

**Memorandum of Understanding  
between  
Central New Mexico Community College  
and  
Western New Mexico University**

*Central New Mexico Community College and Western New Mexico University proudly announce the collaboration of efforts and resources to promote educational and career opportunities for the students of New Mexico and beyond by the creation of a **Master Articulation Agreement**.*

**I. PURPOSE**

This memorandum of understanding is designed to encourage completion of the associate's degree and support transition and completion of the bachelor's degree by agreement to coordinate transfer policies, enhance advising, and promote the acceptance of the programmatic transfer of courses/credits between Central New Mexico Community College (CNM) and Western New Mexico University (WNMU).

**ELEMENTS OF THE AGREEMENT**

**A. Admissions Practices**

1. WNMU guarantees admission for students from CNM upon completion of an Associate of Arts and/or an Associate of Science degree program.
2. CNM students will have access to advising by WNMU staff before, during and after the transition to WNMU. CNM will assist WNMU advising staff in contacting CNM students in the relevant degree programs to advise them of the transfer degree programs available at WNMU.
3. Terms of Admissions: CNM students who accumulate college credits after graduation from CNM and before admission to WNMU become subject to the following transfer policy: *transfer students whose combined G.P.A. from all transfer institutions falls below WNMU's acceptable standards (as described in the appropriate WNMU catalog), will enter probationary status regardless of his/her status at the institution from which the transfer was made.* Developmental courses do not count toward any degree completion.

**B. Acceptance and Application of Credits**

1. All courses completed within Associate of Arts and Associate of Science programs that meet the New Mexico Higher Education Department (NMHED) General Education Program requirements, including those courses on the New Mexico Higher Education Department's General Education transfer matrix, will fulfill WNMU's General Education Program requirements and will apply toward WNMU baccalaureate degree requirements.
2. All coursework completed within Associate of Arts and Associate of Science degree programs will be applied toward the completion of WNMU's baccalaureate degrees. However, prerequisite or other degree specific courses may be required of WNMU

baccalaureate programs. (See program specific articulation agreements for course requirements in the appendices to this Master Agreement.)

3. Additional upper-level (numbered 300-499) credit hours may be applied towards WNMU's baccalaureate degrees subject to WNMU evaluation and transfer of credit policies.
4. CNM students who earn an Associate of Arts or an Associate of Science or who have completed an internship course of at least one credit hour will have Western New Mexico University's Service Learning course requirements waived.
5. CNM students who complete the NMHED General Education Program requirements will be given 6 credits (of the total 12) to meet WNMU's Intensive Writing course requirements.
6. A candidate for any WNMU baccalaureate degree must meet the additional and specific requirements indicated for the degree program outlined in the WNMU catalog. Students will follow the degree program requirements of the WNMU catalog for their initial year of enrollment at CNM with that program being an option for six years, or a student may elect to use requirements described in any subsequent/future catalog.
7. Transfer Students: Thirty credit hours of course work for the degree must be completed at WNMU of which 20 credit hours must be satisfactorily completed in the upper level courses (numbered 300-499). Credit is transferred at the level given at the sending institution for the four year institution(s).
8. Limit on hours earned through ACT and CLEP examinations, Adult Learning and Education Experiences, AP and correspondence work (or combination of the previous) will apply as described in the WNMU catalog.

**C. Tuition Guarantee:**

**Effective Fall 2015:** Students enrolled in 15 credit hours per semester (or 30 credits per academic year), while maintaining a 2.0 grade point average, qualify for the locked-in tuition rate (student tuition will remain the same). As long as the student maintains these requirements, the tuition guarantee will stay in effect for two continuous years after the student enrolls in a WNMU baccalaureate program.

**D. Implementation of the Agreement**

1. WNMU and CNM agree to review this agreement every third year from inception or as needed. CNM and WNMU will designate an individual to serve as liaison for the purpose of monitoring this agreement. Each institution will provide updated catalogs to the other immediately upon their availability. Upon request, WNMU agrees to provide CNM reports on enrolled CNM transfer students, their majors and academic performance to the extent permitted by law.

2. WNMU and CNM agree to assist each other in promoting this agreement appropriately in their respective promotional materials, events, web sites, and reports.
3. All notices to be given shall be delivered in writing as follows:

If to WNMU:

Dr. Jack Crocker  
Provost and Vice President for Academic Affairs  
Office of Academic Affairs  
PO Box 680  
Silver City, NM 88602

If to CNM:

Dr. Sydney Gunthorpe  
Vice President for Academic Affairs  
Office of Academic Affairs  
525 Buena Vista Dr. SE  
Albuquerque, NM 87106

4. CNM and WNMU will cooperate in developing program specific articulation agreements. These agreements may be developed and amended without affecting this Master Agreement.
5. This agreement will remain in effect until terminated by either party on ninety (90) days prior written notice. In the event of the dissolution of this agreement, the terms contained herein will remain in effect for the maximum transitional period of two (2) years to accommodate students already enrolled under the agreement.
6. Special cases not explicitly or implicitly described in the current MOU will be considered on a case-by-case basis by mutual agreement between CNM/WNMU representatives.

## **Signatures on File**