



**Business & Information Technology
Graduation Evaluation Checklist
2008 – 2009**

**CERTIFICATE IN ACCOUNTING
AND
ASSOCIATE OF APPLIED SCIENCE DEGREE IN ACCOUNTING**

Student Name

CNM ID Number

<u>Grade</u>	<u>Course Name and Equivalencies</u>	<u>Credits</u>
___	ACCT 1109 (ACCT 111) Business Math	3
___	ACCT 1111 (ACCT 101A) Accounting IA (ACCT 101 = ACCT 101A and ACCT 101B).....	3
___	ACCT 1112 (ACCT 101B) Accounting IB (ACCT 101 = ACCT 101A and ACCT 101B)	3
___	ACCT 1120 (ACCT 170) Payroll Accounting.....	3
___	ACCT 1140 (ACCT 180) Accounting Applications.....	3
	(Students with ACCT 102-(6 cr) prior to Fall 2000 may receive credit for ACCT 1210 (3 cr) and ACCT 1140 (3 cr))	
___	ACCT 1210 (ACCT 102) Accounting II	3
	(Students with ACCT 102 (6 cr) prior to Fall 2000 may receive credit for ACCT 1210 (3 cr) and ACCT 1140 (3 cr))	
___	ACCT 2098 (ACCT 298) Internship	
	or ACCT 2095 (ACCT 299) Cooperative Education (Students who have equivalent accounting work experience may apply to substitute 3-4 credits of approved electives for this requirement. Contact Dawn Addington at 224-3821 or dawnna@cnm.edu.)	
	or ACCT 1411 (ACCT 157) Beginning QuickBooks	
	and ACCT 1412 (ACCT 158) Intermediate QuickBooks	
	and ACCT 1413 (ACCT 159) Advanced QuickBooks	
	or ACCT 1410 (ACCT 160) QuickBooks Complete.....	3-4
___	ACCT 2101 (ACCT 201A) Intermediate Accounting IA (or ACCT 201).....	3
___	ACCT 2340 (ACCT 240) Tax Accounting	
	or ACCT 1301 and 1398 (ACCT 150 and 151) Volunteer Tax Preparation/Internship	3
___	ACCT 2410 (ACCT 254) Electronic Spreadsheets.....	3
___	ACCT 2420 (ACCT 255) Computerized Accounting.....	3
___	Approved Arts & Sciences Elective (see list below).....	3-4
___	BA 1101 (BA 113) Introduction to Business	
	or BA 1133 (BA 133) Principles of Management	3
___	BA 1121 (BA 121) Business English	
	or ENG 1101 (ENG 101) College Writing (degree students must choose ENG 1101)	3
___	BA 1131 (BA 131) Business Interpersonal Skills.....	3
___	BA 2240 (BA 211) Business Law.....	3

IT 1010 (IT 101) Introduction to Computers (or BA 150 or CSCI 101 or CP 176) 3

TOTAL FOR CERTIFICATE..... 51-53

Additional Degree Requirements

Approved Accounting Electives (see list below–2 classes required) 6

ACCT 2102 (ACCT 201B) Intermediate Accounting IB (or ACCT 201) 3

Approved Arts & Sciences Elective (see list below) 3-4

BA 2999 (BA 295) Capstone Course 1

ENG 1101 (ENG 101) College Writing (if not taken previously) 3

MATH 1210 (MATH 119) Methods of Problem Solving or higher [except MATH 2110 (215) and 2096 (296)]
(MATH 1315 (121) is recommended for transfer students) 3-4

TOTAL FOR DEGREE 67-74

Approved Accounting Electives (6 credit hours required for degree)

ACCT courses not used elsewhere 3

CIS 1160 (CIS 147) Introduction to Information Management..... 3

CIS 1180 (CIS 155) Access Fundamentals 1

CIS 1181 (CIS 156) Intermediate Access..... 1

CIS 1182 (CIS 157) Advanced Access..... 1

CSE 1120 (CSE 101) Career Exploration or higher 1-3

ECM 1105 (ECM 105) Web Business..... 3

FIN 1100 (FIN 101) Principles of Banking..... 3

FIN 1310 (FIN 249) Fundamentals of Risk Management and Insurance..... 3

FIN 2210 (FIN 248) Finance 3

Approved Arts & Sciences Electives (3 credits required for certificate; 6 credit hours required for degree)

Biological/Physical Science (maximum 7 credits)..... 7

Communications (COMM 2221 (COMM 221) or COMM 1130 (COMM 130) recommended) 3

ECON 2200 (ECON 200) Macroeconomics 3

ECON 2201 (ECON 201) Microeconomics 3

ENG 1102 (ENG 102) Analytic and Argumentative Writing 3

ENG 2219 (ENG 219) Technical Writing

or ENG 2220 (ENG 220) Expository Writing 3

Fine Arts (maximum 3 credits) 3

Foreign Language 3-4

Humanities (maximum 3 credits)..... 3

MATH 1210 (MATH 119) or higher if not previously used (except MATH 2110 (MATH 215) and MATH 2096 (MATH 296))..... 3-4

Social/Behavioral Science (other than ECON listed above) (maximum 3 credits)..... 3