



VERIFICATION OF EMPLOYMENT
12-month residency waiver for in-state tuition eligibility

Any person, their spouse and dependents who live in New Mexico and who provide appropriate evidence that they work in a permanent full-time position, or practice a profession or conduct a business full-time in New Mexico, shall not be required to complete the 12 month durational requirement, but must satisfy all other residency requirements.* *Please note that CNM Admissions may contact the supervisor listed on this form to verify employment status. It is recommended that you provide information for a supervisor who has authority to verify employment.*

Student's Name: _____ CNM ID#: _____

Relationship to Employee: student is employee employee's spouse employee's dependent
(If the student is the spouse or dependent of the employee being verified, 2 NM overt acts* of the employee must also be submitted.)

Employee's Name: _____
(if different from student)

Employer Name: _____

Employer Address: _____

Date of Hire: _____

Employment Status: Permanent Yes No
(Response to both items is required.) Full-Time Yes No

Print Name and Title of Supervisor

Phone Number

Signature of Supervisor

Date

Any changes in employment that may affect your residency status must be reported to CNM by the student.

Student's Signature

Date

Submit this completed form and supporting documentation via email to admissions@cnm.edu (from your CNM email account) or to any CNM Enrollment Services office. Call 505-224-3160 or see <http://www.cnm.edu/depts/enrollment/about/> for hours and locations.

* The other residency requirements are financial independence, intent, and overt acts. See <https://www.cnm.edu/depts/enrollment/tuition-rates-and-residency/basic-residency-requirements> for additional information.