

The Governing Board of Central New Mexico Community College convened for a regular meeting on April 11, 2017, at 5 p.m. at the Main Campus, Student Resource Center, Richard Barr Board Room, 835 Buena Vista Dr. SE, Albuquerque, New Mexico.

Ms. Garcia, Acting Chair, called the meeting to order at 5:02 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Erin Bradshaw, clerk of the Board, called roll.

Present: Pauline J. Garcia, Acting Chair
 Robert P. Matteucci, Jr., Acting Vice Chair/Secretary
 Nancy Baca
 Annette Chavez y De La Cruz
 Michael Glennon
 Tom Swisstack
 Virginia M. Trujillo

PUBLIC COMMENT

There were no requests for public comment.

STATEMENT OF CLOSED MEETING

Ms. Garcia stated the Governing Board met in closed session on March 15, 2017, to discuss collective bargaining, personnel and legal matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H)(5) and 10-15-1 (I)(2); the personnel discussion was closed pursuant to Section 10-15-1 (H)(2) and 10-15-1 (I)(2); and the legal matter was closed pursuant to Section 10-15-1 (H)(7), New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). She stated no action was taken.

ORGANIZATION OF THE BOARD

Ms. Garcia stated that the next item on the agenda was election of Board officers; chair, vice chair and secretary; and opened the floor for nominations for chair.

Mr. Matteucci nominated Ms. Garcia for chair. There being no further nominations, Ms. Garcia closed nominations for chair. Ms. Garcia accepted the nomination for chair of the Governing Board.

Ms. Garcia opened the floor for nominations for vice chair. Ms. Trujillo nominated Mr. Swisstack for vice chair. There being no further nominations, Ms. Garcia closed nominations for vice chair. Mr. Swisstack accepted the nomination for vice chair of the Governing Board.

Ms. Garcia opened the floor for nominations for secretary. Ms. Baca nominated Mr. Matteucci for secretary. There being no further nominations, Ms. Garcia closed nominations for secretary. Mr. Matteucci accepted the nomination for secretary of the Governing Board.

Ms. Garcia asked for a vote for Ms. Garcia as chair, Mr. Swisstack as vice chair, and Mr. Matteucci as secretary. The vote was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes; Ms. Trujillo—yes. Motion carried.

APPROVAL OF THE AGENDA

Ms. Garcia introduced for consideration approval of the agenda with one small change. Ms. Garcia requested that item 16 be moved to item 10. Mr. Swisstack made and Mr. Matteucci seconded a motion to approve the agenda with one change. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes; Ms. Trujillo—yes. Motion carried.

ITEMS OF GENERAL CONSENT

Minutes of the March 14, 2017 Meeting; Resolution 2017-13, Employment of Personnel

Ms. Garcia introduced for consideration approval of the minutes of the March 14, 2017, meeting (see pages 32268-32271) and Resolution 2017-13, Employment of Personnel (see pages 32273-32274). Mr. Swisstack made and Ms. Trujillo seconded a motion to approve the items jointly. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes; Ms. Trujillo—yes. Motion carried.

President's Report

President Winograd began her report by presenting the CNM Candy Dish Award. (see pages 32275-32276) The award went to John Corvino, chief of security, for assisting a fellow employee with car trouble off campus. She announced that CNM hosted the Skills USA Competition on March 31. The competition included more than 500 students and 16 students from CNM earned gold medals, qualifying for the national event in Louisville, Kentucky. President Winograd congratulated the students and faculty who participated in this event. Dr. Winograd recognized a team of four CNM students and their instructor, Kerry Bruce, who traveled to Cambridge, England, to compete in Pi Wars. This is an event where students earn points using their small Raspberry Pi computers to program their robots to perform various tasks. The CNM team finished second in their class. Next, Dr. Winograd announced that CNM had a team of 13 engineering and computer programming students who would compete in NASA's Swarmathon competition at the Kennedy Space Center complex in Florida. These students had been programming NASA provided robots with algorithms that could be used to explore distant planets. She announced Applied Technologies would be hosting a Career Exploration Open House on April 12 from 5 to 7 p.m. at the Advanced Technology Center. Dr. Winograd also announced that CNM is partnering with the City of Albuquerque, Albuquerque Public Schools and the UNM Health Sciences center to host a Buy Local Procurement Fair scheduled for April 28 from 9 a.m. to noon. The purpose of the event is to keep more dollars in New Mexico by contracting with local businesses instead of out-of-state companies. Lastly, President Winograd reminded everyone that Spring Graduation Ceremony would be held on May 6 at noon at Tingley Coliseum.

Reports of Standing Committees

Tom Swisstack, acting Audit Committee chair, reported that the committee met on March 16, and that Mark Lovato presented Audit #2017-02. The next meeting was scheduled for May 18.

Ms. Trujillo, Capital Outlay Committee chair, stated that the committee met on March 30 and that Wanda Helms presented the Disposition of Capitalized Assets and the Fiscal Year (FY) 2018 Master Plan was presented to the committee. The next meeting was scheduled for April 17 at 5 p.m.

Mr. Matteucci, Finance Committee chair, reported that Derrick Welch provided an update on the legislative session and Tracy Hartzler presented the FY17 year-end Budget, FY18 Compensation Plan, FY18 Tuition and Fees Policy and the FY18 Budget. The next meeting was scheduled for April 27.

Ms. Baca, acting Planning Committee chair, reported that the Academic Calendar and FY18 Master Plan projects were presented at the meeting. The next meeting was scheduled for April 17 at 4 p.m.

