

## Remote Teaching Resources

Blackboard through CNM Learn may meet most of your needs for remote teaching; however, there are some **alternatives outside of Bb** that might be useful in remote teaching. This document is meant to be a curated list of the most reliable and simple tools available for each task, and it is not intended to be a comprehensive list of everything that might be available. All items in the list were selected for ease of access, a low-medium learning curve, and overall simplicity to meet the specific need.

DL Staff Support is available for Blackboard: Visit this [link to Virtual Support](#) for assistance with online courses. Staff is available to help Monday-Friday, 8:00 a.m. - 5:00 p.m. through April 3. Or, email DL@cnm.edu.

| If you need to do... (task)                                 | Use this... (app, program, site...)                        | Instructions<br>Links<br>Tips  | Who to contact for assistance...  |
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| <b>Record or go Live with screen sharing and whiteboard</b> | <b>Zoom</b><br>Any device                                  | <a href="https://zoom.us/">https://zoom.us/</a><br>Basic free version offers up to 40 minutes in a live meeting for one-on-one or up to 100 participants <ul style="list-style-type: none"> <li>• <a href="https://zoom.us/pricing">https://zoom.us/pricing</a></li> <li>• Easy to use; stable across all platforms; record videos; set up small groups within larger meetings</li> <li>• Video tutorials available <a href="https://support.zoom.us/hc/en-us">https://support.zoom.us/hc/en-us</a></li> </ul> | Joy Cherry<br><a href="mailto:icherry7@cnm.edu">icherry7@cnm.edu</a><br><br>Judith Tomasson<br><a href="mailto:ibalazs@cnm.edu">ibalazs@cnm.edu</a> |
| <b>Record or go Live with screen sharing and whiteboard</b> | <b>WebEx</b><br>Any device                                 | Free through Office 365 at CNM<br><a href="http://cnm.webex.com">cnm.webex.com</a><br><a href="https://help.webex.com/en-us/nzdptdq/Start-a-Space-to-Chat-with-Others">https://help.webex.com/en-us/nzdptdq/Start-a-Space-to-Chat-with-Others</a> <ul style="list-style-type: none"> <li>• preferred for college business meetings</li> </ul>  | ITS training on Talent Management<br>ITS: 224-HELP<br><a href="mailto:ITSServiceDesk@cnm.edu">ITSServiceDesk@cnm.edu</a>                            |
| <b>Record or go Live with screen sharing and whiteboard</b> | <b>Bb Collaborate Ultra</b><br>Best on laptops or desktops | How to video:<br><a href="https://www.youtube.com/watch?v=eGdY6q5LPZ8&amp;feature=youtu.be">https://www.youtube.com/watch?v=eGdY6q5LPZ8&amp;feature=youtu.be</a> <ul style="list-style-type: none"> <li>• comes with Blackboard, simple to record and insert links</li> <li>• not mobile-friendly</li> <li>• cannot stop/start video</li> </ul> If using a Mac computer (not the ipad), Collaborate seems to have best sharing functionality on the Chrome browser.  | DL Staff<br>Visit this <a href="#">link to Virtual Support</a> for assistance with online courses.<br><a href="mailto:DL@cnm.edu">DL@cnm.edu</a>    |
| <b>Record Edit Share videos</b>                             | <b>Screencastify</b><br>Any device- Chrome browser         | <a href="https://www.screencastify.com">https://www.screencastify.com</a><br>Free version: Record up to 5 minutes per video, with all recording features included.   |   |

