

The Governing Board of Central New Mexico Community College convened for a regular meeting on October 9, 2012, at 5 p.m., in the Richard Barr Board Room, SRC-204, 835 Buena Vista Dr. SE, Albuquerque, New Mexico.

Mr. DeWitte, Vice Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act. Diana Chavez, clerk of the Board, called roll.

Present: Blair L. Kaufman, Chair (arrived at 5:31 p.m.)
 Michael D. DeWitte, Vice Chair
 Deborah L. Moore, Secretary
 Mark Armijo
 Penelope S. Holbrook
 Robert P. Matteucci
 Janet W. Saiers

STATEMENT OF CLOSED MEETING

Mr. DeWitte stated that the Governing Board met in closed session on September 17 and September 24, 2012, to discuss personnel matters. The meeting was closed pursuant to Sections 10-15-1 (H)(2) and 10-15-1 (I)(2), New Mexico Statutes Annotated 1978, 2005 Cumulative Supplement. The meeting related only to those matters listed on the notice of meeting and no action was taken.

PUBLIC COMMENT

There were no requests for public comment.

APPROVAL OF THE AGENDA

Mr. DeWitte introduced for consideration approval of the agenda. Ms. Holbrook made and Ms. Saiers seconded a motion to approve the agenda as written. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the September 11, 2012, meeting and Resolution 2012-60, Employment of Personnel

Mr. DeWitte introduced for consideration approval of the minutes of the September 11 2012, meeting (see pages 27864-27867) and Resolution 2012-60, employment of personnel (see pages 27931-27932). Mr. Armijo made and Ms. Holbrook seconded a motion to approve the items jointly. The vote on the motion was: Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

President's Report

President Katharine W. Winograd began her report by announcing the establishment of the first full-ride scholarship offered at CNM through the Chester French and Diana Stewart Presidential Scholarship (see pages 27933-27934). She thanked the French Family of Companies for their generous \$50,000 donation for scholarships that would be awarded to former or current dual-credit students who would continue their education at CNM. She explained that tuition, fees, books and other college-related expenses would be covered for two years for full-time students in a business-related associate degree program if the student maintains a 3.0 GPA. Dr. Winograd introduced Marissa Trujillo—the first recipient of the scholarship. President Winograd recognized employees Lee Carrillo, director of Financial Aid, and Christine Duncan, bursar, for their efforts in making the Financial Aid Disbursement Day a success. She also recognized Ernie Chavez, director of Security, for his leadership in handling a bomb

threat near Montoya Campus in September and for also spearheading an effort with Albuquerque Police Department that lead to 40 unclaimed stolen bicycles being donated to CNM Connect for CNM students in need. She encouraged everyone to vote on Higher Education Bond C during the General Election and explained that CNM would benefit by receiving \$10.5 million to renovate outdated facilities at Main and South Valley campuses if the bond passed. Dr. Winograd stated that CNM's Cooperative for Teaching and Learning would be hosting the First Annual Conference on Teaching and Learning on October 19 with Dr. Vincent Tinto, a distinguished professor at Syracuse University, serving as the keynote speaker. Lastly, she announced that the redesign of cnm.edu would go live on Monday, October 15.

Board Committee Reports

Mr. Kaufman, Audit Committee chair, stated the committee had not met since the last Board meeting.

Ms. Holbrook, Capital Outlay Committee chair, stated the committee had met on September 25 and approved agenda items 9, 10 and 11—capital outlay project at Westside Campus, and two lease agreements.

Ms. Moore, Finance Committee chair, stated the committee had met on September 24 and heard agenda item 7. d) Investment Activity Report, and approved agenda item 8—certification of inventory and fixed assets.

Ms. Holbrook on behalf of Mr. DeWitte, Planning Committee chair, stated the committee had met on September 18 and heard a report on a new assessment cycle plan for Academic Affairs and a report on the action project teams including: First-Year Experience, Student Engagement and Employee Development.

Ms. Moore reported on behalf of Mr. Kaufman, Executive Committee chair, and stated the committee had met on September 26 to consider the Board meeting agenda.

Main Campus Report

Jennifer Cornish, multi-campus executive director, introduced Carol Culver, faculty and I-BEST Program Coordinator, and presented the Main Campus report that included student demographics, enrollment data, events on campus, and future plans (see pages 27935-27947). Ms. Cornish also reviewed CNM Connect collaborative efforts with financial aid, and with the School of Business and Information Technologies and the School of Adult & General Education. Ms. Culver discussed the Integrated Basic Education and Skills Training (I-BEST) program, a nationally recognized model that boosts students' literacy and career technical education skills so they can earn credentials more quickly. I-BEST puts two instructors in the class, one to teach technical content and the other to teach basic skills in reading, math and English.

