

The Governing Board of Central New Mexico Community College convened for a regular meeting on July 11, 2017, at 5 p.m. at the South Valley Campus, SV1, Room 104, 5816 Isleta Boulevard SW, Albuquerque, New Mexico.

Ms. Garcia, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Erin Bradshaw, clerk of the Board, called roll.

Present:	Pauline J. Garcia, Madam Chair Thomas Swisstack, Vice Chair Robert P. Matteucci, Jr., Secretary Nancy Baca Annette Chavez y De La Cruz Michael Glennon
Absent:	Virginia M. Trujillo

#### PUBLIC COMMENT

Tucker Green, union member and vice president of the Instructional Support Unit (ISU), came before the Board to announce topics that union members plan to discuss during contract negotiations. He said they included: a request that the contracts for tutors and instructional techs be on par with faculty contracts; address the issue of personal leave at the beginning and end of semesters; the desire for half-time benefits; the ability to add a second half-time job; an easier transition from half-time to full-time; ; and the desire for administration to communicate with the ISU prior to making changes that affect their membership;. Lastly, Mr. Tucker stated that half of the door screws to the door hinges are missing in the Richard Barr Board Room in the Student Resource Center.

#### STATEMENT OF CLOSED MEETING

Ms. Garcia stated the Governing Board met in closed session on June 21, 2017, to discuss collective bargaining, personnel and legal matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H)(5) and 10-15-1 (I)(2); the personnel discussion was closed pursuant to Section 10-15-1 (H)(2) and 10-15-1 (I)(2); and the legal matter was closed pursuant to Section 10-15-1 (H)(7), New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). She stated no action was taken.

#### APPROVAL OF THE AGENDA

Ms. Garcia introduced for consideration approval of the agenda. Mr. Swisstack made and Mr. Glennon seconded a motion to approve the agenda. The vote on the motion was: Ms. Baca—yes, Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes. Motion carried.

#### ITEMS OF GENERAL CONSENT

##### Minutes of the June 13, 2017 Meeting; and Resolution 2017-30, Employment of Personnel

Ms. Garcia introduced for consideration approval of the minutes of the June 13, 2017, meeting, (see pages 32462-32464), and Resolution 2017-30, Employment of Personnel (see pages 32503-32504). Mr. Matteucci made and Ms. Chavez y De La Cruz seconded a motion to approve the items jointly. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes. Motion carried.

##### President's Report

President Winograd began her report by thanking the South Valley Campus staff for hosting the Governing Board meeting. Next, she presented the CNM Candy Dish Award to Elsie Hall for working

nights and weekends assisting Human Resources with special projects while keeping up with her daily work for Academic Affairs. (see pages 32505-32506) She announced that Ingenuity Software Labs (ISL) became an independent commercial business on July 1. She explained that Deep Dive Coding students would continue to be employed as coders for the software development firm. Dr. Winograd reported that five students who attended the SkillsUSA Championships in Louisville, Ky, won medals. She thanked the faculty members and advisors who helped the students succeed. Dr. Winograd announced that CNM would be hosting a free summer camp for 4<sup>th</sup> and 5<sup>th</sup> grade students called AmeriTowne. This camp will be an interactive learning experience where students will learn about free enterprise, civics, community engagement and workforce development. Lastly, Dr. Winograd reported that surveyors, engineers, aerial photographers and employees from the New Mexico State Highway Department and the United States Fish and Wildlife Service attended CNM workshops focused on the operation of commercial drones to map terrain. She stated that CNM offers two courses in drone operation and in fall 2018, CNM would offer a drone certificate program named Small Unmanned Aircraft Systems.

#### Student Satisfaction Survey Results Presentation

Xin Wang, senior research analyst, presented results from the Noel Levitz Student Satisfaction Inventory Report completed in fall 2016. She stated that the results of the survey showed students perceptions of CNM had improved continuously from 2007 to 2016. Ms. Wang announced that the satisfaction ratings in fall 2016 were higher in each category compared to the national averages for community colleges and CNM's satisfaction ratings in 2016 were higher than the ratings in 2013 on every category. She stated that the survey results support many of CNM's strategic initiatives including: creating student-centered scheduling; restructuring advising services; supporting first time, full-time students in degree planning and graduation; and providing early warnings through the faculty feedback system. Ms. Wang confirmed that 2,900 students completed the survey. President Winograd expressed her gratitude for faculty and staff maintaining focus on student success during challenging times. Chair Garcia thanked the staff and faculty for their continued hard work and dedication to student success, which was evident through the Student Satisfaction Inventory Report.

