

Browse for training

Introduction There are multiple types of training in the CNM Talent Management system. The training courses are offered in many formats. These formats are referred to as Learning Objects which include online classes, instructor-led training (ILT), curriculums, videos, documents, and others. This step by step job aid will demonstrate how to locate and browse through the catalog offerings of these different types of training.

Definition: Learning Object A Learning Object (LO) is any training opportunity within the system.

Step by Step:

Step:	Action:
1	Log on to the CNM Talent Management System via <i>myCNM</i> portal.
2	Select Browse for Training button on the front Welcome Page.
3	From here you can browse all courses by type of training, subject, type, date range or location.
4	Using these filters, narrow down the type of course you are looking for.

If you have questions regarding Training, contact the Employee Training office at 224-4600 or by e-mail at Employeeetraining@cnm.edu.

Browse for Training

The Browse for Training link assists users to locate available training.

To get started, click **Browse for Training** under the Employee Learning tab.



- Employee Learning**
- Manage Employee Learning
- View Your Transcript
- Events Calendar
- Browse for Training**
- Interests and Waitlists

All training loaded into the system will display on the page. From here, you can view each course details and also filter your training results.

Search results include title and description.

Browse for Training 13 Results

By Title ▾

Advisor Self-Service Tab, CAPP and TES Training
Event - Central New Mexico Community College (CNM)
Enrollment Services is officially rolling out TES (Transfer Evaluation System). Many of the New Mexico institutions are now available so you can help students determine how CNM courses will transfer to other institutions. Other topics will include how to run CAPP (Curriculum, Advisement...[read more](#)

Several widgets on the left side of the Browse for Training page allow you to further filter your courses.

Type clear

Date Range clear

From

To

[View Full Calendar](#)

Use the dropdown menu to filter search results by these options!

By Most Recent ▾

- By Title
- By Most Recent
- By Duration
- By Popularity



If you have selected too many filters, remove individual filters from the search by clicking their corresponding Delete (x) icons. This will broaden your search.

Training [clear](#)

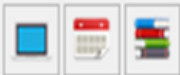
Popular

Newest

Subject [clear](#)

Customer Service

Type [clear](#)



Date Range [clear](#)

From

To

[View Full Calendar](#)

Location [clear](#)

Select a location

To find training that is categorized as Featured, Suggested, Popular, or Newest within the system, click the appropriate filter from the **Training** widget.

To remove a filter, click the blue "clear" link!

The **Subject** column allows users to search by subjects

The **Type** widget shows various icons which represent different LO types, such as Online Classes, Events, Curriculums, etc.

Selecting a **Date Range** will cause only events and sessions occurring within the specified date range to display.

The **Location** widget shows various locations of Events and Sessions

Date Range [clear](#)

From

To

Select Location

Title

SRC 120

SRC-204 Richard Barr Boardroom

Showing 1 to 2 of 2 entries

[Close](#)

Use the dropdown menu to filter search results by these options

December 2013

Su	Mo	Tu	We	Th	Fr	Sa
24	25	26	27	28	29	30
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Today