

The Governing Board of Central New Mexico Community College convened for a regular meeting on November 11, 2008, at 5 p.m. in the Smith Brasher Hall auditorium, 717 University Boulevard SE, Albuquerque, New Mexico.

Mr. Barr called the meeting to order at 5:02 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Richard Barr, Chair  
Blair L. Kaufman, Vice Chair  
Carmie Lynn Toulouse, Secretary  
Jeff Armijo  
Penelope S. Holbrook  
John B. Mondragon  
Absent: Robert P. Matteucci

#### APPROVAL OF THE AGENDA

Mr. Barr introduced for consideration approval of the agenda. Mr. Kaufman made and Ms. Toulouse seconded a motion to approve the agenda as written. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Dr. Mondragon—yes. Motion carried.

#### ITEMS OF GENERAL CONSENT

Minutes of the October 14, 2008 meeting and Resolution 2008-59 Employment of Personnel

Mr. Barr introduced for consideration approval of the minutes of the October 14, 2008, meeting (see pages 24684-24686) and Resolution 2008-51, employment of personnel (see pages 24736-24737). Ms. Holbrook made and Mr. Kaufman seconded a motion to approve the items jointly. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Dr. Mondragon—yes. Motion carried.

#### REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

##### President's Report

President Katharine W. Winograd reported Board Member Matteucci was absent as he continues to recover following surgery (see pages 24738-24739). She thanked the Center for Community Programs and Partnerships for coordinating Make a Difference Day on November 1 in which they partnered with the City's Parks and Recreation Department and the Mayor's Office of Volunteerism and Engagement to help plant 20 trees between Lead Ave. and Coal Ave. west of I-25. She also reported that forums have begun to help identify the programs and services that will best serve the uniqueness of each campus. Dr. Winograd announced that CNM's first Fall Graduation Ceremony will take place December 12 at 6 p.m. at the University of New Mexico's Johnson Gym. Susan Wilson, director of public relations and marketing at Lovelace Health Systems and a CNM Alumni, will be the keynote speaker. In recognition of Veteran's Day, she recognized all veterans including the 767 veteran students CNM serves.

##### Governing Board Committee Reports

Ms. Holbrook, Audit Committee chair, stated the committee had met on October 20 to review agenda item 8—follow-up audit of the 2007-01 Motor Pool/Fleet Audit and to review the Peer Review Report that would be presented to the Board later on the agenda. She stated a meeting was scheduled for November 12 to hear the external audit report.

Mr. Kaufman, Capital Outlay Committee chair, stated the committee had not met since the October Board meeting.

Ms. Toulouse, Finance Committee chair, reported the committee had not met since the October Board meeting but would meet in November.

Ms. Holbrook reported for Mr. Matteucci, Planning Committee chair, and stated the committee had met on November 10 to hear Level II program review data. She asked Beth Pitonzo, vice president for academic affairs, and Diane Burke, dean of the school of applied technologies, to address the Board about the upcoming changes to the Electronics Technology and Manufacturing Technology programs. Ms. Burke stated a more sustainable scheduling strategy would be developed and curricula would be revised to better align the programs to industry standards. Dr. Pitonzo stated some courses in the school of Business and Information Technology would also be undergoing some restructuring to better serve CNM's students, the community and industry.

Mr. Barr, Executive Committee chair, stated the committee had met on October 20 to review the agenda for the Board meeting, and agenda item 7—revisions to the General Activity Account policy.

#### Internal Audit Peer Review Report

Mr. Leatherwood discussed the recent Peer Review and the written report that was provided by the review team. He stated that the internal audit department received a clean opinion and the department was operating in compliance with the auditing standards and within the guidelines of the audit charter for the review period of July 1, 2007, through June 30, 2008. He reviewed the recommendations of the peer visitors and responded to questions.

#### Association of Community College Trustees Report

Ms. Toulouse announced she was re-elected as the Western Region member-at-large to the ACCT Board during the ACCT Conference in October. She shared some materials from the conference with Board members and announced her support for CNM to be a nominee for the Charles Kennedy Equity Award. Dr. Mondragon and Mr. Armijo also attended the ACCT Conference and reported on the sessions they attended that included Community Colleges Combating Poverty, Student Access and Legislative Priorities. Ms. Toulouse shared data from the ACCT Diversity Conference that was held at the Tamaya Resort in New Mexico in August 2008.

