

**MEMORANDUM OF UNDERSTANDING
BETWEEN
Central New Mexico Community College
AND
Eastern New Mexico University**

WHEREAS, Eastern New Mexico University (ENMU) is a publicly-funded university in the State of New Mexico engaged in providing educational opportunities, particularly at the graduate level, to students at a distance; and

WHEREAS, The President of the Central New Mexico Community College (CNM) desires to expand the educational opportunities of students completing alternative licensure programs into appropriate graduate level work; and

WHEREAS, collaboration between CNM and ENMU will facilitate the availability of appropriate graduate programs delivered at a distance by ENMU for CNM alternative licensure completer students; and

WHEREAS, both institutions desire to enter into this memorandum of understanding to assure that this relationship continues for the benefit of the alternative licensure program completers,

NOW THEREIN, CNM and ENMU agree to the following responsibilities to assure a continuation of a strong collaborative effort to foster and promote the common objectives of both parties.

A. CNM responsibilities shall include:

1. Provide ENMU, without charge, as mutually agreed upon, and as needed, with appropriate contact information, facilities for recruitment and advisement, and advertisement of recruiting efforts for the purpose of marketing and inviting students into graduate studies.
2. Provide classroom and all associated costs for a single Saturday face-to-face meeting for each of the two 'bridge' courses referenced in B1a below.
3. Assist ENMU with specific recruiting protocol as desired including but not limited to # 3 and 7 under responsibilities required of ENMU.

B. ENMU agrees to:

1. Provide online graduate programs for CNM alternative licensure program completers under the conditions of this agreement now and in the future.
 - a. The ENMU College of Education and Technology (CET) will provide two 3-credit courses intended to serve as a 'bridge' from the outcomes achieved in the alternative licensure program at CNM into continued reflective professional practice and the expectations/outcomes of the graduate degree program.
 - b. Tuition and fees will not be charged for these two 3-credit bridge courses.

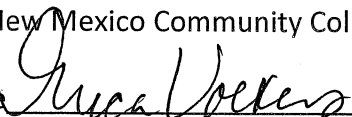
- c. These two bridge courses will be taken in the first two semesters of enrollment and coupled with two courses from within the selected masters degree program. Student shall pay tuition for the two program courses only.
 - d. Bridge coursework will be accepted as electives within the following available 36-hour programs at ENMU:
 - MSE in Elementary Education
 - MSE in Pedagogy and Learning
 - MSE in Special Education: General
 - MSE in Early Childhood Special Education
 - MSE in Special Education: Pedagogy
 - MSE in Pedagogy of Teaching Gifted
 - e. The following admission requirements must be completed during the first semester of attendance at ENMU:
 - Admission to ENMU Graduate School
 - Admission to the appropriate CET Graduate Program
 - Transcript from CNM documenting successful completion of alternative licensure program
 - Letter of recommendation from CNM professor
 - Letter of recommendation from school administration (if teaching) or an individual who could speak to the candidate's ability to do graduate work.
 - Copy of valid teaching license (if teaching)
 - f. Candidates are eligible beginning fall 2014.
 - g. A single advisor protocol will be provided assigned by the appropriate graduate coordinator.
2. Students will pay the current graduate tuition and applicable fees per course for all courses beyond the two bridge courses.
 3. Pay for costs associated with administrative services such as copying, fax, telephone, and other agreed upon services.
 4. Abide by existing ENMU minimum enrollment requirements.
 5. Apply to all CNM alternative licensure program completers the retention and exit requirements as stated in ENMU's Graduate Catalog at the time they are admitted to ENMU (or any subsequent catalog as permitted).
 6. Provide ENMU personnel who will be available to CNM on a regular schedule to advise prospective graduate students regarding admission requirements, degree requirements, and individual degree plans upon need.
 7. Oversee the program through the office of the dean, ENMU CET.

C. The term of this agreement shall be for five years from fall 2014 through spring 2019, with the option of renewal at the end of the period if mutually agreed upon.

1. Either party may terminate this agreement with 90 days written notice. In the case of such termination, all responsibilities incurred prior to such notice of termination pursuant to this agreement shall be carried out.

The undersigned agree that this document represents the understanding between CNM and ENMU.

Central New Mexico Community College

Signature 

Printed Name Enca Volkers
Dean of Communication,
Humanities, and Social Sciences

Date 4/15/2014

Signature 

Printed Name SYDNEY GUNTHORPE
Vice-President of Academic Affairs


Date 4/15/14

Eastern New Mexico University

Signature 

Printed Name Penny Garcia
Dean of Education

Date 5/12/14

Signature 

Printed Name Steven C. Gamble
President

Date 5-15-14