

Memorandum of Understanding Between Central New Mexico Community College and the University of New Mexico

Central New Mexico Community College and the University of New Mexico proudly announce the collaboration of efforts and resources to promote educational and career opportunities for the students of New Mexico and beyond.

I. PURPOSE

This memorandum of understanding is designed to encourage completion of an associate's degree and support transition into the Innovation Academy 1+2 program for completion of a bachelor's and master's degree. The transfer pathway is supported by this agreement through coordinated transfer policies, enhanced advising and the promotion and acceptance of the programmatic transfer of courses/credits between Central New Mexico Community College (CNM) and the University of New Mexico (UNM).

II. ELEMENTS OF THE AGREEMENT

This agreement supports the transfer of any and all CNM curriculum/coursework leading to a certificate and/or associate degree to UNM's Innovation Academy program which includes a Bachelor of Liberal Arts and a Master of Business Administration. This agreement supports a 2+1+2 structure, whereby students can earn an Associate degree, a Bachelor of Liberal Arts, and a Master of Business Administration in a minimum of 5 years.

A. Admission Practices

Students are subject to **University of New Mexico** admissions requirements, **Bachelor of Liberal Arts** program admissions requirements and the **Masters of Business Administration** graduate program admission requirements. Upon meeting the admission requirements to UNM, Bachelor of Liberal Arts degree program, and the Masters of Business Administration graduate program, students are guaranteed/held a place/seat in the Robert O. Anderson School of Management Masters in Business Administration graduate program. The UNM and individual degree program admission requirements are as follows:

1. With an Associate's degree, UNM Admission Requirements:
 - a) A minimum cumulative 2.0 GPA of **all** transfer coursework
 - b) Completion of UNM Admissions application (available online)
 - c) Submitted official transcripts to UNM
 - d) Attend a Transfer and Non-Traditional Students Orientation

2. With an Associate's degree, Bachelor of Liberal Arts degree program admission requirements:
 - a) A minimum cumulative 2.0 GPA in all credit hours completed (The minimum GPA for **ALL** coursework completed at UNM must be 3.0 or better for admission to the Innovation Academy Masters of Business Administration degree program.)
 - b) ENGL 120 - Composition III (CNM equivalent ENG 1102 Analytic and Argumentative Writing)

- c) Meet with an UNM Liberal Arts & Integrative Studies advisor
 - d) With advisor, design and submit a comprehensive Plan of Study
 - e) Statement of Purpose
 - f) Completed Qualified Signature forms:
 - a. Professional Signature Form
 - b. Career Development Facilitator Signatures Form
3. Admission requirements for the Masters in Business Administration
- a) Completion of 90 credit hours toward Bachelor degree (completed with Associate degree, General Core requirements, and Bachelor of Liberal Arts plan of study)
 - b) A minimum cumulative 3.0 GPA on all coursework taken at UNM (GPA is calculated using only coursework completed at UNM)
 - c) Score of 500 or above on the GMAT (Graduate Management Admission Test) or an equivalent score on the GRE (Graduate Record Examination).

B. Acceptance and Application of Credits

UNM will receive CNM transfer coursework and apply towards the BLA and MBA degree program appropriately. CNM core courses identified in the NMHED state transfer matrix will be received and directly satisfy UNM general education core, in accordance to their subject area. Additionally, a maximum of 32 credit hours of any CNM curriculum/coursework leading to a certificate and/or associate degree will be received and directly applied to the 32 credit hours of General Electives required/allowed by the Bachelor of Liberal Arts. The 2+1+2 pathway is comprised of a minimum 120 credit hours. Transfer credit hours are accepted and applied as follows:

1. UNM will receive and appropriately apply:
 - a) 32 credit hours towards General Electives (to include Career Technical Education credit hours)
 - b) 37 credit hours of NM General Education Core and Foreign Language
2. **Remaining credit hours must be completed at UNM**
 - a) 51 credit hours of Upper Division credit hours (Bachelor of Liberal Arts plan of study and Master of Business Administration coursework)
3. Limit on hours earned through ACT and CLEP examinations, Adult Learning and Education Experiences, AP and correspondence work (or combination of the previous) are subject to UNM policy in the UNM catalog at time of transfer.
4. Coursework completed by student at any other institutions besides UNM and CNM will be subject to UNM's transfer evaluation process.

C. Implementation of the Agreement

1. This agreement will be primarily implemented via the UNM Innovation Academy, who will accept applications and inform all parties on a semi-annual basis as to the number of students and overall health of the program. Innovation Academy will facilitate student matriculation at UNM and provide co-curricular support.

2. UNM and CNM agree to review this agreement *every third year from inception or as needed*. CNM and UNM will designate an individual to serve as liaison for the purpose of monitoring this agreement. Each institution will provide updated catalogs to the other immediately upon their availability. Upon request, UNM agrees to provide CNM reports on enrolled CNM transfer students, their majors and academic performance to the extent permitted by law.
3. UNM and CNM agree to assist each other in promoting this agreement appropriately in their respective promotional materials, events, web sites, and reports.
4. All notices to be given shall be delivered in writing as follows:

If to CNM:

Dr. Sydney Gunthorpe
 Vice President for Academic Affairs
 Office of Academic Affairs
 525 Buena Vista Dr. SE
 Albuquerque, NM 87106

If to UNM:

Dr. Chaouki Abdallah
 Provost & Executive Vice President for
 Academic Affairs
 Office of the Provost
 MSC05 3400
 1 University of New Mexico
 Albuquerque, NM 87131

5. The curriculum in effect at the time a student first enrolls at CNM will be honored by UNM if the student completes an associate's degree and successfully transfers to UNM within 7 years of that first enrollment at CNM.
6. This agreement will remain in effect until terminated by either party on ninety (90) days prior written notice. In the event of the dissolution of this agreement, the terms contained herein will remain in effect for the maximum transitional period of two (2) years to accommodate students already enrolled under the agreement.
7. Special cases not explicitly or implicitly described in the current MOU will be considered on a case-by-case basis by mutual agreement between CNM/UNM representatives.

III. SIGNATURES

Signatures on File