

The Governing Board of Central New Mexico Community College (CNM) convened for a regular meeting on March 12, 2019, at 5 p.m. at the Main Campus Smith Brasher Hall, Room 101, 717 University Boulevard SE, Albuquerque, New Mexico.

Ms. Garcia, Chair, called the meeting to order at 5 p.m. and stated notice of the meeting had been posted in accordance with the Open Meetings Act.

Erin Bradshaw, clerk of the Board, called roll.

Present:	Pauline J. Garcia, Madam Chair Thomas Swisstack, Vice Chair Nancy Baca Michael Canfield Annette Chavez y De La Cruz Michael Glennon
Absent:	Virginia M. Trujillo, Secretary

#### PUBLIC COMMENT

There were no requests for public comment.

#### STATEMENT OF CLOSED MEETING

Ms. Garcia stated the Governing Board met in closed session on February 6, 2019, to discuss collective bargaining, personnel and legal matters. The collective bargaining discussion was closed pursuant to Sections 10-15-1 (H)(5) and 10-15-1 (I)(2); the personnel discussion was closed pursuant to Section 10-15-1 (H)(2) and 10-15-1 (I)(2); and the legal matter was closed pursuant to Section 10-15-1 (H)(7), New Mexico Statutes Annotated 1978 (2005 Cumulative Supplement). She stated no action was taken.

#### APPROVAL OF THE AGENDA

Ms. Garcia introduced for consideration approval of the agenda. Mr. Swisstack made and Mr. Glennon seconded a motion to approve the agenda. The vote on the motion was unanimous. Motion carried.

#### ITEMS OF GENERAL CONSENT

##### Minutes of the February 12, 2019 Meeting; and Resolution 2019-07, Employment of Personnel

Ms. Garcia introduced for consideration approval of the minutes of the February 12, 2019, meeting (see pages 33935-33936), and Resolution 2019-07, Employment of Personnel (see pages 33939-339340). Mr. Swisstack made and Mr. Canfield seconded a motion to approve the items jointly. The vote on the motion was unanimous. Motion carried.

#### President's Report

President Winograd began her report by honoring 10 CNM students who were named to the Phi Theta Kappa All-State Academic Team. Next, she presented Candy Dish Awards to employees who went above and beyond their normal job duties to ensure that the College's Banner 9 software implementation was completed successfully and on time. (see pages 33941-33942) Dr. Winograd recognized Rosenda Minella, Michael Chavez Kerr, Andy Mueller, Christine Duncan, Angel Gutierrez, Cali Soberanes, Snow Nguyen, Paula Pruitt, Jimmy Luna and Luis Brown for their hard work and dedication making this project a success. President Winograd announced that CNM's Brewing Program was one of four community colleges that

had been honored with international recognition from the Master Brewers Association of the Americas. She stated that the PNM Foundation awarded CNM Ingenuity and UNM a \$200,000 grant to build an eco-friendly house. This energy efficient and cost effective modular home was designed by UNM's Architecture program and CNM students in the trades fields were earning paid internships to build the home. Dr. Winograd reported that a group of CNM students majoring in Computer Information Systems would be traveling to Cambridge, England, to compete in Pi Wars 2019. Pi Wars is an international robotics competition where students and professionals from around the world build and program robots using "Raspberry Pi" computers. Lastly, she congratulated the winners of the 2019 Ethics in Business Award: Albuquerque Health Care for the Homeless, HB Construction, Silver Leaf Farms, Mike Silva and Adriel Orozco.

#### Reports of Standing Committees

Mr. Swisstack, Audit Committee chair, stated that the Audit Committee did not meet in February. The next meeting was scheduled for March 28 at 4 p.m.

Ms. Chavez y De La Cruz, Capital Outlay Committee member, stated that the Capital Outlay Committee met on March 6 and CNM project manager, Marie Shaver-Holloway, presented the budget request for the Law Enforcement Academy Phase II project. The next meeting was scheduled for March 19 at 4 p.m.

Ms. Garcia, Executive Committee member, reported that the committee met on February 27. She noted that the Committee reviewed and approved the agenda for the March Governing Board meeting and the next Executive Committee meeting was scheduled for March 27 at 1:30 p.m.

