

**Memorandum of Understanding
Between
Central New Mexico Community College
And
Western New Mexico University**

Central New Mexico Community College and Western New Mexico University proudly announce the collaboration of efforts and resources to promote educational and career opportunities for the students of New Mexico and beyond.

I. PURPOSE

This memorandum of understanding is designed to encourage completion of the associate's degree and support transition and completion of the bachelor's degree by agreement to coordinate transfer policies, enhance advising and promote the acceptance of the programmatic transfer of courses/credits between Central New Mexico Community College (CNM) and Western New Mexico University (WNMU).

ELEMENTS OF THE AGREEMENT

A. Admissions Practices

1. WNMU will guarantee admission for students from CNM's School of Communications, Humanities and Social Sciences who have completed the Liberal Arts A.A., Accelerated online program. All coursework completed within the **Liberal Arts A.A., Accelerated online program** will be directly applied to WNMU's **Bachelor of Interdisciplinary Studies (BIS)** degree program.
2. Guaranteed admission to WNMU's BIS program is granted upon the completion and conferral of CNM's Liberal Arts A.A., Accelerated online program.
 - a) Upon enrollment in CNM's Liberal Arts A.A., Accelerated online program students will be admitted provisionally to WNMU.
 - b) The provisionally admitted CNM students will have access to advising by WNMU staff before, during and after the transition to WNMU.
3. Terms of Admissions:

Transfer students whose combined G.P.A. from all transfer institutions falls below WNMU's acceptable standards (as described in the appropriate WNMU catalog), will enter probationary status regardless of his/her status at the institution from which the transfer was made. Developmental courses do not count toward any degree completion.

B. Acceptance and Application of Credits

1. All courses completed within the Liberal Arts A.A. Accelerated online program (60 credit hours) will fulfill WNMU's General Education Program requirements and will apply toward the WNMU BIS degree requirements.

Additional upper-level (numbered 300-499) credit hours may be applied towards WNMU's BIS degree subject to WNMU evaluation and transfer of credit policies.

2. CNM students who *earn the Liberal Arts A.A. Accelerated online degree* will have Western New Mexico University's Service Learning course requirements waived.
3. CNM students who *earn the Liberal Arts A.A. Accelerated online degree*, will be given 6 credits (of the total 12) to meet WNMU's Intensive Writing course requirements.
4. A candidate for the WNMU BIS must meet the additional and specific requirements indicated for the degree program outlined in the WNMU catalog. Students will follow the degree program requirements of the WNMU catalog for their year of entrance into the CNM Liberal Arts A.A. Accelerated Online degree with that program being an option for 7 years, or a student may elect to use requirements described in any subsequent/future catalogs.

In addition, the student is subject to the following WNMU regulations:

1. A minimum of 120 credit hours is required, 48 credit hours of upper division for the BIS.
2. Transfer Students: Thirty credit hours of course work for the degree must be completed at WNMU of which 20 credit hours must be satisfactorily completed in the upper level courses (numbered 300-499). Credit is transferred at the level given at the sending institution for the four year institution(s).
3. Limit on hours earned through ACT and CLEP examinations, Adult Learning and Education Experiences, AP and correspondence work (or combination of the previous) as described in the WNMU catalog.

C. Tuition Guarantee

1. **Effective Fall 2015:** Students enrolled in 15 credit hours per semester (or 30 credits per academic year), while maintaining a 2.0 grade point average, qualify for the locked-in tuition rate (student tuition will remain the same). As long as the student maintains these requirements, the tuition guarantee will stay in effect for two continuous years after the student enrolls in WNMU's BIS program.

D. Implementation of the Agreement

1. WNMU and CNM agree to review this agreement *every third year from inception or as needed*. CNM and WNMU will designate an individual to serve as liaison for the purpose of monitoring this agreement. Each institution will provide updated catalogs to the other immediately upon their availability. Upon request, WNMU agrees to provide CNM reports on enrolled CNM transfer students, their majors and academic performance to the extent permitted by law.
2. WNMU and CNM agree to assist each other in promoting this agreement appropriately in their respective promotional materials, events, web sites, and reports.

3. All notices to be given shall be delivered in writing as follows:

If to WNMU:

Dr. Jack Crocker
Provost and Vice President for Academic Affairs
Office of Academic Affairs
PO Box 680
Silver City, NM 88602

If to CNM:

Dr. Sydney Gunthorpe
Vice President for Academic Affairs
Office of Academic Affairs
525 Bunea Vista Dr. SE
Albuquerque, NM 87106

4. The curriculum in effect at the time a student first enrolls at CNM will be honored by WNMU if the student completes an associate's degree and successfully transfers to WNMU within 7 years of that first enrollment at CNM.
5. This agreement may be amended, as necessary, for specific program articulation without affecting the master agreement.
6. This agreement will remain in effect until terminated by either party on ninety (90) days prior written notice. In the event of the dissolution of this agreement, the terms contained herein will remain in effect for the maximum transitional period of two (2) years to accommodate students already enrolled under the agreement.
7. Special cases not explicitly or implicitly described in the current MOU will be considered on a case-by-case basis by mutual agreement between CNM/WNMU representatives.

II. SIGNATURES

Signatures on File