#### Reports of Standing Committees

Tom Swisstack, Audit Committee chair, announced that Mr. Leatherwood presented the 2017-18 Annual Audit plan for approval, and he mentioned that the July meeting had been canceled.

Ms. Chavez y De La Cruz, Capital Outlay Committee member, stated that Gerrie Becker presented the Disposition of Capitalized assets, which included five portable buildings. Ms. Becker also discussed the Construction Management at Risk Services for the Max Salazar Hall Phase II Renovation Project. The next meeting was scheduled for July 18 at 4 p.m.

Mr. Matteucci, Finance Committee chair, reported that Derrick Welch provided an update to the CNM Peer Financial and Composite Financial Index Comparison and Gerrie Becker presented the vendor selection for the Student Learning Assessment Software. The next meeting was scheduled for July 24 at 5 p.m.

Ms. Baca, Planning Committee chair, reported that Britany Esswein-Rice provided an update to the CNM Key Performance Indicators, John Corvino provided a security update and Xin Wang presented the Fall 2016 student satisfaction survey results. Marvin Martinez presented FY18 Master Plan Revision, TM Shell Space. The next meeting was scheduled for July 17 at 4 p.m.

Ms. Garcia, Executive Committee chair, stated that the Executive Committee met on June 28 to review and approve the agenda for tonight's meeting. The next Executive Committee meeting was scheduled for July 26.

#### RESOLUTION 2017-31: FY18 MASTER PLAN REVISION: TM SHELL SPACE:

Ms. Garcia introduced for consideration Governing Board Resolution 2017-31, FY18 Master Plan Revision: TM Shell Space (see pages 32507-32510) Marvin Martinez, executive director of the Physical Plant, requested approval for Resolution 2017-31. He explained that the renovation project would create office space for faculty and staff that would be affected by the Max Salazar Hall renovation project. Mr. Swisstack made and Ms. Baca seconded a motion to approve. The vote on the motion was: Ms. Baca—

yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia— yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes. Motion carried.

RESOLUTION 2017-32: CONSTRUCTION MANAGEMENT AT RISK SERVICES FOR MAX SALAZAR PHASE II RENOVATION

Ms. Garcia introduced for consideration Governing Board Resolution 2017-32, Construction Management at Risk Services for Max Salazar Phase II Renovation. (see pages 32511-32513). Gerrie Becker, senior director of Purchasing, presented the resolution to the Board and stated that the project is a major renovation that includes five floors, and is a building that serves approximately 33,000 students. She stated that a request for proposal was issued on April 23, four responsive bids were received and two companies were interviewed. Ms. Becker confirmed that Flintco, LLC, a local company, was the highest ranked firm and the maximum allowable construction cost for this project is \$17,300,000 plus New Mexico Gross Receipts Tax. Mr. Swisstack made and Mr. Glennon seconded a motion to approve Resolution 2017-32. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes. Motion carried.

RESOLUTION 2017-33: VENDOR SELECTION FOR STUDENT LEARNING ASSESSMENT SOFTWARE

Ms. Garcia introduced for consideration Governing Board Resolution 2017-33, Vendor Selection for Student Learning Assessment. (see pages 32514-32515) Gerrie Becker requested approval for the Student Learning Assessment Software. She stated that the software would allow CNM to automate a current manual process to evaluate, measure, improve and report on student learning outcomes. Ms. Becker confirmed that the software is required for accreditation and state reporting requirements. A request for proposal was issued on March 30, five responsive bids were received and five companies were interviewed. She reported that LiveText was the highest ranked company and the cost would be \$864,500 over an eight-year period. Mr. Matteucci made and Ms. Chavez y De La Cruz seconded a motion to approve the resolution. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes. Motion carried.