Mr. Glennon, Finance Committee chair, said that the Finance Committee met on February 25. He reported that the committee received a 2019-20 Budget presentation and a legislative update. Mr. Glennon said that Wanda Helms gave a Quarterly Financial Report as of December 31, 2018. Lastly, John Hatz from Arthur J. Gallagher and Company, and Rene Yoder presented the Health Insurance update. He announced that the next meeting would be March 25 at 4 p.m.

Ms. Baca, Planning Committee chair, announced that the Planning Committee met on February 18 and Marvin Martinez presented the plan to move the Emergency Medical Services (EMS) program located at the AMREP Building to the CNM Rio Rancho Campus. She stated that Mr. Martinez presented the second phase of the Law Enforcement Academy and Kristen Ferris gave an overview of the suggested framework for the 2020-2024 Strategic Direction Plan. The next meeting was scheduled for March 18 at 4 p.m.

#### FY19 AND FY20 BUDGET PRESENTATION

Tracy Hartzler, vice president for Finance and Operations, and Andrew Jacobson, associate vice president of budget, planning, and finance, presented the Fiscal Year 2019 (FY19) budget and preview for the FY20 budget (see pages 33943-33965). Ms. Hartzler began the presentation with a review of the global economy, local economy and CNM's economy. She noted that the priorities from the 2019 New Mexico Legislative Session were: to increase the film credit program, increase state equity investments in New Mexico small businesses, increase traditional economic development programs, and funding for prioritized public-private partnership projects. Ms. Hartzler reviewed enrollment trends, Certificates and Degrees awarded, and unrestricted operating revenues and expenses trending from 2014 to the present. Andrew Jacobson summarized the budget cycle and explained how CNM's Strategic Direction Goals (Student Success, Community Success, and Organizational Excellence and Innovation) relate to the economy and influence the budget process. Mr. Jacobson gave a preview of the FY20

Capital Projects and highlighted the State funding trends. Member Swisstack thanked Tracy Hartzler and the staff at CNM for their extensive work during the legislative session.

RESOLUTION 2019-08: ADDITION TO MASTER PLAN, EMS PROGRAM RELOCATION

Ms. Garcia introduced for consideration Resolution 2019-08: Addition to Master Plan, EMS Program Relocation. (see pages 33966-33968) Marvin Martinez, executive director for the Physical Plant, presented the request to move the Emergency Medical Services (EMS) Program from the AMREP building to the Rio Rancho Campus. Ms. Baca made and Ms. Chavez y De La Cruz seconded a motion to approve the EMS relocation project. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2019-09: ADDITION TO MASTER PLAN, CNM LAW ENFORCEMENT ACADEMY PHASE II

Ms. Garcia introduced for consideration Resolution 2019-09: Addition to Master Plan, CNM Law Enforcement Academy Phase II. (see pages 33969-33973) Marvin Martinez requested approval to add the CNM Law Enforcement Academy, Phase II to the Master Plan. Ms. Baca made and Ms. Chavez y De La Cruz seconded a motion to approve the addition to the Master Plan. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2019-10: CNM LAW ENFORCEMENT ACADEMY PHASE II

Ms. Garcia introduced for consideration Resolution 2019-10: CNM Law Enforcement Academy Phase II. (see pages 33974-33978) Mr. Martinez presented the request for the CNM Law Enforcement Academy Phase II budget. Ms. Chavez y De La Cruz made and Mr. Swisstack seconded a motion to approve the budget. The vote on the motion was unanimous. Motion carried.

RESOLUTION 2019-11: STRATEGIC PLAN FRAMEWORK FOR 2020-2024

Ms. Garcia introduced for consideration Resolution 2019-11: Strategic Plan Framework for 2020-2024. (see pages 33979-33980) Tracy Hartzler, vice president for Finance & Operations, stated that this plan was approved by the Planning Committee on February 18 and was requesting full Board approval. Ms. Baca made and Mr. Swisstack seconded a motion to approve the Strategic Plan Framework. The vote on the motion was unanimous. Motion carried.

BOARD COMMENT

There was no board comment.

NEXT MEETING ANNOUNCEMENT

Ms. Garcia announced that the next regular meeting of the Governing Board would be Tuesday, April 9, 2019, at 5 p.m. at the Westside Campus, Westside I Building, Room 304, 10549 Universe Blvd NW, Albuquerque, New Mexico.

ADJOURNMENT

The meeting adjourned at 5:47 p.m.

APPROVED:

ATTEST:

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Chair

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Secretary