



CENTRAL NEW MEXICO COMMUNITY COLLEGE
REPLACEMENT DIPLOMA ORDER FORM



CNM graduates may purchase a replacement diploma. Only students who have graduated from CNM can request a replacement diploma. Requests by other parties cannot be honored. Please note that signatures of CNM officials may not be the same as those on the original diploma. Diplomas printed prior to the summer of 1996 are not available for replacement. **Allow three weeks for processing of request and photo identification is required when picking up diploma in person. No rush orders accepted.**

Please print all information clearly

Full Name (as it appears on your CNM record):

_____/_____/_____
Last First Middle

Signature: _____ Date: _____
My signature certifies the accuracy of the information provided.

Student ID: _____ or SSN #: _____

Address: _____

(City) (State) (Zip)

Telephone Number: _____/_____
Area Code Number

Date of Degree: _____/_____
(Month) (Year) Date of Birth: _____

Check Type of Degree: Associate Certificate Number of Diploma(s): _____ Major: _____

Please check one: _____ I will pick up my diploma (we will notify you when it is ready)
_____ Please mail my diploma to the address listed below

Address: _____

A \$20.00 non-refundable replacement fee is required for each diploma request. Payment methods accepted are credit card (MasterCard and Visa), cash, check, or money order. Call (505) 224-9471 to make a credit card payment. This form may be submitted in person to the Main Campus Records Office or the Admissions Office at all other CNM locations. Completed forms may also be mailed with a check or money order payment to:

CNM Records Office
525 Buena Vista SE
Albuquerque, NM 87106

Office Use Only

Date request received: _____	Amount paid: _____
Date mailed: _____	