You have been declared a non-resident of New Mexico for tuition purposes based on admissions information you provided to us. Continuing non-resident students can petition for a change in tuition classification by returning the residency petition and documentation supporting all residency requirements to Enrollment Services (original petition form required, no faxes). New students changing residency for the term you applied for only need to submit documentation correcting the condition(s) that made you non-resident. All residency conditions must be met prior to the first day of the term. Residency will not be changed after the 15th day of the term. Any act from your prior admissions application (such as out-of-state overt acts) that caused your non-resident status must be proven to no longer exist.

There are four basic residency requirements. Details about residency and many waiver forms are available on the web at http://www.cnm.edu/depts/enrollment/registration/BasicResidencyRequirements.php. All requirements must be met.

- **12 months consecutive residency.** A student must physically reside in New Mexico for the 12 consecutive months immediately preceding the term.
  - The following can be used as waivers: see the web site above for conditions
    1. marriage to a legal resident of NM;
    2. person (their spouse and dependents) who lives in NM and works in a permanent full-time position;
    3. NM resident who entered active duty military and returns to NM after separation (with restrictions);
    4. Persons who move to NM for retirement.

- **Financial independence**
  - Students who are financially dependent upon parents or legal guardians who are nonresidents of New Mexico cannot be approved for residency

- **Intent**
  - Student must sign a written declaration of intent to relinquish residency in any other state and establish it in New Mexico

- **2 overt acts supporting intent; any out-of-state overt act will result in non-resident status:**
  1. If applicant is financially dependent, a copy of parents or guardians’ previous year federal income tax
  2. NM high school transcript confirming attendance within the past 12 months
  3. NM drivers license or ID card issued prior to the first day of the term
  4. proof of payment of NM state income tax for the previous year
  5. evidence of employment in NM
  6. NM vehicle registration
  7. NM voter registration
  8. proof of residential property ownership in NM
  9. rental agreement in NM
  10. utility bill in NM
  11. other documentary evidence or reasonable explanation of residency as determined by CNM

**Residency overrides: students meeting any of the following conditions can be granted resident status regardless of any of the above basic requirements (documentation required):**

1. Any enrolled member of an American Indian nation, tribe or pueblo located wholly or partially in New Mexico
2. Any active member (spouse or dependent) of the armed forces including the national guard stationed in NM
3. *SB582 – any person who attended high school in NM for at least one year and received a HS diploma or GED from a NM institution regardless of immigration status.
4. Part-time students enrolled in no more than six credit hours during Fall or Spring terms are billed out-of-district rates rather than non-resident rates. No petition is required.
5. Summer – non-resident students are billed out-of-district rates for all credit hours taken. No petition is required.

**Non-citizens of the United States who have applied for or obtained permanent resident status, or who serve on active duty in the armed forces of the United States, may be eligible for residency.**

**RESIDENCY GUIDELINES - IN-DISTRICT OR OUT-OF-DISTRICT**

Students qualifying for New Mexico residency status for tuition purposes are classified as in-district or out-of-district based on their permanent physical address. PO Boxes are not eligible for in-district rates.
Instructions: Please answer all questions using N/A (Not Applicable) for those questions which do not apply to your situation. If you need additional writing space, please attach pages indicating the subject of each attachment. Submit the petition to the appropriate office well in advance of the term for which the request is being made.

PLEASE PRINT OR TYPE

PETITIONER NAME: __________________________________________ SSN OR ID #: __________________________

DATE OF BIRTH: ___________________________ TELEPHONE: __________________________

List all addresses where you (student) have resided in the last 24 months. Give inclusive month/year for each residence including current residence, the reason you resided at that residence. (For example, parent’s home, school, employment, etc.)

<table>
<thead>
<tr>
<th>Present Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Reason</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Previous Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Reason</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
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<tr>
<th>Previous Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Reason</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
</table>

1. What state do you consider your permanent home?

YES | NO

2. Do you intend to (or have you) establish (ed) New Mexico residency

If yes, student **must** relinquish residency in all other states.

YES | NO

3. Have you been absent from New Mexico for more than a month in the previous year?

YES | NO

4. Are you married to a New Mexico resident?

YES | NO

5. Are you currently enrolled, or have you attended a higher education institution in the last two years?

If yes, complete below:

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>CITY/STATE</th>
<th>Classified as a resident?</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM</td>
<td>TO</td>
<td>YES</td>
</tr>
<tr>
<td>FROM</td>
<td>TO</td>
<td>YES</td>
</tr>
<tr>
<td>FROM</td>
<td>TO</td>
<td>YES</td>
</tr>
</tbody>
</table>

6a. Did you graduate from a New Mexico high school? If yes, please list high school and graduation date:

High School: __________________________

Date: ____________

YES | NO

6b. Did you attend for at least year?
7. List all employers, addresses and dates of employment in the previous year. Use additional pages if necessary.

<table>
<thead>
<tr>
<th>EMPLOYER</th>
<th>City</th>
<th>State</th>
<th>PT/FT</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM</td>
<td>TO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM</td>
<td>TO</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

8. Did your parents or legal guardian claim you as a dependent on federal tax returns in the immediate preceding tax year?
   If yes, who: Parents ☐  Mother ☐  Father ☐  Guardian ☐
   If you were under the age of 23 in the most recent tax year, a copy of your parents’ 1040, 1040A, 1040EZ tax form is required. If parents filed separately, submit a copy of both parents’ returns.

9. If you are less than 19 years of age or answered yes to question 8, please provide the following information:
   A. Parent/Guardian Name: ____________________________
      Address: _______________________________________
      City/State/Zip: ________________
   B. If parents’ addresses differ, explain: ____________________

10. Are you registered to vote in New Mexico? If so, provide Voter Registration Number: ____________________
    If no, what state are you registered to vote? ____________________

11. Did you file a New Mexico income tax return for the previous year?
    If no, in what state did you file your taxes? ____________________

12. Your driver’s license number: ________________
    State: ________________
    Expires: ________________

13. Do you have a New Mexico State issued ID card? If yes, ID Number: ________________
    Expiration Date: ________________

14. Do you own residential property in New Mexico? If yes, location: ____________________

15. Do you have utilities in your name? If yes, which: ____________________

16. Do you own a motor vehicle? If yes, license number: ________________
    State: ________________

17. List any other information which may be pertinent to your classification as a New Mexico resident for tuition purposes:
    _________________________________________________________
    _________________________________________________________

18. In the previous year, were you participating in the Texas, Arizona or Colorado tuition reciprocity program?

19. Are you participating in the Western Undergraduate Exchange Program? Are you participating in the Western Graduate Exchange Program?

20. Have you been receiving financial assistance from any state other than New Mexico?
    If yes, complete the following: Name of granting agency: ____________________
    State: ____________________ Date Received: ____________________

21. Have you separated from the U.S. Armed Forces in the previous two years?
    A. Home of record on original entry papers: ____________________
    B. Home of record on State of Legal Residence Certificate (DD 2058): ____________________

22. Are you a citizen of the United States? If no, applicant must complete this section:
    Country of Citizenship: ____________________
    Date of entry into the United States: ____________________
    Type of Visa: ____________________
    Permanent Resident Alien Registration Number: ____________________

I certify that the above is true and correct to the best of my knowledge. I am aware that the Institution may cancel my admission or registration for any false or misleading statement on this petition and assess retroactive tuition and fees.

Petitioner Signature ____________________ Date ____________________