

The Governing Board of Central New Mexico Community College convened for a regular meeting on February 17, 2009, at 5 p.m. in the auditorium of Smith Brasher Hall, 717 University Blvd. SE, Albuquerque, New Mexico.

Mr. Barr called the meeting to order at 5:05 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Richard Barr, Chair  
Blair Kaufman, Vice Chair  
Carmie Lynn Toulouse, Secretary  
Jeff Armijo  
Penelope S. Holbrook  
Robert P. Matteucci  
John B. Mondragon

#### STATEMENT RELATING TO CLOSED MEETING OF JANUARY 29, 2009

Mr. Barr stated the Governing Board had met in closed session on January 29, 2009 to discuss personnel matters. The personnel discussion was closed pursuant to Sections 10-15-I(H)(2) and 10-15-I(I)(2) New Mexico Statutes Annotated 1978, 2007 Cumulative Supplement. The meeting related only to those matters listed on the notice of meeting and no action was taken.

#### APPROVAL OF THE AGENDA

Mr. Barr introduced for consideration approval of the agenda. He stated that with the appropriate motion, and vote, the Board would recess into closed session between agenda item 7 and agenda item 8. Mr. Matteucci made and Mr. Kaufman seconded a motion to approve the agenda as written. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried. Chairman Barr introduced newly elected Board members—Deborah Moore, District 3, and Michael DeWitte, District 7—who are scheduled to be sworn into office during the March 10, 2009 Board meeting.

#### ITEMS OF GENERAL CONSENT

Minutes of the January 13, 2009 meeting and Resolution 2009-4, Employment of Personnel

Mr. Barr introduced for consideration approval of the minutes of the January 13, 2009, meeting (see pages 24818-24820) and Resolution 2009-4, employment of personnel (see pages 24846-24847). Ms. Toulouse made and Mr. Kaufman seconded a motion to approve the items jointly. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

#### REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

##### President's Report

President Katharine W. Winograd began her report with an update on the 2009 Legislative Session (see pages 24848-24849). She stated the budget shortfall for the state is in excess of \$700 million and that information on CNM's budget cuts for the 2009-2010 fiscal year would be disclosed by March 24—the end of the Legislative Session. President Winograd announced that the groundbreaking event for the Rio Rancho Campus was scheduled for February 27 and that spring term enrollment set an all-time record of 24,608 students. She recognized several staff for their support in the Martin Luther King Jr. celebrations and announced a reception would be held in honor of Black Feminist Dr. Patricia Hill Collins on February 25 in Jeannette Stromberg Hall. Dr. Winograd thanked member Toulouse for her support of the expansion of Pell Grants through her affiliation with the Association of Community College Trustees and announced the upcoming Mental Health Awareness Week scheduled to begin February 23 with screenings offered at all campuses. She recognized outgoing Governing Board members Armijo and Barr and thanked them for their dedication to the Board, CNM and students. She presented them with plaques honoring their service.

#### Governing Board Committee Reports

Ms. Holbrook, Audit Committee chair, stated the committee had met on February 6 to discuss agenda item 6— construction audit, and agenda item 5—external audit.

Mr. Kaufman, Capital Outlay Committee chair, stated the committee had met on January 26 to review agenda item 8—selection of construction manager at risk.

Ms. Toulouse, Finance Committee chair, reported the committee had met on February 5 to review the quarterly fiscal watch report and to discuss budget projections that included the Legislative Finance Committee's recommendations.

Mr. Matteucci, Planning Committee chair, stated the committee had met on February 9 and reviewed agenda item 9—new program proposal for Emergency Medical Services-Paramedic Associate of Applied Science Degree, and agenda item 10—conversion of skill set offerings to certificate programs.

Mr. Barr, Executive Committee chair, stated the committee had met on February 4 and adopted the agenda for the Board meeting.

#### RESOLUTION 2009-5, EXTERNAL AUDIT

Mr. Barr introduced for consideration Governing Board Resolution 2009-5, external audit (see pages 24850-24915). Scott Peck of Kardas, Abeyta & Weiner, P.C., Certified Public Accountants, stated the audit had yielded an unqualified opinion, revealing no material weaknesses or exceptions to procedures. He reviewed the balance sheets and financial statements that revealed the good overall health of the college. He stated it appears that restricted funds would be spent by the deadline in Fall 2009. He reviewed three findings including: 1) General Information Technology Controls addressing disaster recovery and business continuity planning; 2) a review of a payroll file that revealed a change in withholdings without back-up documentation in human resource file; and 3) auxiliary budget over-spent by less than \$150,000. He stated management had addressed and corrected all previous findings. He thanked Martin Serna, comptroller, Allen Leatherwood, director of internal audit, and their staff for their efforts during the audit. He responded to questions. Ms. Holbrook made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

