
_____	and ACCT 1412 (ACCT 158) Intermediate Quickbooks	
_____	and ACCT 1413 (ACCT 159) Advanced Quickbooks	
_____	or ACCT 1410 (ACCT 160) Quickbooks Complete	3-4

—	BA 1101 (BA 113) Introduction to Business or BA 1133 (133) Principles of Management	3
—	BA 1121 (BA 121) Business English or ENG 1101 (ENG 101) College Writing	3
—	BA 1131 (BA 131) Business Interpersonal Skills	3
—	IT 1010 (IT 101) Introduction to Computers	3
	<small>(BA 150 or CSCI 101 or CP 176 – 2002/05)</small>	
—	MATH 1210 (MATH 119) Methods of Problem Solving or higher (Except MATH 2110 [215] and 2096 [296]) (MATH 1315 [121] is recommended for transfer students).....	3-4
	Total Required for Certificate	39-40