Investment Activity Report

Loretta Montoya, comptroller, presented the 2011-12 investment activity report, and explained that the majority of CNM's funds are housed with the state treasurer local investment pool with the exception of the daily funds kept with Wells Fargo in an overnight sweep account (see pages 27948-27952). She compared investments and interest from 2010-11 with current year and stated current interest rates averaged .27 percent with earnings of \$246,000.

RESOLUTION 2012-61, CERTIFICATION OF INVENTORY AND FIXED ASSETS

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-61, certification of inventory and fixed assets (see pages 27953-27955). Dr. Montoya presented the resolution and stated Governing Board approval and submission of the report to the New Mexico Higher Education Department is required annually. Mr. Matteucci made and Ms. Holbrook seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-62, MICHAEL J. GLENNON BUILDING STONE REPLACEMENT PROJECT

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-62, Michael J. Glennon Building Stone Replacement Project (see pages 27956-28019). Luis Campos, executive director of the Physical Plant, presented the project stating that the stones attached to the exterior walls of the building had become loose and some had fallen off the building. He stated a review of the matter and final report had recommended complete replacement of the stone. The construction cost is estimated at \$2,600,000 and total project cost estimate is \$3,677,055. Following discussion Ms. Moore made and Mr. Armijo seconded a motion to approve the resolution. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-63, YDI LEASE AGREEMENT AT SOUTH VALLEY CAMPUS

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-63, YDI lease agreement at the South Valley Campus (see pages 28020-28036). Charlotte Gensler, director of Purchasing, requested approval of the lease and stated similar leases have existed since 1998 between YDI and CNM. She stated with Board approval, a final appraisal would be presented and the lease would be submitted to the New Mexico Higher Education Department for informational purposes and to the New Mexico Department of Finance & Administration for approval. Ms. Holbrook made and Mr. DeWitte seconded a motion that the Board approve the YDI lease and authorize President Winograd or her designee to execute all documents and carry out all actions necessary to implement the lease, subject to CNM's receipt of the currently pending appraisal of the lease and on the condition that the final executed lease sets the rental value to be received by CNM to be equal to or greater than market rent, as market rent is valued in the appraisal to be provided, but no less than the rental value that would be received by CNM under the proposed form of YDI lease currently before the Board. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

RESOLUTION 2012-64, CLEAR CHANNEL OUTDOOR LEASE AGREEMENT

Mr. Kaufman introduced for consideration Governing Board Resolution 2012-64, Clear Channel outdoor lease agreement (see pages 28037-28046). Samantha Sengel, chief communications and government relations officer, presented the resolution and explained that the lease would allow Clear Channel to place up to six outdoor digital boards on CNM property. She stated a sign was in place at the Workforce Training Center from the current lease and any additional board placement, although listed in the proposed lease, would require CNM approval. Ms. Holbrook made and Mr. DeWitte seconded a motion that the Board approve the Clear Channel Lease and authorize President Winograd or her designee to execute all documents and carry out all actions necessary to implement the lease, subject to CNM's receipt of the currently pending appraisal of the lease and on the condition that the final executed lease sets the rental value to be received by CNM to be equal to or greater than market rent, as market rent is valued in the appraisal to be provided, but no less than the rental value that would be received by CNM under the proposed form of Clear Channel lease currently before the Board. The vote on the motion was: Mr. Kaufman—yes; Mr. DeWitte—yes; Ms. Moore—yes; Mr. Armijo—yes; Ms. Holbrook—yes; Mr. Matteucci—yes; Ms. Saiers—yes. Motion carried.

BOARD COMMENT

Mr. DeWitte voiced his support for the French Scholarship program and also the I-BEST project that would ultimately help students meet their educational goals. Ms. Saiers stated the Del Norte Alumni Association would have a benefit dinner at Flying Star on Menaul and Wyoming on October 10. President Winograd requested moving the November Board meeting to the Workforce Training Center and the December Board meeting to the Main Campus if the facilities are available. She stated a special reception would be planned at Main Campus prior to the December Board meeting before the holiday break.

NEXT MEETING ANNOUNCEMENT

Mr. Kaufman announced that the next regular meeting of the Governing Board would be Tuesday, November 13, 2012, at 5 p.m., at the CNM Workforce Training Center, Room 101, 5600 Eagle Rock Ave. NE, Albuquerque, New Mexico. He also announced items to be considered for the November agenda should be submitted to the Board Chair, the President's Office or the Marketing and Communications Office by October 29.

ADJOURNMENT

Mr. Kaufman adjourned the meeting at 6:12 p.m.

APPROVED:

ATTEST:

Chair

Secretary