



Assessment Report

PART 1: CONTACT & PROGRAM IDENTIFICATION

Report Year and Contact Information:		
<u>2019-2020</u>	<u>Carol Rogers</u>	<u>crogers25@cnm.edu</u>
Academic Year	Contact Person	Email

Name of Program:	Courses:
Certified Public Acct Prep Certificate	ACCT 2102 ACCT 2130 ACCT 2102 ACCT 2125 ACCT 2350 ACCT 2520

PART 2: PROGRAM SUMMARY

Provide a high-level review of the program to include highlights, successes, challenges, significant changes, and significant resources needed to support the program.
The CPA Prep Certificate saw an increase in graduates, retention rates, and C-pass rates in the 19/20 academic year over the 18/19 academic year.

Part 3: DATA REVIEW

Program Data (Each Review Year is defined as Summer, Fall, and Spring terms)	Review Year 19-20	Review Year 18-19	Review Year 17-18
Annual number of graduate awards is greater than 10	18	10	10
Number of declared majors	50	67	62
Average class size	16	15	18
Annual Average class retention rate is 70% or above (SAGE 65%)	92%	91%	88%
Annual C-Pass rate for coursework is 60% or above	85%	85%	85%
Average class fill rate at 60% or above capacity within a term or over a year	56%	50%	58%
Transfer numbers/percent	NA	0 (0%)	0 (0%)
Full-time to part-time faculty ratio	11: 0	8: 0	8: 1

Summarize how your program met or did not meet the target measures based on the data above.

Due to a fewer number of students taking these specialized upper-level accounting courses, smaller class sizes are typically seen.

Part 4: PROGRAM LEARNING OUTCOME ANALYSIS.

Learning Outcome	Population or Course(s) Assessed	Assessment Methods	Summary of Assessment Results
1. Identify, analyze, and record business transactions in accordance with Generally Accepted Accounting Principles	ACCT 2125.	Final Exam.	The target that 75% of students will receive a score of 75% or higher on the Final Exam was met. 80.39% of students received a score of 75% or higher on the Common Project. The average grade on the Common Project was 82.69%.
2. Select and apply appropriate accounting concepts for use in business decision making	ACCT 2130.	Paper.	Due to lack of data collected, this learning module was not assessed during the 19/20 Academic Year.
3. Identify, research, and evaluate business tax issues	ACCT 2350.	Paper.	Due to lack of data collected, this learning module was not assessed during the 19/20 Academic Year.
4. Evaluate accounting/auditing issues and their impact on the accounting environment and disclosure requirements	ACCT 2520.	Paper.	Due to lack of data collected, this learning module was not assessed during the 19/20 Academic Year.

Interpretation of Assessment findings

Due to the common course numbering system which caused the combining of several accounting courses for the Fall 2019 semester and the immediate conversion to online learning due to the impact of Covid-19 in the Spring 2020, data for several of the assessment measures for this certificate were not collected.

Part 6: ADDITIONAL ACTION PLAN IN SUPPORT OF STUDENT LEARNING (IF APPROPRIATE)

Upcoming year	Changes planned for the upcoming year	Data motivating this change
2020-2021		
2020-2021		
2020-2021		

Please Select all the following that characterize the types of changes described in the above action plan:

- Assessment criteria revision
- Assessment methodology revision
- Assignment revision
- Budgetary reallocation
- Change in teaching approach
- Course content revision
- Curricular Revision
- Faculty training/development
- Process revision

Part 6: COMMENTS

Use this section to record any comments, notes, or questions from individuals who reviewed this report.

School Dean:

SAAC Representative: