

Central New Mexico Community College Name Change Form



Name changes are only processed for students who are currently active/enrolled at CNM

Student Information:

CNM ID Number:	Current First, Middle, Last Name:
Telephone Number:	Email Address:

Check box for Name Change and Username Change (CNM/Work-Study Employees must see Human Resources)

Name Change - Must provide two types of identification showing the updated legal name - see below

- Government Issued ID (Driver's License, State ID, Passport, Military ID, Social Security Card)
- Birth Certificate
- Court Order/ Divorce Decree (must show change to new name)/ Marriage Certificate/Marriage License
- Certificate of Naturalization/ Permanent Resident Card/ Visa

Previous Legal First, Middle, Last Name on Record:

Updated Legal First, Middle, Last Name:

Username Change - Must have completed Name Change prior (Requires Government ID)

I understand that in updating my username it can result in the following:

- Data from previous account may be lost. _____ (Initials)
- Access to previous accounts (MyCNM, Brightspace, Email, etc...) will be disabled. _____ (Initials)

Note: Student initials are required to process username change. Usernames are system generated, and may take 7-10 days for all account information to sync.

My signature certifies that this request is accurate and not intended for fraudulent purposes.

Date

Student Signature

Submit the form by:

Email: records@cnm.edu

Fax: (505) 224-3237

In person: at any CNM campus location

Mail: CNM Student Records

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