



Business & Information Technology
Graduation Evaluation Checklist
2007 - 2008

CERTIFICATE IN HOSPITALITY AND TOURISM
AND
ASSOCIATE OF APPLIED SCIENCE DEGREE IN HOSPITALITY AND TOURISM
WITH CONCENTRATIONS IN FOOD AND BEVERAGE MANAGEMENT
AND HOSPITALITY OPERATIONS AND SERVICES

Student Name

CNM ID Number

<u>Grade</u>	<u>Course Name and Equivalencies</u>	<u>Credits</u>
___	ACCT 1111 (ACCT 101A) Accounting IA (or ACCT 101) or OTEC 1112 (OTEC 112) Office Accounting Procedures (or AA 112)	3
___	BA 1121 (BA 121) Business English.....	3
___	BA 1131 (BA 131) Business Interpersonal Skills.....	3
___	BA 2232 (BA 255) Supervision	3
___	ENG 1101 (ENG 101) College Writing	3
___	HT 1101 (HT 101) Introduction to Hospitality and Tourism Today or HT 1102 (HT 102) The Lodging and Food Service Industry.....	3
___	HT 1132 (HT 132) Hotel/Motel Human Resources Management	3
___	HT 1161 (HT 161) Hotel/Motel Food and Beverage Management	3
___	HT 2095 (HT 299) Cooperative Education or HT 2098 (HT 298) Internship	4
___	HT 2141 (HT 141) Marketing of Hospitality Services	3
___	IT 1010 (IT 101) Introduction to Computers (or BA 150 or CSCI 101 or CP 176)	3

CONCENTRATIONS FOR CERTIFICATE OR DEGREE (One Concentration Required)

Food and Beverage Management Concentration

___	CULN 1103 (CULN 103) Food Sanitation Principles (or FSMG 101A and FSMG 101B)	3
___	HT 1164 (HT 164) Food and Beverage Service	3
___	HT 2210 (HT 168) Food and Beverage Controls.....	3
___	HT 2215 (HT 172) Hospitality Purchasing Management	3
	TOTAL FOR CERTIFICATE	46

Hospitality Operations and Services Concentration

___	HT1106 (HT 106) Front Office Procedures	
	or HT1146 (HT 146) Convention Management and Service.....	3
___	HT1128 (HT 128) Hotel/Motel Housekeeping Management	
	or HT1131 (HT131) Club Management	3
___	HT2205 (HT 206) Hospitality Industry Computer Systems	
	or HT2232 Event Planning	3
___	HT2215 (HT 172) Hospitality Purchasing Management	
	or BA2226 (BA 284) Sales	3
	TOTAL FOR CERTIFICATE	46

Additional Degree Requirements

___	Approved Elective (see list below)	3
___	BA 2999 (BA 295) Capstone Course (should be taken in student's last term).....	1
___	Communications Elective.....	3
___	HT 2221 (HT 221) Hospitality Law.....	3
___	Humanities or Social/Behavioral Science Elective.....	3
___	MATH 1210 (MATH 119) Methods of Problem Solving or higher (Except MATH 2110 (MATH 215) and MATH 2096 (MATH 296)).....	3-4
___	PHIL 2245 (PHIL 245B) Business Ethics.....	3
	TOTAL FOR DEGREE	65-66

Approved Hospitality and Tourism Electives

ACCT 1112 (ACCT 101B) Accounting IB (or ACCT 101).....	3
BA 1101 (BA 113) Introduction to Business.....	3
BA 1133 (BA 133) Principles of Management.....	3
BA 2234 (BA 233) Organizational Behavior or higher	3
CIS Courses	variable
CSE 1120 (CSE 101) Career Exploration or higher	1-3
CULN 1103 (CULN 103) Food Sanitation Principles (or FSMG 101A and FSMG 101B).....	3
ECM 2220 (ECM 220) Web Marketing.....	3
ENTR 1101 (ENTR 104) Introduction to Entrepreneurship	3
ENTR 2101 (ENTR 101A) Entrepreneurship IA (or ENTR 101)	3
HT Courses (except those required for certificate or degree).....	variable
IB 1010 (IB 101) Introduction to International Business.....	3
OTEC 1101 (OTEC 101) Beginning Keyboarding (or AA 101).....	2
PL 2415 (PL 102) Business Organizations	3