Ms. Garcia, Executive Committee acting chair, announced that the Executive Committee met on March 29 and approved the April 11 Governing Board Agenda. The next Executive Committee meeting was scheduled for April 26.

RESOLUTION 2017-20, ACADEMIC CALENDARS

Ms. Garcia introduced for consideration Governing Board Resolution 2017-20, Academic Calendars. (see pages 32321-32326) Samantha Sengel, chief advancement officer, presented the Academic Calendar for 2017-2018, with minor changes that included marking intersession dates and graduation ceremony dates. She stated changes were made to Academic Calendars 2018-19, 2019-20 and 2020-21 for the inclusion of 3-week intersession terms between each of the full terms; between Spring and Summer, between Summer and Fall, and between Fall and Spring. Additionally, Ms. Sengel requested that calendar 2020-21 be approved in draft form. Ms. Trujillo stated her appreciation for the work that went into planning the calendars four years in advance. Mr. Swisstack made and Ms. Trujillo

seconded a motion to approve the resolution. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia— yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes; Ms. Trujillo—yes. Motion carried.

RESOLUTION 2017-14, INTERNAL AUDIT #2017-02: HUMAN RESOURCES PRACTICES – JOB VACANCIES

Ms. Garcia introduced for consideration Governing Board Resolution 2017-14, Internal Audit #2017-02, Human Resources Practices – Job Vacancies. (see pages 32277-32299) Mark Lovato, senior staff auditor, presented the Audit to the Board and stated that the findings and responses were noted in the report. Mr. Lovato also stated that a plan of correction was submitted to address the findings. Mr. Swisstack made and Ms. Chavez y De La Cruz seconded a motion to approve the resolution. Mr. Matteucci asked for an update of the Human Resources Audit. Mr. Lovato stated that a statistical sample was taken and the documentation was thoroughly reviewed. President Winograd stated that the plan of action that resulted from the audit was moving forward and CNM would continue to focus on improvement. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes; Ms. Trujillo—yes. Motion carried.

RESOLUTION 2017-15, FISCAL YEAR 2018 MASTER PLAN

Ms. Garcia introduced for consideration Governing Board Resolution 2017-15, Fiscal Year 2018 Master Plan. (see pages 32300-32301) Tracy Hartler, associate vice president of budget, policies and procedures, introduced Feng Hou, chief information officer, and Marvin Martinez, executive director for the Physical Plant. Ms. Hartzler presented for approval the Fiscal Year 2018 Master Plan with 15 projects (seven Information Technology Services projects and eight Facilities projects) for a total of \$16.8 million, with \$9 million to be considered in FY18. Mr. Glennon made and Ms. Trujillo seconded a motion to approve the resolution. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes; Ms. Trujillo—yes. Motion carried.

RESOLUTION 2017-16, FISCAL YEAR 2017 FINAL BUDGET ADJUSTMENT

Ms. Garcia introduced for consideration Governing Board Resolution 2017-16, Fiscal Year 2017 Final Budget Adjustment Request (BAR) for Fiscal Year 2017 (see pages 32302-32320). Tracy Hartzler stated that the Board approved a mid-year BAR in December 2016 and requested approval of the final BAR for fiscal year 2017. She reported that the FY17 unrestricted operating revenues and expenses were reduced by \$8 million from the beginning of the Fiscal Year budget. The ending budget balance was \$22.1 million, approximately 16 percent of the overall budget. Lastly, Ms. Hartzler reported the FY17 restricted revenues and expenditures were increased by \$1.9 million due to federal, state and local grants. Mr. Matteucci made and Mr. Glennon seconded a motion to approve the Final BAR. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes; Ms. Trujillo—yes. Motion carried.

RESOLUTION 2017-17, FISCAL YEAR 2018 TUITION & FEE POLICY

This item was tabled.

RESOLUTION 2017-18 FISCAL YEAR 2018 COMPENSATION PLAN

This item was tabled.

RESOLUTION 2017-19 FISCAL YEAR 2018 BUDGET

This item was tabled.

BOARD COMMENT

Ms. Garcia asked Kathy Ulibarri, vice president for Finance and Operations, for an update on the state budget situation as it relates to higher education funding. Ms. Ulibarri stated that the Governor

vetoed all funding for higher education institutions and there was uncertainty on how to move forward. Ms. Ulibarri stated that CNM had a statutory requirement to submit the Fiscal Year 2018 Budget to the New Mexico Higher Education Department (HED) on May 1, and the HED is then required to submit the budget to the Department of Finance and Administration by June 1. She stated the next steps for CNM were to work with the Legislature, HED, and other institutions to seek clarity and prepare multiple scenarios with different results. She thanked the Board for tabling Resolutions 2017-17, 2017-18 and 2017-19 and recommended a special meeting be called on May 1 to review the Resolutions prior to the May 1 deadline. Board Members expressed their concerns about the legislative situation and the state budget. Member Chavez y De La Cruz expressed her appreciation to the CNM staff, tour guides, and presenters for assisting Rio Grande High School students and parents during a visit to CNM's Main Campus on March 10. Lastly, Ms. Chavez y De La Cruz expressed her appreciation to all of the student competitors and organizers for their participation in the New Mexico SkillsUSA Competition that took place at CNM on March 31.

NEXT MEETING ANNOUNCEMENT

Ms. Garcia announced that the next regular meeting of the Governing Board would be Tuesday, May 9, 2017, at 5 p.m. at the Rio Rancho Campus, Room 101, 2601 Campus Boulevard NE, Rio Rancho, New Mexico.

ADJOURNMENT

The meeting adjourned at 5:57 p.m.

APPROVED:

ATTEST:

Chair

Secretary