#### RESOLUTION 2009-6, INTERNAL AUDIT REPORT 2009-01 CONSTRUCTION AUDIT

Mr. Barr introduced for consideration Governing Board Resolution 2009-6, internal audit report 2009-01 construction audit (see pages 24919-24928). Mr. Leatherwood presented the resolution stating three construction projects were reviewed. He stated the audit began with fiscal year 2006, revealed six findings and that all findings occurred prior to the arrival of the new purchasing director. Following discussion, Ms. Holbrook made and Dr. Mondragon seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

Mr. Kaufman made a motion that the Governing Board recess into closed session pursuant to Section 10-15-1(H)(6) of the Open Meetings Act for the purpose of discussing the contents of competitive sealed proposals solicited pursuant to the Procurement Code for the Rio Rancho Instructional Facility at the CNM Rio Rancho Campus. Mr. Matteucci seconded the motion. The roll call vote was: Mr. Armijo—yes; Mr. Barr—yes; Ms. Holbrook—yes; Mr. Kaufman—yes; Mr. Matteucci—yes; Dr. Mondragon—yes; Ms. Toulouse—yes. Motion carried. The Board recessed into closed session at 5:33 p.m.

Mr. Barr reconvened the open session of the Governing Board at 5:51 p.m. He stated the purpose of the closed session was to discuss the contents of competitive sealed proposals solicited pursuant to the Procurement Code for the Rio Rancho Instructional Facility at the CNM Rio Rancho Campus. He stated

the discussion was closed pursuant to section 10-15-1(H)(6) New Mexico Statutes Annotated. The closed session discussion related only to the matter mentioned above and no action was taken.

#### RESOLUTION 2009-7, SELECTION OF CONSTRUCTION MANAGER AT RISK

Mr. Barr introduced for consideration Governing Board Resolution 2009-7, selection of construction manager at risk (see pages 24929-25016). Charlotte Gensler, purchasing director, requested approval of the resolution, stating an evaluation committee reviewed the proposals for the construction manager at risk for the first building at the CNM Rio Rancho Campus. Following discussion, Mr. Kaufman made and Dr. Mondragon seconded a motion to correct the name of the recommended candidate to Gerald A. Martin Ltd., on the resolution and approve. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

#### RESOLUTION 2009-8, NEW PROGRAM PROPOSAL FOR EMERGENCY MEDICAL SERVICES-PARAMEDIC ASSOCIATE OF APPLIED SCIENCE DEGREE

Mr. Barr introduced for consideration Governing Board Resolution 2009-8, new program proposal for emergency medical services-paramedic associate of applied science degree (see pages 24017-24019). Beth Pitonzo, vice president for academic affairs, presented the new program resolution and recognized Michael Voss, Emergency Medical Services curriculum coordinator, and Cy Stockhoff, Emergency Medical Services program director, for developing the proposal. Nicholas Spezza, dean of the School of Health, Wellness and Public Safety, responded to questions. He explained CNM currently offers a certificate program and has community support to upgrade the program to an associate of applied science degree that would offer paramedics more opportunities for advancement into leadership roles. Mr. Matteucci made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

#### RESOLUTION 2009-9, CONVERSION OF SKILL SET OFFERINGS TO CERTIFICATE PROGRAMS

Mr. Barr introduced for consideration Governing Board Resolution 2009-9, conversion of skill set offerings to certificate programs (see pages 24020-24023). Dr. Pitonzo requested approval of the resolution calling for the conversion of 27 skill sets to certificate programs. She explained skill sets were internally awarded recognition of a set of skills that lead to entry level employment but have not been a transcribed certificate. She stated a thorough review of all skill sets was completed and she thanked Paula Fisher, executive director for academic affairs, for her work on the project. Ms. Holbrook made and Mr. Matteucci seconded a motion to approve the resolution. The vote on the motion was: Mr. Barr—yes; Mr. Kaufman—yes; Ms. Toulouse—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Dr. Mondragon—yes. Motion carried.

#### PUBLIC COMMENT

There were no requests for public comment.

#### BOARD COMMENT

Mr. Armijo and Mr. Barr, who were attending their final Board meeting, shared their comments and experiences as Board members. They both emphasized how honored they were to serve the college as Board members. Following their comments, they both received standing ovations.

#### NEXT MEETING ANNOUNCEMENT

Mr. Barr announced that the next regular meeting of the Governing Board would be Tuesday, March 10, 2009, at 5 p.m. at Joseph M. Montoya Campus, J Building Room 122, 4700 Morris NE, Albuquerque, New Mexico. He also announced items to be considered for the March agenda should be submitted to the Board chair, the President's Office or the Marketing and Communications Office by February 28.

Mr. Barr adjourned the meeting at 6:25 p.m.

APPROVED:

ATTEST:

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Chair

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Secretary