

EMPLOYEE CONTRACT
CENTRAL NEW MEXICO COMMUNITY COLLEGE

The Central New Mexico Community College, herein called the College; and _____
herein called the Employee, agree:

1. The College hereby employs the Employee from July 1, _____ to June 30, _____.
2. The College will pay the Employee on a bi-weekly basis, an annual salary of \$_____ for services rendered during this contract period.
3. The Employee shall be entitled to one day of personal leave, 16 holidays, and 13 days of sick leave and 22 days of annual leave on an annual basis or prorated for the period of this contract. Annual and sick leave may be accrued from one Contract term to the next, according to the maximum accruals established in the Employee Handbook.
4. The Employee shall be present for duty as assigned at such times and places as designated by the President or appropriate Vice President.
5. The Employee shall not be discharged during the term of this Contract, except for inefficient performance, insubordination, breach of this Contract or other just cause, as outlined in the Institute's Employee Handbook.
6. The Employee shall give the College thirty days written notice of intention to resign. Failure to give such notice shall require the Employee to pay to the College an amount equal to thirty days of the salary specified above.
7. This Employment Contract is for the term specified above. This Contract does not create any obligation and there is no commitment, express or implied, to renew, extend or offer a new contract at the end of the term.
8. This Contract is subject to the provision of the Institute's Employee Handbook, as revised at any time. To the extent not specifically contrary to any provision hereof, the Employee Handbook is incorporated into this Contract.

DATE

VICE PRESIDENT

DATE

PRESIDENT

DATE

EMPLOYEE