The Governing Board of Central New Mexico Community College convened for a regular meeting on June 12, 2007, at 5 p.m., in Room 118 at the Westside Campus, 10549 Universe Boulevard NW, Albuquerque, New Mexico.

Mr. Barr called the meeting to order at 5:03 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Richard Barr, Chair
Blair L. Kaufman, Vice Chair
Carmie Lynn Toulouse, Secretary
Jeff Armijo
Penelope S. Holbrook
Robert P. Matteucci
John B. Mondragon

APPROVAL OF THE AGENDA

Mr. Barr introduced for consideration approval of the agenda. Mr. Matteucci made and Mr. Kaufman seconded a motion to approve the agenda. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the May 8, 2007, meeting and Resolution 2007-29, Employment of Personnel

Mr. Barr introduced for consideration approval of the minutes of the May 8, 2007, meeting (see pages 23642-23644) and Resolution 2007-29, employment of personnel (see pages 23702-23703). Ms. Holbrook made and Dr. Mondragon seconded a motion to approve the items jointly. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President's Report

President Michael J. Glennon began his report by recognizing students who recently competed in the state Skills USA competition and he thanked program coordinator Alain Archuleta (see pages 23704-23705). He also recognized five student participants in the Service Learning program who received the U.S. President's Volunteer Service Award. President Glennon announced Kathie Bercaw, executive director for planning, budget and institutional research, was hired as the new vice president for planning and budget effective July 1. He also mentioned that Samantha Bousliman, director of development and alumni affairs for the CNM Foundation, was named executive assistant to the president/chief communications officer effective July 1. He stated the City Council had approved the APS, City and CNM land exchange agreement and that the former APS Central Office building demolition was complete. Mr. Glennon recognized Jenna Johnson-Nale, dean of the college of health, wellness and public safety, who would be retiring at the end of June.

Governing Board Committee Reports

Ms. Holbrook, Audit Committee chair, stated the committee had met on May 21 to review the internal audit investigation—agenda item 7. She stated an additional meeting had been set for June 14 to review external audit proposals.

Mr. Kaufman, Capital Outlay Committee chair, stated the committee had met on May 22 and approved agenda item 8—the annual capital submissions request required by the New Mexico Higher Education Department and agenda item 9—the University of New Mexico Land purchase agreement.

Ms. Toulouse, Finance Committee chair, reported the committee had met on May 17 to review and approve the quarterly fiscal watch report and review the Workforce Training Center budget.

Mr. Matteucci, Planning Committee chair, stated the committee had met on June 4 and approved agenda item 10—post-degree paralegal studies certificate program; and item 11—alternative teacher licensure certificate program.
Mr. Barr, Executive Committee chair, stated the committee had met on May 30 to consider the Board agenda and scheduled a work-study meeting in July. He stated the committee also heard President Glennon and Capital Outlay Committee recommendations on the Montoya Campus bookstore project specifications.

Westside Campus Report

Eric Van, campus director, presented a campus report including enrollment figures and marketing strategies to increase enrollment that include collaborative efforts with the new APS high school scheduled to open on the city’s west side in fall 2007 (see page 23706). He stated the new Phase II building would be completed by January 2008 with some areas available for late-start classes in October 2007.

Rio Rancho Annexation Report

Dr. Winograd reported work continues on the upcoming annexation election that is slated for late October (see page 23707). She stated staff has been in contact with the County Clerk’s office, the CNM Foundation office has begun a fund raising campaign and Research and Polling is preparing the survey that will be distributed among Rio Rancho residents.

Grade Appeal Process

Sally Pearson, interim vice president for academic affairs, presented a report on CNM’s grade appeal process (see pages 23708-23710). She reviewed the appeal procedure and stated that of the 25 grade appeals that were filed in the past four years, five had been amended. She responded to questions.