#### Sustainability Report

Luis Campos, executive director for the physical plant, reported on the work of the President's Sustainability and Climate Control Task Force. He stated that the task force has focused on compiling the current sustainable practices across CNM, held forums for CNM-wide input on potential sustainable practices, and will now draft a recommendation to the President and Governing Board for the CNM Sustainability Plan. He also reported that the Executive Team had approved 10 quick action items for immediate cost efficiency and sustainability put forward by the task force.

#### AMENDMENT TO RESOLUTION 2008-57, ELECTION PROCLAMATION FOR FEBRUARY 3, 2009 ELECTION

Mr. Barr introduced for consideration an amendment to Governing Board Resolution 2008-57, election proclamation for February 3, 2009, election (see pages 24740-24755). Samantha Bousliman, executive assistant to the president/chief communications officer, requested approval for the amended resolution, stating there were minor changes to the consolidated precinct locations in Sandoval County. Ms. Toulouse made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr.

Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Dr. Mondragon—yes. Motion carried.

#### RESOLUTION 2008-60 REVISIONS TO THE GENERAL ACTIVITY ACCOUNT POLICY

Mr. Barr introduced for consideration Governing Board Resolution 2008-60, revisions to the General Activity Account policy (see pages 24756-24772). Ms. Bousliman requested approval on revisions to the GAA policy that included a correction to the signature authority list, changing “TVI” to CNM wherever listed, and changing the order of the approval process. Mr. Kaufman made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Dr. Mondragon—yes. Motion carried.

#### RESOLUTION 2008-61, FOLLOW-UP AUDIT OF THE 2007-01 MOTOR POOL/FLEET AUDIT

Mr. Barr introduced for consideration Governing Board Resolution 2008-61, follow-up audit of the 2007-01 motor pool/fleet audit (see pages 24763-24771). Mr. Leatherwood presented the report stating all seven previous findings had been corrected and there were no further concerns. Ms. Holbrook made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Dr. Mondragon—yes. Motion carried.

#### RESOLUTION 2008-62, 403(B) PLAN

Mr. Barr introduced for consideration Governing Board Resolution 2008-62, 403(b) Plan (see pages 24772-24773). Martin Serna, comptroller, presented the resolution stating because of the new regulations and the cost to maintain the 403(b) Plan for employees, administration is recommending freezing the plan. He explained other deferred compensation and retirement options employees have including the 457(b) Plan. Julie Neerkeen, attorney for the Rodey Law Firm, explained the implications of continuing the plan and she responded to questions. Mr. Kaufman voiced his concerns that all employees currently participating in the 403(b) plan should be given detailed information about their options. Mr. Armijo made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Dr. Mondragon—yes. Motion carried.

#### RESOLUTION 2008-63, LABOR RELATIONS BOARD BUDGET

Mr. Barr introduced for consideration Governing Board Resolution 2008-63, Labor Relations Board budget (see pages 24774-24775). Mr. Brown presented the resolution, asking for approval of the \$12,500 operating budget for the Labor Relations Board. He stated the amount has not changed in several years and has always been sufficient in covering the Board’s annual expenses. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Dr. Mondragon—yes. Motion carried.

#### PUBLIC COMMENT

There were no requests for public comment.

#### BOARD COMMENT

There were no Board comments.

#### NEXT MEETING ANNOUNCEMENT

Mr. Barr announced that the next regular meeting of the Governing Board would be Tuesday, December 9, 2008, at 5 p.m. at the Workforce Training Center, Room 101, 5600 Eagle Rock Ave. NE, Albuquerque, New Mexico. He also announced items to be considered for the December agenda should be submitted to the Board chair, the President's Office or the Marketing and Communications Office by November 26.

Mr. Barr adjourned the meeting at 6:17 p.m.

APPROVED:

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Chair

ATTEST:

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Secretary