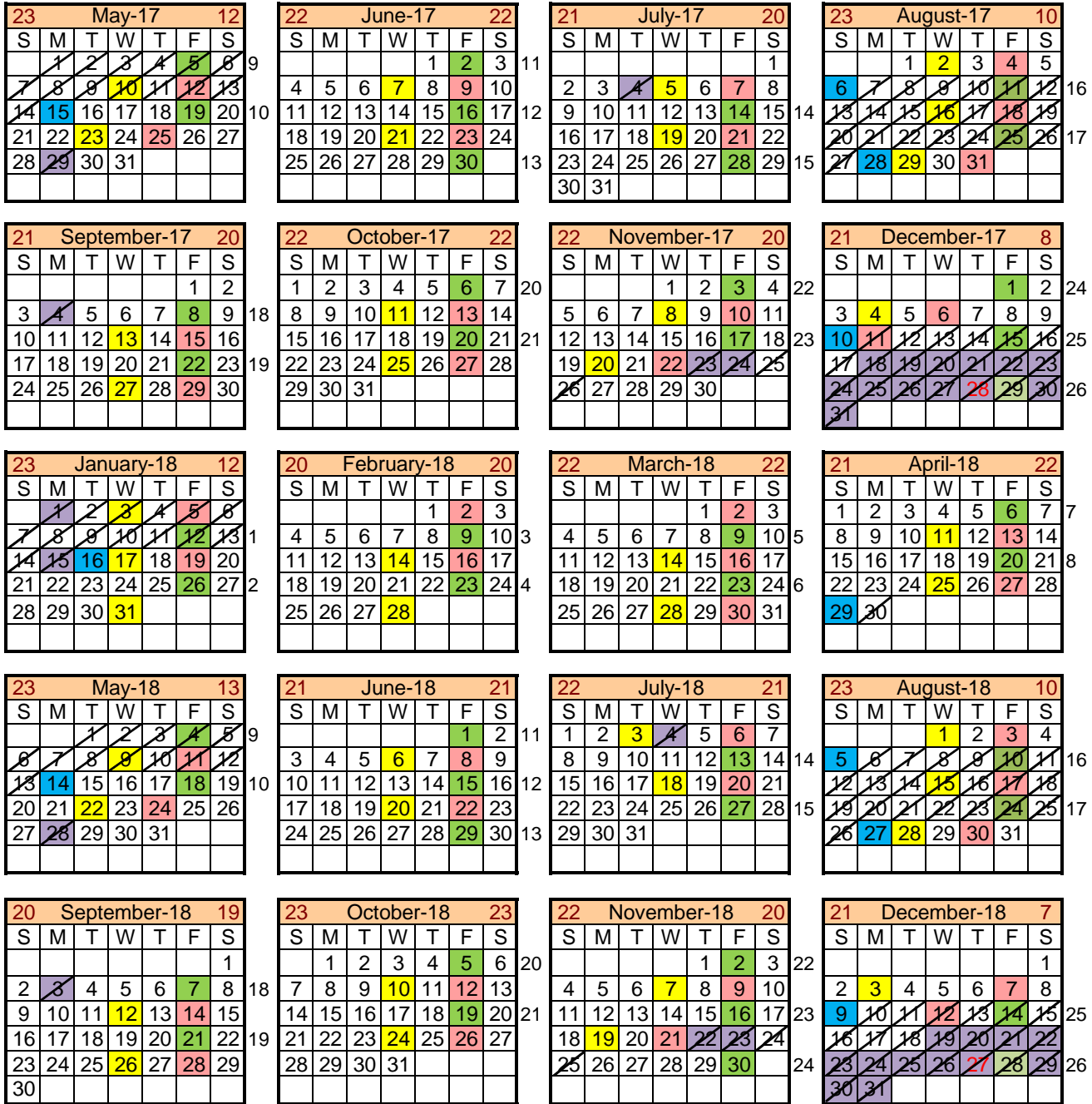


# 2017-2018 Payroll and Human Resources Calendar

<table border="1" style="border-collapse: collapse; width: 20px; height: 20px; margin-bottom: 5px;"> <tr><td style="background-color: #d3d3d3;"></td></tr> </table> Holiday		<table border="1" style="border-collapse: collapse; width: 20px; height: 20px; margin-bottom: 5px;"> <tr><td style="background-color: #90ee90;"></td></tr> </table> Payday		<table border="1" style="border-collapse: collapse; width: 20px; height: 20px; margin-bottom: 5px;"> <tr><td style="background-color: #ffcc99;"></td></tr> </table> Timesheets Due		<table border="1" style="border-collapse: collapse; width: 20px; height: 20px; margin-bottom: 5px;"> <tr><td style="background-color: #ff8c00;"></td></tr> </table> Timesheets Due/Payday		<table border="1" style="border-collapse: collapse; width: 20px; height: 20px; margin-bottom: 5px;"> <tr><td style="background-color: #d3d3d3; border: 1px solid black;"></td></tr> </table> Holiday & Payday		<table border="1" style="border-collapse: collapse; width: 20px; height: 20px; margin-bottom: 5px;"> <tr><td style="background-color: #ffff00;"></td></tr> </table> Deadline for changes from HR and FAO		<table border="1" style="border-collapse: collapse; width: 20px; height: 20px; margin-bottom: 5px;"> <tr><td style="background-color: #00bfff;"></td></tr> </table> First Day/Last Day of Semester		<table border="1" style="border-collapse: collapse; width: 20px; height: 20px; margin-bottom: 5px;"> <tr><td style="background-color: #d3d3d3; border: 1px solid black;"></td></tr> </table> Non-Instructional Day	