RESOLUTION 2007-30, SIGNATURE AUTHORITY

Mr. Barr introduced for consideration Governing Board Resolution 2007-30, signature authority (see pages 23711-23712). Martin Serna, comptroller, stated approval of the resolution would update the list of personnel who would have signature and wire transfer authority. Mr. Matteucci made and Ms. Toulouse seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-31, INTERNAL AUDIT INVESTIGATION 2007-01, GLOBAL AEROSPACE TRAINING SYSTEMS

Mr. Barr introduced for consideration Governing Board Resolution 2007-31, internal audit investigation 2007-01, Global Aerospace Training System (see pages 23713-23719). Ms. Holbrook presented the report on behalf of the Audit Committee. Mr. Barr stated administration had been in contact with the Public Education Department and Ms. Holbrook added that the report would be submitted to the State Auditor’s Office as required by law. Ms. Holbrook made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-32, ANNUAL CAPITAL SUBMISSIONS REQUEST

Mr. Barr introduced for consideration Governing Board Resolution 2007-32, annual capital submissions request (see pages 23720-23790). Luis Campos, executive director of facilities, presented the resolution, stating the New Mexico Higher Education Department requires annual submission of CNM’s Five-Year Capital Projects Plan. He reviewed the top six projects being submitted for state funding and stated the Capital Outlay Committee had approved the request. Mr. Kaufman made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-33, UNIVERSITY OF NEW MEXICO LAND PURCHASE AGREEMENT

Mr. Barr introduced for consideration Governing Board Resolution 2007-33, University of New Mexico Land Purchase Agreement (see pages 23791-23811). President Glennon presented the resolution stating changes had been made to the initial terms sheet for the land deal between UNM and CNM. He reviewed the changes that included a price increase from $1.75 per square foot to $2 per square foot, which increased CNM’s cost by $435,000. He stated an error in plating was discovered and would be corrected. Dr. Mondragon made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.
RESOLUTION 2007-34, POST-DEGREE PARALEGAL STUDIES CERTIFICATE PROGRAM

Mr. Barr introduced for consideration Governing Board Resolution 2007-34, post-degree paralegal studies certificate program (see pages 23812-23814). Ms. Pearson and Sydney Gunthorpe, dean of the school of business and information technologies, presented the resolution stating students with a prior degree could receive a paralegal studies certificate through the 32 credit, two-term program. She stated a needs assessment was completed with positive community support and no new monies were needed to begin the program. Mr. Matteucci made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-35, ALTERNATIVE TEACHER LICENSURE CERTIFICATE PROGRAM

Mr. Barr introduced for consideration Governing Board Resolution 2007-35, alternative teacher licensure certificate program (see pages 23815-23818). Ms. Pearson and Erika Volker, director of education programs, presented the resolution stating the program would allow students with a bachelor's degree to complete coursework requirements leading to teacher licensure in elementary education, secondary education, special education and early childhood education. Ms. Pearson stated graduates would be eligible to apply for a level one (5-year) provisional teaching license after passing all required portions of the New Mexico Teacher Assessment. Following discussion, Mr. Matteucci made and Mr. Kaufman seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

RESOLUTION 2007-36, PRESIDENT EMERITUS

Mr. Barr introduced for consideration Governing Board Resolution 2007-36, president emeritus (see page 23819). Mr. Barr presented the resolution requesting president emeritus status be granted to President Glennon following his retirement. He thanked President Glennon for his distinguished service during the past 10 years. Ms. Holbrook made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

PUBLIC COMMENT

There were no requests for public comment.

BOARD COMMENT

Mr. Armijo introduced Laura Horton, president of the Ventana Ranch Neighborhood Association, and Dan Serrano of the Westside Coalition, and thanked them for their support of the Westside Campus.

NEXT MEETING ANNOUNCEMENT

Mr. Barr announced the next regular meeting of the Governing Board would be Tuesday, July 10, 2007, at 5 p.m., in Smith Brasher Hall auditorium, 717 University Blvd. SE, Albuquerque, New Mexico. He also announced items to be considered for the July agenda should be submitted to the Board chair, the President's Office or Public Information Office by June 25.

Mr. Barr adjourned the meeting at 6:18 p.m.

APPROVED:

____________________________________
Chair

ATTEST:

____________________________________
Secretary