RESOLUTION 2017-34: 2017-18 AUDIT PLAN

Ms. Garcia introduced for consideration Governing Board Resolution 2017-34, 2017-18 Audit Plan. (see pages 32516-32530) Allen Leatherwood, director of internal audit, presented the 2017-18 Internal Audit Plan and requested approval of the Audit Plan that contained three carry-over audits from 2016-17, three new audits and nine follow-up reviews. He stated that the audits were chosen following a discussion with the Executive Team and based on a campus wide risk assessment. Mr. Matteucci made and Mr. Swisstack seconded a motion to approve the resolution. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes. Motion carried.

RESOLUTION 2017-35 NAMING OF J BUILDING

Ms. Garcia introduced for consideration Governing Board Resolution 2017-35, Naming of J Building. (see page 32531) Dr. Winograd announced that Richard Barr passed away in June 2017 and requested to honor him as a long serving Board Member, an outstanding public servant and a champion of CNM by renaming the J building on Joseph M. Montoya Campus after Richard Barr. Chair Garcia expressed her appreciation for Richard Barr's commitment to CNM and asked the Board to consider the Resolution. Mr. Matteucci made and Mr. Glennon seconded a motion to approve the resolution. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes. Motion carried.

RESOLUTION 2017-36 PRESIDENTS CONTRACT

Ms. Garcia introduced for consideration Governing Board Resolution 2017-36, President's Contract. (see page 32532) Ms. Garcia reported that the Board met to discuss the evaluation and contract for President Winograd. She stated that the Board had been pleased with her leadership as President and

highlighted two items from her contract. Dr. Winograd's non-recurring incentive pay was being eliminated, and there would be no compensation increase at the President's request, since employees did not receive a compensation increase this year. Members Matteucci, Swisstack and Chavez y De La Cruz thanked President Winograd for her leadership, foresight, and effectiveness. Mr. Matteucci made and Mr. Swisstack seconded a motion to approve the President's contract. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes. Motion carried.

#### CONSIDERATION OF REQUEST FOR REVIEW OF GRIEVANCE DECISION LEADING TO TERMINATION

Ms. Garcia introduced for consideration a Request for Review of Grievance Decision Leading to Termination and stated the Board could meet in closed session to discuss the personnel matter pursuant to Section 10-15-1 (H)(2). Ms. Baca made and Ms. Chavez y De La Cruz seconded a motion to recess the open session and convene a closed session to discuss the matter. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes. Chair Garcia requested a roll call vote and moved into closed session at 5:41 p.m.

Ms. Garcia reconvened the open session of the Governing Board meeting at 6 p.m. stating the Board reviewed the matter. Mr. Matteucci made and Mr. Swisstack seconded a motion to deny further review of the grievance decision. The vote on the motion was: Ms. Baca—yes; Ms. Chavez y De La Cruz—yes; Ms. Garcia—yes; Mr. Glennon—yes; Mr. Matteucci—yes; Mr. Swisstack—yes.

#### BOARD COMMENT

Member Chavez y De La Cruz announced that this meeting was a homecoming for her since she retired from CNM in 2011 as campus director at the South Valley campus. She commended the CNM staff for carrying on the mission of CNM and wished them all the best. Mr. Matteucci formally announced his resignation from the CNM Governing Board as a result of moving out of the district. He stated that he enjoyed working with the members of the Board and was impressed with the amount of care the staff and faculty have always shown the students. Mr. Matteucci said that CNM is an impressive institution and President Winograd has done a wonderful job. Each of the Board members spoke to Mr. Matteucci and thanked him for the work that he had done on the Board and wished him well. Board Comment was heard after the closed session and only a few employees were present. President Winograd asked Mr. Matteucci to come to the August meeting to honor him in a more public way.

#### NEXT MEETING ANNOUNCEMENT

Ms. Garcia announced that the next regular meeting of the Governing Board would be Tuesday, August 8, 2017, at 5 p.m. at the Main Campus – Student Resource Center, Richard Barr Board Room 204, 835 Buena Vista Dr. SE, Albuquerque, New Mexico.

#### ADJOURNMENT

The meeting adjourned at 6:10 p.m.

APPROVED:

ATTEST:

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Chair

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Secretary