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| <b>Record a PPT slide show with narration</b>                           | PowerPoint   | How to record a video:<br><a href="https://support.office.com/en-us/article/record-a-slide-show-with-narration-and-slide-timings-0b9502c6-5f6c-40ae-b1e7-e47d8741161c">https://support.office.com/en-us/article/record-a-slide-show-with-narration-and-slide-timings-0b9502c6-5f6c-40ae-b1e7-e47d8741161c</a>   |   |
| <b>Make a video lecture where you "Write on" slides or a whiteboard</b> | <p><b>Explain Everything</b></p> <p>iPad, Android, or Chromebook</p> | <p>Free during closures: <a href="https://explaineverything.com">https://explaineverything.com</a></p> <p>CNM ITS staff is working on an institutional license; stay tuned...</p> <p>How to videos: <a href="https://www.youtube.com/user/MorrisCookeVideos">https://www.youtube.com/user/MorrisCookeVideos</a></p> <ul style="list-style-type: none"> <li>• there are short training videos (15 seconds) on how to use the product</li> <li>• allows you to save the recording as an MP4 or upload into YouTube</li> <li>• go at your own pace and stop/start recording</li> <li>• typically, don't show your own face during the recording</li> </ul>   |   |
| <b>Record or upload a video</b>   | Vimeo  | <p>Free live streaming until June 1<sup>st</sup></p> <p>Free version includes 500MB/week</p> <p><a href="https://vimeo.com/contact/freelive">https://vimeo.com/contact/freelive</a></p>   |   |
| <b>Caption a video for Accessibility</b>                                | CNM Disability Resource Center                                       | <ul style="list-style-type: none"> <li>• captioning videos</li> <li>• alt text</li> <li>• accessible docs</li> </ul>  | Email <a href="mailto:DRC@cnm.edu">DRC@cnm.edu</a>  |
| <b>Upload a video</b>   | <p><b>YouTube</b></p> <p>Any device</p>                              | <p>Upload a video: <a href="https://support.google.com/youtube/answer/57407?hl=en">https://support.google.com/youtube/answer/57407?hl=en</a></p> <p>Publish iPhone video:<br/><a href="https://support.google.com/youtube/search?q=publish+iphone+videos+">https://support.google.com/youtube/search?q=publish+iphone+videos+</a></p> <p>Change video privacy settings:<br/><a href="https://support.google.com/youtube/answer/157177?hl=en&amp;co=GENIE.Platform=Desktop">https://support.google.com/youtube/answer/157177?hl=en&amp;co=GENIE.Platform=Desktop</a></p> <p>Edit captions: <a href="https://support.google.com/youtube/answer/2734705?hl=en">https://support.google.com/youtube/answer/2734705?hl=en</a></p> <ul style="list-style-type: none"> <li>• can add auto-generated subtitles</li> <li>• can load larger videos with registration</li> <li>• easier for most students to run on their wifi</li> </ul> |   |
| <b>Upload a video</b>   | <p><b>Embed in Blackboard</b></p> <p>Any device</p>                  | <ul style="list-style-type: none"> <li>• embeds in the LMS BUT the file size can make it difficult for students to watch</li> <li>• videos over 5 minutes should be loaded in YouTube or Vimeo (Vimeo is free up to 500MB/week)</li> </ul>  | <p>DL Staff</p> <p>Visit this <a href="#">link to Virtual Support</a> for assistance with online courses.</p> <p>DL@cnm.edu</p> |

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| <p><b>Write test questions and upload the test into Blackboard</b></p> | <p><b>Respondus Campus</b><br/>Only Windows devices</p> | <p>Respondus is available in Blackboard<br/>Other <a href="#">Blackboard Test and Survey Options</a></p>   | <p>DL Staff<br/>Visit this <a href="#">link to Virtual Support</a> for assistance with online courses.<br/>DL@cnm.edu</p> |
| <p><b>Convert photos to PDF</b></p>                                    | <p><b>Smartphone Camera Word</b></p>                    | <p>Copy/paste or insert the photo into these applications and “Save as” a PDF<br/>Search: Photo to PDF Apps</p>  |   |
| <p><b>Convert file types to PDF</b></p>                                | <p><b>Word</b><br/>Keynote, Pages (Mac)</p>             | <p>“Save as” or “Export as...” a PDF</p> <ul style="list-style-type: none"> <li>• PPT slides</li> <li>• Excel spreadsheets</li> <li>• Word documents</li> </ul>  |   |
| <p><b>Ready-made videos on course content</b></p>                      | <p><b>YouTube</b></p>                                   | <p>There is <i>already</i> so much instructional content available on YouTube. Save yourself time and stress by using existing content. Provide a question list for your students to answer as they watch the video.</p> |   |