Fall term 8-28-17 to 12-10-17 (74 days)\*  
 \*Convocation & Faculty Focus Day included  
 Spring term 1-16-18 to 4-29-18 (76 days)  
 Summer term 5-14-18 to 8-5-18 (60 days)\*\*  
 \*\*Faculty work 37.50 hours per week  
 Fall term 8-27-18 to 12-9-18 (74 days)

**Checks for PP #26-2017 to be mailed on Thursday, 12/28/17**

**Checks for PP #26-2018 to be mailed on Thursday, 12/27/18**

### Additional Payroll Information # of Days # of Pay Periods

Fiscal Year 7/1/17-6/30/18	260	26
Academic Year 9/1/17-8/31/18	261	26.1
<b>Full-time Faculty: Pay Periods for AY 2017-18</b>		26
<b>2017 PP#18 - 2018 PP#17</b>		
<b>Part-time Faculty: Pay Periods by Term (for full-term courses)</b>		
Summer 2017	PP #11-PP #17	
Fall 2017	PP #18-PP #26 (PP#1, if pay is deferred)	
Spring 2018	PP #2-PP #10	
Summer 2018	PP #11-PP #17	
Fall 2018	PP #18-PP #26 (PP#1, if pay is deferred)	

# Timesheet Dates 2017-2018

Pay #	Pay Period Beginning	Pay Period Ending	Electronic Timesheets Due by 1PM	Check Date	Contract Type	Holidays	Date
10	04/29/17	05/12/17	05/15/17	05/19/17	P9 / P0 / N0 / I1		
11	05/13/17	05/26/17	05/26/17	06/02/17	P1 / N1 / O1		
12	05/27/17	06/09/17	06/12/17	06/16/17	P2 / N2	Memorial Day	5/29/17
13	06/10/17	06/23/17	06/26/17	06/30/17	P3 / N3		
14	06/24/17	07/07/17	07/10/17	07/14/17	P4 / N4	Independence Day	7/4/17
15	07/08/17	07/21/17	07/24/17	07/28/17	P5 / N5		
16	07/22/17	08/04/17	08/07/17	08/11/17	P6 / N6		
17	08/05/17	08/18/17	08/21/17	08/25/17	P0 / N0 / I1		
18	08/19/17	09/01/17	09/01/17	09/08/17	P1 / N1 / O1		
19	09/02/17	09/15/17	09/18/17	09/22/17	P2 / N2	Labor Day	9/4/17
20	09/16/17	09/29/17	10/02/17	10/06/17	P3 / N3		
21	09/30/17	10/13/17	10/16/17	10/20/17	P4 / N4		
22	10/14/17	10/27/17	10/30/17	11/03/17	P5 / N5		
23	10/28/17	11/10/17	11/13/17	11/17/17	P6 / N6		
24	11/11/17	11/24/17	11/27/17	12/01/17	P7 / N7	Thanksgiving	11/23/17 to 11/24/17
25	11/25/17	12/08/17	12/07/17	12/15/17	P8 / N8		
26	12/09/17	12/22/17	12/12/17	12/29/17		Winter Break	12/18/17 to 1/1/18
1	12/23/17	01/05/18	01/08/18	01/12/18	P0 / N0 / I1		
2	01/06/18	01/19/18	01/22/18	01/26/18	P1 / N1 / O1	Martin Luther King Jr. Day	1/15/18
3	01/20/18	02/02/18	02/05/18	02/09/18	P2 / N2		
4	02/03/18	02/16/18	02/19/18	02/23/18	P3 / N3		
5	02/17/18	03/02/18	03/05/18	03/09/18	P4 / N4		
6	03/03/18	03/16/18	03/19/18	03/23/18	P5 / N5		
7	03/17/18	03/30/18	04/02/18	04/06/18	P6 / N6		
8	03/31/18	04/13/18	04/16/18	04/20/18	P7 / N7		
9	04/14/18	04/27/18	04/30/18	05/04/18	P8 / N8		
10	04/28/18	05/11/18	05/14/18	05/18/18	P0 / N0 / I1		
11	05/12/18	05/25/18	05/25/18	06/01/18	P1 / N1 / O1		
12	05/26/18	06/08/18	06/11/18	06/15/18	P2 / N2	Memorial Day	5/28/18
13	06/09/18	06/22/18	06/25/18	06/29/18	P3 / N3		
14	06/23/18	07/06/18	07/09/18	07/13/18	P4 / N4	Independence Day	7/4/18
15	07/07/18	07/20/18	07/23/18	07/27/18	P5 / N5		
16	07/21/18	08/03/18	08/06/18	08/10/18	P6 / N6		
17	08/04/18	08/17/18	08/20/18	08/24/18	P0 / N0 / I1		
18	08/18/18	08/31/18	08/31/18	09/07/18	P1 / N1 / O1		
19	09/01/18	09/14/18	09/17/18	09/21/18	P2 / N2	Labor Day	9/3/18
20	09/15/18	09/28/18	10/01/18	10/05/18	P3 / N3		
21	09/29/18	10/12/18	10/15/18	10/19/18	P4 / N4		
22	10/13/18	10/26/18	10/29/18	11/02/18	P5 / N5		
23	10/27/18	11/09/18	11/12/18	11/16/18	P6 / N6		
24	11/10/18	11/23/18	11/26/18	11/30/18	P7 / N7	Thanksgiving	11/22/18 to 11/23/18
25	11/24/18	12/07/18	12/10/18	12/14/18	P8 / N8		
26	12/08/18	12/21/18	12/13/18	12/28/18		Winter Break	12/19/18 to 1/1/19