

Service Agreement
Between
Central New Mexico Community College
New Mexico Information Technology Apprenticeship Program – CNM Ingenuity, Inc
and
Eastern New Mexico University – Ruidoso
Computer and Network Security Certification Apprenticeship Program

Central New Mexico Community College (CNM) and the Eastern New Mexico University-Ruidoso (ENMU-R) proudly announce the collaboration of efforts and resources to promote educational and career opportunities for the students of New Mexico and beyond.

I. PURPOSE

This memorandum of understanding is designed to provide ENMU-R Computer and Network Security Certificate Apprenticeship Program(CNSCAP) students access the in person apprenticeship component to meet the Related Technical Instruction (RTI) requirement for the CNM New Mexico Information Technology Apprenticeship Program (NMITAP) Network Security Apprenticeship pathway. Through a coordinated effort this agreement will support students in the application and admission process, and in the programmatic transfer of courses/credits between Central New Mexico Community College (CNM) and Eastern New Mexico University - Roswell (ENMU-R).

II. ELEMENTS OF THE AGREEMENT

This agreement supports the transfer and acceptance of ENMU-R's Computer and Network Security Certificate Apprenticeship Program (CNSCAP) curriculum. The CNSCAP curriculum will serve as and satisfy the curricular requirements of the CNM New Mexico Information Technology Apprenticeship Program (NMITAP) - Cyber Security apprenticeship pathway.

A. Admission Practices

Students are subject to CNM and the New Mexico Information Technology Apprenticeship Program admission and application requirements.

For admission to CNM and the NMITAP - Cyber Security Technician Program, a student must:

1. be 18, and have earned either a High School Diploma or a General Education Diploma.
2. Complete CNM Admissions Application
3. Submit a NMITAP Interest Form found on nmitap.org/apprentices
4. Completed:
 - a) IS 101 – IT Essentials I: PC Hardware, Software, and Practical Applications (4)
 - b) IS 121 – Network Essentials K (3);
5. Submitted official transcripts to CNM Registrar

B. Acceptance and Application of Credits

CNM will receive the following ENMU-R Computer and Network Security Certificate Apprenticeship coursework as fulfilling the prerequisite requirements the apprenticeship component ad CNM Cyber Security Technician Apprenticeship Program.

1. THE ENMU-R curriculum and how it transfers and applies to CNM is listed in the following table. All coursework in the table must be completed in order to apply for apprenticeship component of the NMITAP Cyber Security Apprenticeship Program.

Eastern New Mexico University – Ruidoso	Central New Mexico Community College
IS 101 - IT Essentials I: PC Hardware, Software, and Practical Applications (4)	CIS 1410 IT Essentials I: PC Hardware and Software (3)
IS 131 - Network Security Essentials K (3)	CIS 1415 - Essentials (3)

Once accepted in the NMITAP Cyber Security Apprenticeship Program and an ENMU-R student is in apprenticeship the student will be enrolled in IS 297 Cyber Security Technician Apprenticeship (18) Credits

C. Award

ENMU-R students enrolled in the apprenticeship component with the CNM NMITAP program will remain a student of the ENMU-R Computer and Network Security Certificate Apprenticeship program and required to complete the ENMU-R curriculum. Credentials and certification will be awarded by the ENMU Computer and Network Security Certificate Apprenticeship program. The On the Job Training (OJT) apprenticeship component is facilitated by the CNM NMITAP program; however, students have the opportunity of completing this requirement at a variety of locations throughout the state of New Mexico.

D. Implementation of the Agreement

1. This agreement shall be effective on the date this document is fully signed ("Effective Date") and shall continue in force for up to three (3) years.
2. ENMU-Ruidoso and CNM agree to review this agreement every third year from inception or as needed. CNM and ENMU-Ruidoso will designate an individual to serve as liaison for the purpose of monitoring this agreement.
3. This agreement will remain in effect until terminated by either party on ninety (90) days prior written notice. In the event of the dissolution of this agreement, the terms contained herein will remain in effect for the maximum transitional period of two (2) years to accommodate students already enrolled under the agreement.
4. ENMU-Ruidoso and CNM agree to assist each other in promoting this agreement appropriately in their respective promotional materials, events, web sites, and reports. Use of CNM's name or logo must be approved by CNM's Marketing & Communications Office (MCO).
5. All notices to be given shall be delivered in writing as follows:

If to CNM:
 Sue Buffington
 Director, NM IT Apprenticeship Program
 Central New Mexico Community College
 CNM Ingenuity, Inc
 5600 Eagle Rock Ave NE
 Albuquerque, NM 87113
 505-224-5309
sbuffington1@cnm.edu

With a copy to:
Gerrie Becker
Sr. Director of Purchasing
Business Office
525 Buena Vista Dr. SE
Albuquerque, NM 87106

If to ENMU-Ruidoso:

Laroche, Pierre
Vice President Student Learning
709 Mechem Drive
Ruidoso, NM 88345
pierre.laroche@enmu.edu

Stephen Miller
Professor/Director Cybersecurity Center of Excellence
709 Mechem Drive
Ruidoso, NM 88345
stephen.miller@enmu.edu

6. Special cases not explicitly or implicitly described in the current MOU will be considered on a case-by-case basis by mutual agreement between CNM/ ENMU-Ruidoso representatives.
7. No amendment to this Agreement shall be effective unless in writing and signed by authorized representatives of both parties and complies with all other regulations and requirements of law.
8. Each party agrees to abide by all applicable Federal and State Laws. This MOU shall be governed by and construed in accordance with the Laws of the State of New Mexico. Jurisdiction for any claim, dispute, or lawsuit shall be Bernalillo County, New Mexico.

III. SIGNATURES

Signatures on File