



**REQUEST & RECEIPT OF ALTERNATIVE IDENTIFICATION NUMBER**

Please Read Before Completing (Print Clearly). Submit completed form to any CNM Admission Office

I, \_\_\_\_\_, request that Central New Mexico Community College not use my Social Security number as my student ID number. I authorize CNM to assign me a permanent student ID number for all enrollment-related purposes.

(print full legal name)

This request will affect me and my CNM student records in the following manner:

1. CNM will use my assigned student ID number for all student-related transactions;
2. I must provide my assigned student ID number to CNM for all transactions and/or requests, including class registration;
3. Since the U.S. Department of Education requires the use of my social security number, future and current processing/disbursements of financial aid may be affected;
4. My academic records, including my CNM transcript, will be recorded with my assigned student ID number. Therefore, the processing of transfer coursework to or from CNM may be affected;
5. Requests for verification of my CNM enrollment by current or future employers, insurance companies, etc. must include my assigned student ID number on the release form.
6. CNM is required to report the Hope and Lifelong Learning federal income tax credit information by social security number.
7. This change is permanent and will not be reversed.

I understand and approve the above statements and conditions of this request.

\_\_\_\_\_  
Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date (mm/dd/yy)

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Birth (mm/dd/yy)

**FOR OFFICE USE ONLY**

ID # Issued: \_\_\_\_\_

ID # Issued by: \_\_\_\_\_

Received by: \_\_\_\_\_

Date Received: \_\_\_\_\_

Give a copy of this request to the student  
Original – student file

Copy made by: \_\_\_\_\_